



Dear Parents/Guardians:

In accordance with Education Code (46600) and the San Bernardino County Inter-district Attendance Agreement, the Alta Loma School District has established the following criteria for the approval and continuation of Inter-district Transfer Attendance Permits as stated in the District's Board Policy (5117), and Administrative Regulation (5117). Permits are granted on the following basis:

1. Space availability.
2. No excess costs associated with special program placement.
3. **Maintenance of proper student behavior, academic grades, and attendance.**
4. Assumption of the responsibility for transportation of the student by parent/guardian.
5. Support of the existing educational program by parent/guardian.
6. Continuation of one of the established reasons for granting Inter-district Attendance Permits.

An inter-district transfer granted under space availability may be revoked at any time during the school year if the **student's academic grades, attendance or behavior are not satisfactory to the district of attendance. (EC 46600) Failure to adhere to the above terms and conditions may result in revocation of this permit.** Inter-district Transfer Permits do not need to be renewed annually unless you relocate out of your district of residence or your student changes schools (i.e. Elementary to Jr. High).

ALLTIS (Alta Loma Long Term Independent Study) will not be accepting new Inter-District transfers.

If you have any questions, please feel free to call me at (909) 484-5151, ext. 102040.

Sincerely,

Cara Cerecerez
 Director of Student Services

Please provide a copy of your student's most current report card (Grades 1-8). By signing below, you acknowledge that you have read and understand the Inter-district Transfer Attendance policies for the Alta Loma School District.

Student Name (please print) : _____

Parent/Guardian (please print): _____ Date: _____

Parent/Guardian signature: _____