

Jasper Elementary School

Parent/Student
Handbook 2021-2022



“Every Child a Champion”

6881 Jasper Street
Alta Loma, CA 91701
Telephone: (909)484-5050
Fax: (909)484-5055

Office Hours 7:30am-4:30pm

Principal, Curtis Quanstrom
Assistant Principal, Bridget Travis

Table of Contents

School Wide Mission	3
School Colors & Mascot	3
School Office Hours and Telephone Information	3
Breakfast and Lunch Information	3
Classroom Celebrations	4
Arrival and Dismissal Guidelines	4
Attendance and Tardy Policy	5
Visitors/Closed Campus Policy	6
Parent Involvement	7
Volunteers	7
Jasper PTA	7
School Site Council	7
Weekly Assembly	7
School Rules	7
Clean Campus	8
Recess/Playground Equipment Rules	8
Lunch Rules	9
Assemblies and Activities Conduct	10
Clothing and Appearance Guidelines	10
Lunch Behavior	10
Recess and Play Time Conduct	10
No Fighting Rule	10
Disciplinary Actions	11
P.B.I.S.	13
Class Placement	13
What is Bullying?	14
Possession/Use of Cellular Phones & Other Mobile Communication Devices	14
Daily Bell Schedule	16

Jasper Elementary School

School Wide Mission

Jasper Elementary is committed to providing a quality education with an emphasis on academics. Students will gain a solid foundation in the basic skills of Reading, Mathematics, Language Arts, Science, Social Studies, Health, Physical Education and Fine Arts, as well as utilizing today's technological resources. We set high standards and expectations for all students in an atmosphere of love, respect and excellence while maintaining a safe and orderly environment.

School Colors & Mascot

Jasper Elementary School is the Home of the Champions. We love to show our winning spirit every Friday by wearing our school colors, purple and teal. Our school mascot is Spirit.

School Office Hours and Telephone Information

Jasper School office hours: 7:30am – 4:30pm
(Messages can be left on our answering machine during non-office hours)

Telephone Numbers:

Jasper Elementary School (909)484-5050
Jasper School fax (909)484-5055
Alta Loma School District Office (909)484-5151
ALSD Transportation Dept. (909)484-5190

Breakfast and Lunch Information

National School Lunch Program (NSLP) Applications are available at family.titank12.com. This program provides free or reduced lunch to those who qualify.

Breakfast is served daily from 7:40am to 8:05am. The updated cost can be found on the district website. Students eligible for the NSLP are also eligible for the breakfast program. Students will use the same number for breakfast and lunch.

Lunch from home must have the student's name and room number clearly marked on them. The cost of school lunches, including milk, can be found on the district website. Milk or juice may be purchased separately. Lunch may be purchased on a daily basis at lunchtime, or you may pre-pay using the envelopes provided by the cafeteria. Please make checks payable to **Alta Loma School District**. You may also use ALSD's on-line payment service, Titan School Solutions, to make pre-payments to your child's meal account anytime using your

Visa or MasterCard (credit or debit). To access this service, visit www.family.titan12.com.

Classroom Celebrations

We comply with the district wellness policy regarding healthy food selections for classroom parties. Do not send items to school without contacting your child's teacher in advance. We must take into consideration our District Wellness Policy, grade-level appropriate guidelines and specific dietary restrictions/food allergies of classmates. Classrooms will not be interrupted for delivery of flowers, gifts, food, etc. Balloons are not permitted in the classroom.

Arrival and Dismissal Guidelines

1. Students are expected to come directly to school via the safest possible route. All students must leave campus to go directly home once dismissed. On the way to and from school, students are to obey all school and traffic rules and to conduct themselves in a courteous manner. On the way to and from school, students are held accountable to Jasper's Code of Conduct and discipline policy.
2. School grounds are closed until 15 minutes before school starts. This means students should not arrive until 7:55am unless they are participating in the breakfast program.
3. All students are to enter campus via the North gate and are to stay behind the yellow line on the North side of the building until the duty teachers escorts students to the walk n' talk area and then to their classroom's line-up area on the East blacktop. Classroom teachers will escort their classes to their room at the 8:05am bell. Students are tardy if not in their seats at the time the 8:10am bell rings. **Parents are encouraged to establish a routine of saying good-bye to their students at the gate. This is for security reasons.** Kindergartners (only) will enter through the South gate.
4. Jasper's parking lot is designed for bus loading/unloading zones, staff parking, and licensed handicap parking only. Parents are to drop-off and pick-up their students on Jasper Street or 18th Street. Parents who drive their children to or from school must park on the street and use the marked crosswalks and corners to walk across the street. **PLEASE DO NOT CALL YOUR CHILDREN INTO THE TRAFFIC, PARKING LOTS, OR BUS LANES.** Help us keep our children safe.
5. Bicycle privileges are extended to fourth through sixth grade students. A signed permission slip must be on file in the office. Students must observe all traffic and bicycle safety rules. Helmets must be worn at all times. A bicycle will not be released to a student unless they have a helmet at school. Students should not touch or tamper with another student's bicycle. All bicycles should be individually locked.
6. Children will only be permitted to leave the school grounds during school hours after a designated adult has signed them out through the school office. If someone other than the parent/guardian picks the student up early, a written notification must be provided, even if the individual is on the emergency card. Children will not be released to anyone

who is not listed on the Emergency Card. **Students will not be called to the office prior to the parent/guardian arriving in the school office.** (See Student Release Policy for more details on signing out during school hours.)

7. Any bus rider must ride his/her assigned bus and is not allowed to walk home (or other), unless a written note from the parent/guardian is given to the classroom teacher or office. Changes in routine for any student must be made known to the front office personnel.

Attendance and Tardy Policy

Regular and prompt attendance is essential for school success. It is not possible for your child to “make up” the valuable instruction and activities that take place during the day to support their learning. **The SARB (School Attendance Review Board) process begins after any combination of three unexcused absences or tardies of 31 minutes or more.**

Absences – At Jasper, it is our goal to have all students at school, on time and ready to learn each day. Alta Loma School District Board Policy states that parents/guardians should contact the school to verify a student's absence during the first day of the absence from school. Absences that are not verified within 5 school days following the student's return to school should be classified as unexcused absences and reported as such to the Superintendent or designee and if appropriate to the School Attendance Review Board. There are several ways to report a student's absence:

1. **Call** the office at (909)484-5050. An answering machine is available before and after school hours. Be sure to state the reason for the absence.
2. Have your child **bring a note** to the office upon return to school stating the reason for the absence.
3. **Email** the office at infojasper@alsd.org.

Any absence without a valid excuse will be recorded as a truancy (unexcused). A valid excuse is defined in the District Policies and Procedures Handbook, page 33 (Education Code 48205), “Excused Absences”.

- **Independent Study Contract** – If you know that your child will be absent from school for no less than five consecutive school days, you may request that your child be placed on an Independent Study Contract. The request for the contract must be made through the office **at least five school days prior** to the student's absence. The student must turn in the completed work upon their return to school. *A student becomes ineligible for a Perfect Attendance Award when taking an Independent Study contract.* A student can only be granted a total of 10 days of Independent Study during each academic calendar year (August 2020-May 2021). Contracts are at admin. discretion as previous attendance patterns or failure to return the work from a previous packet may jeopardize the approval of an Independent Study Contract.
- **Homework Requests** – Parent/guardian requests for homework may be made by calling the school prior to 10:00am. Assignments may be picked up in the office after 3:00pm. Please call the school to verify that work has been left in the office prior to coming.

- **Leaving School Early** – Whenever possible, a student should inform his/her teacher of a doctor/dental appointment before the absence. If you have a medical appointment during the day, a parent/guardian must sign the student out, and back in when they return, at the school office and provide a doctor's note. Leaving school early for any reason other than a medical appointment or illness is considered a tardy (loss of instructional time).
- **Perfect Attendance** – Perfect attendance will be earned by having zero absences, tardies and early releases. A student who misses no instructional time throughout the school year is considered having perfect attendance.
- **Student Release Policy** – The Alta Loma School District strives to keep all our students safe. The policy requires that students will only be released from class during the school day to a parent/guardian. If the parent is requesting another individual pick up their student during the day, it must be in writing via email (infojasper@alsd.org), fax (909)484-5055, or written note to the office **that day regardless if that person is listed on the emergency card**. This also applies if the parent is requesting their student be picked up by someone who is not named on the emergency card. There will be no exceptions to this policy. These procedures are in place for the safety and security of your student.
- **Tardy Policy** – One of our goals at Jasper is to begin instruction promptly each day. It is absolutely necessary to have all students seated in class by 8:10am. In order to instill responsibility for promptness in each student, the following guidelines are in place:
 1. Students who are not seated when the bell rings must check in tardy at the office before attending class.
 2. A note must be sent with the student explaining any reason for a tardy. Only illness, or a doctor/dental appointment will be excused (with a physician's note). If a student does not have a note for the tardy, the school office will contact parents/guardians to obtain the reason for arriving late.

At Jasper, we will "Strive for Five"... no more than five absences, days tardy or early/late pickups for the entire year.

Visitors/Closed Campus Policy

For our students' safety, Jasper is a closed campus. Students may not leave the grounds at any time during the school day except in the company of a parent/guardian or other authorized adult. The parent must sign the student out at the school office when leaving and sign them in upon return to school.

All visitors **must** sign in at the office through the Raptor system upon arriving and check-out before leaving campus. A visitor sticker will be given and must be worn visibly at all times while on school grounds. Visitors may not go to a classroom to drop off items before signing

in at the office. Relatives or friends from other schools are not permitted to visit or accompany students on campus.

Parent Involvement

Volunteers

Jasper needs parents/guardians and grandparents to volunteer to help our children. Volunteers may help the students with their academic subjects and enrichment activities, go on field trips, or assist in making educational games or instructional materials for classroom use. A volunteer may have special talents that will supplement the school curriculum for the enrichment of the student instructional program. Volunteers are also welcome in our Library and Media Center. Please contact your child's teacher to arrange to volunteer to help our children. **Please note that because of school district insurance requirements, siblings are not allowed in the classroom or workroom.** Please arrange day care for your volunteer time.

Jasper PTA

We encourage your membership and involvement in our school-based parent group. The purpose of this group is to support and enrich students and school programs through assemblies, recognition awards, and volunteer time. The membership drive begins in August. Parents, community leaders, business groups, extended family members, neighbors and friends are all welcome to join.

School Site Council

The School Site Council is an elected group of parents and staff members who meet to plan, implement and evaluate the school program. Meetings are open to all parents and residents of the school's community. The agenda for each School Site Council meeting is posted in the school office three school days prior to the meeting date.

Weekly Assembly

Parents are invited to attend our weekly Spirit Assemblies on Friday mornings at the start of school. Champions of the Week will be recognized during the assembly. If your child will be receiving recognition, a letter will be sent home to notify you.

School Rules

- Do not arrive at school prior to 7:55am, as there is no supervision until that time.
- Leave all toys at home for school and school related functions. (e.g. trading cards, marbles, yo-yo's, baseballs, hard rubber balls, tennis balls, skateboards, roller blades, skates, scooters, shoes with wheels, laser pens, game devices or audio players, iPods, cell phones, other electronic devices, etc.) The school is not responsible for any lost, stolen or damaged personal items. See Board Policy regarding cell phone usage on page 14 of this document.
- Gum chewing is not permitted on campus or at school related activities.
- Lollipops, hard candy, or powdered candy are not permitted.
- Non-school items may not be sold on campus. Students may not sell any item to other students while on campus.
- WALK in the hallways, on the blacktop, and sidewalks.

- Use quiet voices when walking through the halls.
- Students must obtain a pass to be out of class during class time (restroom use, going to another class, office, etc.)
- Stay in designated areas before, during, and after school. Remember, Jasper is a closed campus.
- Line up for class at the designated area and wait quietly for the teacher. • **Students may not be in the building/classrooms without a teacher's direct supervision.** • Follow all directions when they are given the first time.
- At the end of the school day, students are not to be in the halls or riding bikes or walking on the embankment in front of the school.
- Snacks are to be eaten in designated snack areas only.
- No birthday balloons or other celebratory balloons should be brought to campus.

Clean Campus

Jasper pride shows in the way we take care of our school and its appearance. We ask that everyone do his or her part by keeping our campus clean, trash-free and graffiti-free. Be sure to report vandalism to a teacher, administrator, custodian, or office personnel. Always pick up trash and dispose of it in the nearest trash can.

Recess/ Playground Equipment Rules

1. Play only in the designated play areas. The bike rack, trash bin area, hallways, and North banks are off limits.
 - Upper graders play on North grass areas or on the blacktop at the East end of the school.
 - Primary students play on the back blacktop area or on the South grass area.
2. Be respectful of one another. Do not call each other names or hurtful things.
3. Build each other up; be careful not to "put down" others.
4. Keep all games open to everyone.
5. Rough play is prohibited. This includes tackle football, tackling, wrestling, tag, Belly Bumper, Crack the Whip, Red Rover and any other rough or inappropriate play that involves contact.
6. Only balls may be thrown; softballs and footballs may be thrown on the grass area only. **No throwing of rocks, sand, or other objects.**
7. We have a "hands off" rule. Keep your hands and feet to yourself. Fighting and play fighting are forbidden.
8. Keep your feet on the ground. Refrain from climbing fences, walls, trees, and backstops.
9. Kick balls in the field, not against the walls.

10. Rubber balls and basketballs are not to be kicked.
11. Swings - one person per swing. No twisting, jumping, double riding or running between or under occupied swings. Follow counting rules (count one for each time feet come toward you) while counting to 25.
12. Slide - Use the slide properly. This means on your bottom feet first. No climbing up, hanging from, using sand, sliding on feet, knees, stomach, or sliding double, or head first.
13. Jump ropes are for jumping only. Do not swing jump ropes.
14. Bars:
 - No standing on, sitting on, or jumping off the bars.
 - One person at a time on the bars.
 - Line up on the North side of the bars and wait your turn.
 - No jumping off the Jungle Gym equipment.
15. No upper grade or primary students are to be in the Kindergarten play yard at any time.
16. When the whistle blows, balls are to be walked to the ball container, not thrown.
17. When the whistle blows, all children should walk to their classroom line and be ready when the bell rings. Being ready means faced forward, hands and body to self, voice off.
18. Soccer – Follow standard soccer rules only.

Lunch Rules

Jasper students:

- Use quiet voices at the lunch tables and courteous table manners.
- Clean up personal papers, spills, and trash from the lunch area.
- Raise your hand and wait to be recognized by the proctor if there is a need to leave the table for any reason.
- Wait to be dismissed by the proctor or staff member on duty.
- Walk directly to the playground.
- Limit the number of students in restrooms at one time. All students should use the drinking fountains on the playground.
- Do not throw food or other objects at the tables.

Assemblies and Activities Conduct

Students will walk to the assembly area with his/her teacher where they will sit together as a class. Students will be respectful, courteous, and use polite applause. Students will sit and wait quietly until the site administrator or teacher dismisses the class.

Clothing and Appearance Guidelines

We believe that coming to school ready to learn includes how a child dresses; therefore, children are encouraged to wear appropriate school clothing. Parents have the primary responsibility for maintaining proper and appropriate conditions conducive to learning.

A student may not remain in the classroom dressed in a manner which:

- Creates a safety hazard for the student or for other students
- Constitutes a serious or unnecessary distraction to the learning process •

Tends to disrupt the campus order; or

- Is in conflict with the District's goals and philosophy of the prevention of substance abuse and gang activity. (See also: *Alta Loma School District Parent Handbook: Clothing and Appearance* that follows.)

Lunch Behavior

Teachers will escort students to the lunch area where students will sit at their assigned table unless otherwise instructed. **Champions follow all lunch and recess rules** (pages 8-10).

Students who do not follow the rules will be retaught the expectation and in some instances, referred to an administrator for further action. Infractions will be reported to the student's teacher.

Recess and Play Time Conduct

Jasper Champions have good sportsmanship. Remember to be courteous and polite to all students and staff. Disrespectful attitudes, not following directions, obscene gestures and expressions are not allowed. Let's take care of the equipment, our school, and each other. Remember, a Champion follows all rules.

When using School Equipment

- Use only district approved school and athletic equipment properly.
- Take care to return it in good condition. Lost or damaged school materials must be replaced by the student responsible for the damage.
- Bats, hardballs, tennis balls, Frisbees, etc. should not be brought from home.

No Fighting Rule

Discipline includes managing one's behaviors and conflicts. The "**Hands Off Rule**" pertains to school and all school activities, including on the way to and from school. Threatening or harassment of any kind is not allowed. Violation of the "hands off rule", threatening to fight or injure another, or harassment are suspendable offenses.

Self-defense is not an excuse to engage in fighting at school. The school is the child's defense. Report the provoking action to a proctor, teacher, or administrator immediately,

making no physical contact.

Parents involved in conflicts with students require a site administrator's mediation. **Parents, please do not approach, talk to, or confront students other than your own. Failure to comply may result in not having access to the campus, and Jasper Staff contacting the Sheriff or a School Resource Officer (SRO-San Bernardino County Sheriff).**

Disciplinary Actions

Students who become involved in areas of problem behavior will be subject to certain disciplinary actions. Depending upon the behavior problem of the student, one or more of the following actions (not listed in progressive order) may be taken by the school officials. The action(s) taken will be in accordance with Board policies, California Education Codes, and State laws.

- ✓ **Discipline Counseling:** A school official (teacher, administrator, or counselor) will talk to the student to identify the inappropriate behavior, review alternative behaviors, discuss consequences, and develop a plan to promote appropriate student behavior expectations. This is recorded in the administrative record.
- ✓ **Expulsion** – The student is informed that he/she is subject to expulsion. The student is also informed regarding the due process procedure. The student's parent or legal guardian is notified by telephone and certified letter from the District Office that the student is subject to expulsion. Notification to the parent(s) or legal guardian must include clear instructions regarding the due process procedure. The principal/District Superintendent will recommend to the Board of Trustees that the student be expelled. The due process procedure is immediately initiated. The expulsion does not become effective until the due process procedure has been completed. This is recorded in a student's permanent file.
- ✓ **In-School Suspension** – A student may be assigned to an in-school suspension at the discretion of the principal or designee for offenses for which suspension is permitted. Students will work on class and/or behavioral assignments while being isolated from their peers.
- ✓ **Loss of Privileges** – Students are prohibited from attending or participating in student activities for a period of time.
- ✓ **Parent Conference** – A formal conference is held between the student, parent, and one or more school officials. Parent involvement will be solicited in an attempt to modify/improve student behavior. During this conference, the student must agree to correct his/her behavior. Recorded in administrative record.
- ✓ **Police Contact** – The police will be contacted if drugs, alcohol, or weapons are brought onto the campus.
- ✓ **Removal from Class(es)** – The student is removed from one or more classes, but remains at school during these class periods.
- ✓ **Request Parent Attendance** – Parents/guardians may be requested to escort/attend

class with their child.

- ✓ **Restitution** – Restitution (either in payment, or in-kind) will be expected for damaged or lost property, e.g., textbooks, library books, vandalism, etc.
- ✓ **SARB** – School Attendance Review Board.
- ✓ **Student Intervention Team (SIT) Referral** – A process to help advise students at all levels who may be experiencing academic or behavioral difficulties. A committee of staff and administration facilitates this process.
- ✓ **Suspension** – The student is informed that he/she is subject to a suspension (five days or less). The student is also informed regarding the due process procedure. The student's parent(s) or legal guardian is notified by telephone or in person that the student is subject to a suspension. Notification to the parent(s) or legal guardian must include clear instructions regarding the due process procedure. Recorded in student record.
- ✓ **Suspension of Bus Privilege** – Loss of privilege to ride a bus for a period of time.
- ✓ **Systematic Exclusion** – Readjustment of student schedule to a modified day.

P.B.I.S.

At Jasper Elementary School, we have high expectations for student conduct. We are a P.B.I.S. school. P.B.I.S. is a program that helps promote a positive school culture by having clear expectations for student behavior to enhance their learning experience. Our expectation is that students are safe, responsible and kind. In addition to clear expectations, we provide interventions to guide students to make positive choices. Students also have the opportunity to earn P.B.I.S. rewards and recognition when they make good choices.



Jasper Elementary School

P.B.I.S. Matrix

	Lunch Tables	Front & Back MPR	Hallway	Bathroom	Playground & P.E.	Classroom	Arrival/Dismissal	Technology
Be Safe	<ul style="list-style-type: none"> Handle and eat your own food Keep your hands and feet to self Always walk When at the lunch table, sit on your bottom 	<ul style="list-style-type: none"> Keep hands and feet to self Stay with your class Enter and exit quietly with teacher Walking feet 	<ul style="list-style-type: none"> Keep your hands and feet to self Always walk 	<ul style="list-style-type: none"> Wash hands with soap and water Keep feet on the floor Always walk 	<ul style="list-style-type: none"> Use equipment correctly Keep hands and feet to self Walk on the blacktop Report safety concerns to staff 	<ul style="list-style-type: none"> Keep hands and feet to self Use materials for intended purpose Sit and use chairs properly Walking feet 	<ul style="list-style-type: none"> Arrive at 7:45am, unless eating breakfast Always walk when entering/leaving school Use the sidewalk Stay in designated area 	<ul style="list-style-type: none"> Device stays on school site Use two hands while walking with the Chromebook Wipe or wash hands before using
Be Kind	<ul style="list-style-type: none"> Follow adult directions Say please and thank you 	<ul style="list-style-type: none"> Listen quietly Praise others correctly (i.e., silent cheer, quiet clap) 	<ul style="list-style-type: none"> Honor hallway teaching (i.e., choir, A.P.E.) Help others in need 	<ul style="list-style-type: none"> Give people privacy and be private 	<ul style="list-style-type: none"> Use kind words and actions Take turns and share equipment Display good sportsmanship 	<ul style="list-style-type: none"> Use kind words and actions Take turns and share Encourage Others Respect others' space & property 	<ul style="list-style-type: none"> Use kind words and actions Help lost people 	<ul style="list-style-type: none"> Be a positive digital citizen Be gentle with the keypad and touchscreens
Be Responsible	<ul style="list-style-type: none"> Raise your hand for help Pick up after yourself Keep food in your lunch pail, on your tray or in the trashcan Raise your hand and wait for permission to be dismissed to play 	<ul style="list-style-type: none"> Sit on your bottom Follow directions 	<ul style="list-style-type: none"> Walk directly to where you are going Return to class quickly Use a hall pass during recess and lunch Respect others' property 	<ul style="list-style-type: none"> Use toilets and sinks for intended purposes Flush when done Report problems to staff Return to class quickly Throw paper towels in trash 	<ul style="list-style-type: none"> Line up quickly when the bell rings Return play equipment Listen to staff and follow directions 	<ul style="list-style-type: none"> Listen and follow directions Stay on task Be a problem solver Clean up after yourself and/or your group Actively participate 	<ul style="list-style-type: none"> Arrive and depart on time Cell phones off and away during the school day Go home home immediately with an approved adult 	<ul style="list-style-type: none"> Research responsibly Complete only the task given by the teacher Sign in and out appropriately

Class Placement

Students are placed into the next grade level classroom by their current teacher and/or admin. This is usually completed in the first week of May. When placing students, teachers insure an even balance of academic skills, as well as a balance of student behavior issues. The number of students involved in GATE (upper grade only), Special Education, and English Language Learners are also balanced as is an equalization of gender. It is critical that some students be separated from other students. Within that framework, student personality and a good "match" is also considered. The teachers have the necessary background and take great care in the placement process. The site administrator gives a final check to ensure that classes are equally balanced. If a parent or guardian has a specific concern regarding placement, the front office must be notified of this request in writing by April 1, 2021. No guarantee of accommodation will be made.

CHAMPIONS DON'T BULLY

Jasper Elementary actively seeks to provide a safe, supportive learning environment that is free from all forms of harassment and intimidation. **It is the responsibility of every member of the school community to ensure that bullying behavior is actively rejected.**

What is Bullying?

Bullying is a form of antisocial behavior that has no place at Jasper. It can include physical actions (hitting, kicking, taking belongings), verbal actions (name-calling), or indirect actions (gossiping, spreading rumors, excluding from groups). Bullying has five common features: Bullying is targeted, deliberate, and hurtful behavior.

Bullying is repeated over a period of time.

Bullying is difficult for those being bullied to defend themselves.

Bullying is difficult for those who bully to learn new social behaviors.

A bully exercises power inappropriately over the victim.

In order to ensure that all students understand the serious nature of bullying, and that each member of the school community actively rejects bullying, all students must abide by the *Champions Don't Bully* contract (included here and again on the signature page for this handbook).

Champions Don't Bully Contract

Everyone has the right to feel safe at school. I will do everything I can to help make sure that Jasper is a safe place where we can focus on learning. I commit to the following:

- ✓ I will be respectful to everyone at my school, even if I don't want to be friends with them myself.
- ✓ I will not stand by and watch someone be teased, threatened, or hurt.
- ✓ If I see someone being bullied, I will stand up for what is right by telling the bully to stop. I will also tell an adult.
- ✓ I will tell a trusted adult **at school** and at home if I feel that I am being bullied.
- ✓ I will not tell hurtful rumors, gossip, or stories about someone to another person.
- ✓ If someone hurts my feelings, I will talk to them and tell them how I feel. I will also talk to an adult. I won't try to get back at them.
- ✓ I will not use violence, threats, gossip, or intimidation in my relationships with other people in person or through technology.
- ✓ I will control my emotions when I am upset and I will ask for help from a trusted adult if I have trouble doing this.

Possession/Use of Cellular Phones & Other Mobile Communications Devices No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to health-related purposes. (Education Code 48901.5)

Students may possess personal electronic signaling devices including, but not limited to, iPads, iPods, Apple Watches, Verizon Gizmos or any other cellular watch, cellular/digital

telephones, as well as other mobile communications devices, provided that such devices do not disrupt the educational program or school activity and are not used for illegal or unethical activities such as cheating on assignments or tests. Electronic signaling devices need to be turned off during the school day and school events. **NO phones or watch devices (i.e. Apple Watch, Verizon Gizmo) may be used to take pictures, video, text or call home during the school day.**

If a disruption occurs or a student uses any mobile communications device, a school employee shall direct the student to turn off the device and shall confiscate it. If the school employee finds it necessary to confiscate the device, he/she shall return it at the end of the class period or school day to a responsible adult.

A student who violates this policy may be prohibited from possessing a mobile communications device at school or school-related events and/or may be subject to further discipline in accordance with board policy and administrative regulations.



Jasper Elementary School

Daily Bell Schedule 2021-2022

Schedule for Monday, Tuesday, Thursday and Friday

Grade	Start Time	AM Recess	Lunch	Lunch Recess	PM Recess	Dismissal
EB-K	8:10 A.M.		11:30-11:50	11:50-12:15		12:15 P.M.
LB-K	9:50 A.M.		11:30-11:50	11:50-12:15		1:55 P.M.
1	8:10 A.M.	10:10-10:30	11:15-11:35	11:35-12:00	1:15-1:28	2:40 P.M.
2	8:10 A.M.	10:10-10:30	11:15-11:35	11:35-12:00	1:15-1:28	2:40 P.M.
3	8:10 A.M.	10:10-10:30	11:45-12:05	12:05-12:30	1:15-1:28	2:40 P.M.
4	8:10 A.M.	10:35-10:53	11:45-12:05	12:05-12:30		2:40 P.M.
5	8:10 A.M.	10:35-10:53	12:15-12:35	12:35-1:00		2:40 P.M.
6	8:10 A.M.	10:35-10:53	12:15-12:35	12:35-1:00		2:40 P.M.

Kindergarten = 200 minutes, Primary = 312 minutes, Upper = 327 minutes

Schedule for Wednesday

Grade	Start Time	Recess	Lunch	Lunch Recess	Dismissal
EB-K	8:10 A.M.		11:25-11:45	11:45-12:10	12:15 P.M.
LB-K	9:50 A.M.		11:25-11:45	11:45-12:00	1:55 P.M.
1	8:10 A.M.	10:10-10:23	11:15-11:35	11:35-12:00	1:10 P.M.
2	8:10 A.M.	10:10-10:23	11:15-11:35	11:35-12:00	1:10 P.M.
3	8:10 A.M.	10:10-10:23	11:45-12:05	12:05-12:30	1:10 P.M.
4	8:10 A.M.	10:35-10:48	11:45-12:05	12:05-12:30	1:10 P.M.
5	8:10 A.M.	10:35-10:48	12:15-12:35	12:35-1:00	1:10 P.M.
6	8:10 A.M.	10:35-10:48	12:15-12:35	12:35-1:00	1:10 P.M.

Kindergarten = 200 minutes, Primary = 242 minutes, Upper = 242 minutes

