

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO–WEDNESDAY, JUNE 15, 2022

OPEN SESSION, CALL TO ORDER AND ROLL CALL

The closed session portion of the meeting was called to order by Board President Brad Buller at 5:00 PM. Present were members Buller, Davies, Martinez, Oerly, and Roberts. Absent none.

PUBLIC COMMENT ON CLOSED SESSION ITEM

None.

ADOPTION OF AGENDA

Moved by Mrs. Oerly, seconded by Mr. Roberts, and carried unanimously to adopt the agenda of the meeting as presented.

CLOSED SESSION

The Board adjourned to closed session at 5:01 PM for the purpose of discussing matters expressly authorized by Government Code Section §3549.1, §54956.9, §54956.9(d), §54957, and §54957.6.

REGULAR OPEN SESSION/ANNOUNCEMENTS

The Board convened to regular open session at 6:02 PM and no announcements regarding closed session were made.

PLEDGE OF ALLEGIANCE

Board President Brad Buller led the flag salute.

PUBLIC COMMENT ANNOUNCEMENT

Mr. Buller read aloud the Public Comment Announcement.

APPROVAL OF MINUTES

Moved by Mrs. Davies, seconded by Mr. Roberts, and carried unanimously to approve the special meeting minutes of June 4, 2022, as presented.

Moved by Mrs. Oerly, seconded by Ms. Martinez, and carried unanimously to approve the special meeting minutes of June 5, 2022, as presented.

RECOGNITIONS AND PRESENTATIONS

Recognition of Superintendent Hendricks for her outstanding service to the Alta Loma School District.

WRITTEN COMMUNICATIONS

Community Letter

PUBLIC COMMENT

None.

PUBLIC HEARING

None.

BOARD REPORTS

Board member Dave Roberts ... no report at this time.

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Board member Jessica Martinez ... since the last meeting had the opportunity to look over neighboring district's LCAP and Budget and every year Member Martinez learns something new; commended our Special Education Director, Lisabeth Piña for supporting some of the propositions that West End SELPA's administrator has brought forward, for example inhouse counsel.

Board member Rebecca Davies ... reached out to City Council Member, Lynne Kennedy to discuss the Rancho Cucamonga Library and serving students during summer. The summer reading program is virtual and the hours of service remain during the week from 10:00 am to 6:00 pm which does not allow parents the opportunity to get their kids to the library during the week, additionally story time for the younger kids is still virtual; Member Davies will be sharing the comments she receives from Council Member Kennedy and hopefully we can help the city realize we are partners together to educate our kids.

Board member Sandie Oerly ... Monday, had the opportunity along with Associate Superintendent Chris Deegan to visit Jasper to observe the Extended School Year classes and the excitement of seeing the students, the best part of it was to be able to go out to the garden with the students and see how methodically they were about watering the plants; after Jasper's visit, headed to Carnelian to observe a very, very active summer camp program; it was nice to see all the work that the Leads had done to provide different types of enrichment activities for the students; the students could choose which enrichment activity they wanted to participate in that day, for example some of the activities included poetry, sign language, STEM projects, art projects, music, dance, Comic Creators and many more; had the opportunity to listen to several of the Smart Social clips and videos that our parents have the opportunity to participate in.

Board member Brad Buller ... had the opportunity to attended an Eagle Scout Ceremony along with Mayor Pro Temp Lynne Kennedy; the Eagle Scout Ceremony was for Alta Loma Junior High School's top student last year.

SUPERINTENDENT AND STAFF REPORTS

Assistant Superintendent Chris Deegan shared Alta Loma School District's Local Performance Indicators. LEAs are required to collect local data on some State priorities that is used for the Dashboard. Some State priorities that are used are Basic Services, State Standards, Parent Involvement, School Climate and Access to Broad Curriculum. Associate Superintendent Deegan shared with the Board the tools that the District uses to develop the findings for the Local Indicators and shared information that will be reported for the 2022-23 school year.

CONSENT CALENDAR

Moved by Mrs. Davis, seconded by Mr. Roberts, and carried unanimously to to adopt the following Consent Calendar items:

Vendor Agreements

Approved agreements with the following vendors, and authorized Karen Hendricks, Eric Hart and/or applicable administrators to sign all related documents:

- 1) County of San Bernardino Department of Health; 2) Department of General Services;
- 3) Echo Fire Protection; 4) E-Control Systems; 5) EMS LINQ, Inc.; 6) Heartland School Solutions; 7) Pape material Handling; 8) Refrigeration Control Company.

Board Payment Report

Approved the Board Payment Report, as presented.

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Routine Personnel Items

Approved employment, terminations, resignations, leaves and temporary assignments, as presented.

Membership Renewals

Approved membership renewals with the following organizations for the 2022-23 school year:

- a) Association of California School Administrators (ACSA) District membership in the amount of \$1,000.
- b) Association of California School Administrators (ACSA) full membership for the Superintendent in the amount of \$1,779.40.
- c) Association for Supervision and Curriculum Development (ASCD) basic online membership for the Superintendent in the amount of \$89.
- d) California School Boards Association (CSBA) District membership and legal alliance in the combined amount of \$14,730.
- e) California School Boards Association Gamut Online and Manual Maintenance Plus in the amount of \$6,330.
- f) California School Funding Coalition (CSFC) District membership in the amount of \$2,500.
- g) Rancho Cucamonga Chamber of Commerce District membership in the amount of \$395.00
- h) San Bernardino County District Advocates for Better Schools (SANDABS) District membership in the amount of \$1,000.
- i) San Bernardino County School Boards Association District membership in the amount of \$200.00.

CURRICULUM AND INSTRUCTION

2022-23 Local Control Accountability Plan

Moved by Mrs. Oerly, seconded by Mr. Roberts and carried unanimously to adopt the Alta Loma School District's 2022-23 Local Control Accountability Plan (LCAP) as presented.

Expanded Learning Opportunity Program Plan

Moved by Mrs. Oerly, seconded by Mr. Roberts and carried unanimously to approve the Alta Loma School District's Expanded Learning Opportunity Program Plan as presented.

BUSINESS AND FINANCIAL PROCEDURES

Resolution No. 06-15-22

Moved by Mrs. Davies, seconded by Mrs. Oerly and carried unanimously to approve Resolution No. 06-15-22 to Commit Fund Balance for 2022-23 as presented and authorize the Superintendent and/or Associate Superintendent Eric Hart to sign all related documents.

2022-23 Budget

Associate Superintendent Eric Hart shared with the Board the proposed budget for the 2022-23 year, that included budget cycle, assumptions, multi-year projections, cost increase pressures, expenditures, the Districts Historical Enrollment and the required fund balance above minimum. Associate Superintendent Hart extended his thanks to Ryan Peterson, Director of Fiscal Services for all his hard work, blood, sweat and tears that went into creating the budget.

Moved by Mrs. Davies, seconded by Mr. Roberts and carried with the following vote to approve the proposed 2022-23 Alta Loma School District Budget as presented.

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AYES: 4 (Buller, Davies, Oerly, Roberts)
NOES: 1 (Martinez)
ABSENT: 0
ABSTAIN: 0

Sub-Fund 35 for Deer Canyon Elementary School Modernization Project

Moved by Mrs. Davies, seconded by Mrs. Oerly and carried unanimously to approve the Request to Establish Sub-Fund 35 Account for the State facilities matching funds related to the Deer Canyon Elementary School Modernization Project and authorize the Superintendent and/or Associate Superintendent Eric Hart to sign all related documents.

Sub-Fund 35 for Hermosa Elementary School Modernization Project

Moved by Mrs. Oerly, seconded by Mrs. Davies and carried unanimously to approve the Request to Establish Sub-Fund 35 Account for the State facilities matching funds related to the Hermosa Elementary School Modernization Project and authorize the Superintendent and/or Associate Superintendent Eric Hart to sign all related documents.

HUMAN RESOURCES

Board Appointment – Superintendent

Moved by Mrs. Oerly, seconded by Mr. Roberts and carried unanimously to appoint Sherry Smith to the position of Superintendent effective July 1, 2022 or upon release from current employer.

Employment Contract – Superintendent

Moved by Mrs. Oerly, seconded by Mr. Roberts and carried unanimously to consider and approve the Contract for Employment of the Superintendent for term beginning July 1, 2022 through June 30, 2025. The employment agreement provides for the duties and responsibilities of the Superintendent with an annual salary of \$250,000 and other benefits provided in the agreement. A copy of the agreement is available for review by contacting the District's Human Resources office.

Mr. Buller introduced new Superintendent, Dr. Sherry Smith. Dr. Smith expressed that in the room, the passion, pride, and most importantly the love for the community and organization shines through. Dr. Smith feels privileged and honored to be a part of it and she pledged to everyone a servant's heart. She will stand alongside everyone to learn and listen and to stand on the shoulders of Superintendent Hendricks and all that came before her. Dr. Smith introduced her husband Craig Smith and dear friend Christina Pierce to the Board. Dr. Smith is excited to roll up her sleeves and dive in.

Employment Contract – one-year extension

Moved by Mrs. Davies, seconded by Mr. Roberts and carried unanimously to consider and approve renewal and one-year extension of the Contract for Employment of the Associate Superintendent, Administrative Services.

Employment Contract – one-year extension

Moved by Mrs. Oerly, seconded by Mr. Roberts and carried unanimously to consider and approve renewal and one-year extension of the Contract for Employment of the Associate Superintendent, Educational Services.

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Revised Substitute Teacher Pay Scale

Moved by Mr. Roberts, seconded by Mrs. Oerly and carried unanimously to approve the revised Substitute Teacher Pay Scale to retroactively take effect June 1, 2022.

New/Amended Job Descriptions

Taken as a block vote. A first reading was held and action was taken. Moved by Mrs. Davies, seconded by Mr. Roberts and carried unanimously to adopt the following job descriptions:

Adopted the job description for the Expanded Learning Opportunity Program Coordinator, as presented.

Adopted the job description for Coordinator of Instructional Technology, as presented.

Adopted the job description for the Teacher on Special Assignment – Special Education, as presented.

Adopted the reclassified job description and movement from range 38 to range 44 on the Classified Benefited Hourly Schedule for the Child Nutrition Technician, as presented.

Adopted the reclassified job description and movement from range 42 to range 44 on the Classified Benefitted Hourly Schedule for the Expanded Learning Opportunity Program Technician, as presented.

Amend the job description for Child Care Coordinator to Expanded Learning Opportunity Program (ELO-P) Site Coordinator, as presented.

Amended the job description for Child Care Assistant to Expanded Learning Opportunity Program (ELO-P) Activities/Enrichment Assistant, as presented.

BOARD INFORMATION/DISCUSSION

Bond Progress

The District has received the State matching funds for the Deer Canyon Modernization Project. The District is expected to get the State matching funds for Victoria Groves and Vineyard Junior High School in December. The last three District projects are being removed from the funded list, which means that this spring the District will be able to request the State matching funds for Jasper, Stork and Alta Loma Junior High School.

Future Agenda Items

CSBA Governance Workshop, July 21 – 23, 2022

ANNOUNCEMENTS

The date of the next regular meeting of the Board of Trustees is Wednesday, July 20, 2022 5:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road.

ADJOURNMENT

The meeting was adjourned at 7:55 PM.