

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO–WEDNESDAY, July 20, 2022

OPEN SESSION, CALL TO ORDER AND ROLL CALL

The closed session portion of the meeting was called to order by Board President Brad Buller at 5:00 PM. Present were members Buller, Martinez, and Oerly. Absent members Davies and Roberts.

PUBLIC COMMENT ON CLOSED SESSION ITEM

None.

ADOPTION OF AGENDA

Moved by Mrs. Oerly, seconded by Ms. Martinez, and carried 3-0 to adopt the agenda of the meeting as presented.

CLOSED SESSION

The Board adjourned to closed session at 5:01 PM for the purpose of discussing matters expressly authorized by Government Code Section §3549.1, §54956.9, §54956.9(d), §54957, and §54957.6.

REGULAR OPEN SESSION/ANNOUNCEMENTS

The Board convened to regular open session at 6:06 PM and the following announcement regarding closed session was made.

Moved by Ms. Martinez, seconded by Mrs. Oerly and carried 3-0 to approve a settlement agreement for Case #OAH 2022050933.

PLEDGE OF ALLEGIANCE

Superintendent Dr. Sherry Smith led the flag salute.

PUBLIC COMMENT ANNOUNCEMENT

Mr. Buller read aloud the Public Comment Announcement.

APPROVAL OF MINUTES

Moved by Mrs. Oerly, seconded by Ms. Martinez, and carried 3-0 to approve the minutes of June 8, 2022, as presented.

RECOGNITIONS AND PRESENTATIONS

None.

PUBLIC COMMENT

None.

PUBLIC HEARING

None.

BOARD REPORTS

Board member Dave Roberts ...absent, no report at this time.

Board member Jessica Martinez ... expressed she missed attending meetings during the month break that the Board had; it was nice to take the time to self-reflect and see the kids in the

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neighborhood enjoying summer; member Martinez observed that there are some social pieces that are lacking in the kids; looking forward to this new school year with no masks and trying to get to the normal and hopefully as a Board supporting the students with the social emotional piece and putting interventions in place.

Board member Rebecca Davies...absent, no report at this time.

Board member Sandie Oerly ... had the opportunity to sit in on a few ACSA lunch sessions; in today's lunch session, ACSA mentioned that they are putting on five Mental Health Sessions that will be targeting staff and students; along with Superintendent Smith and fellow Board member Davies, enjoyed the RC Chamber of Commerce Installation Dinner that highlighted shop RC and honored many businesses; it was a great opportunity to introduce Superintendent Smith to the District's local officials; yesterday's Governance session was informative and different than others that the Board has attended in the past; had the opportunity to listen to several of the Smart Social sessions.

Board member Brad Buller ... agreed with what fellow Board member Martinez stated, that it has been awhile since the Board met and it is great to be back together; during the Governance session yesterday, the Board learned what's important as the Board moves forward.

SUPERINTENDENT & STAFF REPORTS

Superintendent Smith shared that it's day 15 and feels like 15 years, but in a good way. Superintendent Smith feels from day one she has been doing her very best to meet n' greet with anyone she can. The first two weeks, Dr. Smith has been meeting and greeting every employee in both buildings at the District Support Center. Looking forward to interacting with the Management Team in the next couple of days at their two-day Management Meeting. Dr. Smith has had the opportunity to meet with the ALEA Leadership and additionally she is looking forward to Convocation on August 3.

Superintendent Smith is also looking forward to the opportunity to getting out and meeting with parent groups and the community. By the end of next week there will be a flyer posted on the District website with all the dates for the State of the District/ Town Hall events. There will be a west side and east side event at both junior highs as well as events at a couple of the elementary schools and events at the District Support Center throughout the year. The State of the District will be an opportunity for the community to ask questions and have an open dialogue with the Superintendent and Executive Cabinet members.

Associate Superintendent Eric Hart shared the Williams Reporting Quarterly, no complaints received during the reporting period of April 1, 2022 – June 30, 2022.

CONSENT CALENDAR

Moved by Ms. Martinez to pull Item O. (9) for a separate vote, seconded by Mrs. Oerly, and carried 3-0 to adopt the following Consent Calendar items and pull item O.(9) for a separate vote.

Vendor Agreements

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Approved agreements with the following vendors, and authorized Sherry Smith and/or applicable administrators to sign all related documents: 1) Assessment Consultation and Treatment (ACT); 2) Bowlero; 3) KC Services; 4) Maxim Healthcare Staffing Services.

Board Payment Report

Approved the Board Payment Report, as presented.

Routine Personnel Items

Approved employment, terminations, resignations, leaves and temporary assignments, as presented.

Agreement with Nova Southeastern University, Inc.

Approved the agreement with Nova Southeastern University, Inc. for the assignment of Speech Language Pathologist and authorize Superintendent Sherry Smith to sign all related documents.

Teacher Assignments

Approved the following teacher assignments for the 2022-2023 school year per Education Code sections 44258.2:

Andy Bailey – Mathematics, Vineyard Junior High (4 sections)

Approved the following teacher assignments for the 2022-2023 school year per Education Code sections 44256 (b):

Cynthia Baker-Science, Alta Loma Junior High (4 sections)

Terri Federico – Science, Vineyard Junior High (5 sections)

Pam Roberts – Language Art, Vineyard Junior High (4 sections)

Approved the following teacher assignments for the 2022-2023 school year per Education Code sections 44258.3, 44256 (b) and 44258.7 (c,d):

Andy Bailey – Yearbook, Vineyard Junior High (1 section)

Gaisha Alvarez – Yearbook, Alta Loma Junior High (1 section)

Deposits and Prepayments

Approved special field trips for the 2022-23 school year and authorized all deposits and prepayments be made as required to the following vendors which have been determined to offer excellent educational programs for our students. This approval is for all District schools for the 2022-23 school year and further authorizes Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

1) Arrowhead Ranch Kids Camp; 2) California Science Center; 3) Camp High Trails; 4) Catalina Island Marine Institute (CIMI); 5) Newport Landing Whale Watching/Balboa/Newport Harbor; 6) Ocean Institute; 7) Pali Institute Camp; 8) San Diego Mission Harbor Tour; 9) San Francisco/Monterey Bay; 10) Sea World; 11) The Queen Mary; 12) Three Oaks.

Request to Update Signers

Approved the request to update signers on the District accounts at CFCU. This action would add Sherry Smith, Superintendent to the authorized signers list to sign all related documents for Alta Loma School District.

Conference Attendance

Authorized Susie Melton, Director of Educational Programs, Tamara Youngstrom and Margaux Cruz, Teachers on Special Assignment to attend the California Assessment Conference (CAC) in Riverside, October 18, 2022 – October 20, 2022, and approve all related expenses.

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Conference Attendance

Authorized Cara Cerecerez, Director of Student Services, Tracy Luster, Senior Secretary and all 8 elementary school site ELO-P Coordinators to attend the BOOST Conference in Palm Springs, April 25, 2023-April 28, 2023, and approve all related expenses.

Item O. (9) Administrative Regulation Exhibit 3300-E

After much discussion and clarification about each of the county forms by Associate Superintendent of Administrative Services, Eric Hart, Member Martinez wanted the minutes to reflect that she is not in agreeance with the county forms, but to keep the business of the Alta Loma School District moving forward, Member Martinez agreed to vote to amend these county forms and have more discussion and possibly bring the forms back for a later vote.

Moved by Mrs. Oerly, seconded by Mr. Buller and carried 3-0 to approve amendments to Administrative Regulation Exhibit 3300-E, Authorized Signatures, as presented. Submit signed copies of the following forms to San Bernardino County District Financial Services:

- 1) County Form No. 1 ~ Board Delegation-Certify/Attest Board Action (delete Hendricks and add Smith)
- 2) County Form No. 2 ~ Board Delegation-Authorized Agent Status (add Smith)
- 3) County Form No. 2C ~ Board Authorization-Secure I.D. Token (delete Hendricks and add Smith)
- 4) County Form No. 4 ~ Board Delegation-Termination Thereof (Hendricks)

CURRICULUM AND INSTRUCTION

Hoot Reading

Moved by Mrs. Oerly, seconded by Ms. Martinez and carried 3-0 to authorize the purchase of Hoot Reading Literacy Intervention Program for grades 1-4 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

BUSINESS AND FINANCIAL PROCEDURES

Request to sell or dispose surplus items

Moved by Mrs. Oerly, seconded by Ms. Martinez and carried 3-0 to approve the request to sell or dispose of surplus student and teacher desks, chairs, tables, bookcases, carts, racks, cabinets, typewriters, audio visual equipment, computer equipment, and miscellaneous electronic items and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Resolution No. 07-20-22

Moved by Mrs. Oerly, seconded by Ms. Martinez and carried 3-0 to approve Resolution No. 07-20-22, One-Time Payout for Days Worked Over Contract for Management Employees, and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Competitive Bids

Take items Q. (3-6) as a block vote.

Moved by Mrs. Oerly, seconded by Ms. Martinez, and carried 3-0 to authorize the Alta Loma School District to utilize approved competitive bids from Super Cooperative for Child

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Nutrition purchases and further authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Authorized the Alta Loma School District to utilize approved competitive bids from school districts for Child Nutrition purchases and further authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Authorized the Alta Loma School District to utilize approved competitive bids from Pomona Valley Cooperative School Districts for Child Nutrition purchases and further authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Authorized the Alta Loma School District to utilize approved competitive bids from Pomona Unified Collaborative for Child Nutrition purchases and further authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Sub-Fund 35

Take items Q. (7-11) as a block vote.

Moved by Ms. Martinez, seconded by Mrs. Oerly, and carried 3-0 to approve the Request to Establish Sub-Fund 35 Account for the State facilities matching funds related to the Alta Loma Junior High School Modernization Project and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Approve the Request to Establish Sub-Fund 35 Account for the State facilities matching funds related to the Floyd M. Stork Elementary School Modernization Project and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Approve the Request to Establish Sub-Fund 35 Account for the State facilities matching funds related to the Jasper Elementary School Modernization Project and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Approve the Request to Establish Sub-Fund 35 Account for the State facilities matching funds related to the Victoria Groves School Modernization Project and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Approve the Request to Establish Sub-Fund 35 Account for the State facilities matching funds related to the Vineyard Junior High School Modernization Project and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Contracts Awarded

Take items Q. (12-23) as a block vote.

Moved by Mrs. Oerly, seconded by Ms. Martinez and carried 3-0 to award the contract for Bid #2021-22-04, for Hermosa Elementary School Modernization Project and authorize

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Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

- Trade Category #07 Casework – K & Z Cabinet Co., Inc. in the amount of \$188,560.
- Trade Category #08 Roofing and Sheet Metal – Bell Roof Company, in the amount of \$1,261,660.
- Trade Category #10 Gypsum, Plaster and Insulation – Spec Construction Co., Inc. in the amount of \$694,000.
- Trade Category #12 Tile – Floored Tile and Stone, in the amount of \$158,500.
- Trade Category # 13 Acoustical Treatment – CG Acoustics, Inc. in the amount of \$149,850.
- Trade Category #14 Flooring – Signature Flooring, Inc. in the amount of \$194,000.
- Trade Category #15 Painting – Simmons & Wood, Inc. in the amount of \$222,980.
- Trade Category #16 General Works – Spec Construction Co., Inc. in the amount of \$2,179,250.
- Trade Category #21 Plumbing – Continental Plumbing, Inc. in the amount of \$389,973.
- Trade Category #22 HVAC – West-Tech Mechanical, Inc. in the amount of \$219,000.
- Trade Category #23 Electrical and Low Voltage – Giant Services, Inc. in the amount of \$1,829,332.
- Trade Category #27 Abatement & Demo – Janus Corporation in the amount of \$417,000.

HUMAN RESOURCES

Declaration of Need

Moved by Mrs. Oerly, seconded by Ms. Martinez, and carried 3-0 to approve the Declaration of Need for Fully Qualified Educators, and authorize Superintendent Sherry Smith to sign all related documents.

Revised Classified Salary Ranges

Moved by Mrs. Oerly, seconded by Ms. Martinez and carried 3-0 to approve the revised Classified Salary Ranges to remove the Secretary-Senior-Child Care position and update the job titles and/or ranges for the Child Nutrition Technician, ELO-P Program Technician, ELO-P Site Coordinator and ELO-P Activities/Enrichment Assistant.

Revised Management Salary Schedule

Moved by Ms. Martinez, seconded by Mrs. Oerly and carried 3-0 to approve the revised Management Salary Schedule to include the ranges for Coordinator of Instructional Technology and Expanded Learning Opportunity Program Coordinator, as well as the updates to the Elementary and Junior High Assistant Principal titles.

BOARD INFORMATION/DISCUSSION

Budget Update

The State has approved the final budget, there is slightly more towards the base of LCFF and it also included two pots of one-time funds. In addition, there were a few changes to the

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ELO-P funding for districts under 75% unduplicated, which would be a district like Alta Loma.

Bond Progress

Kuddos to Brian Salsgiver and his staff for keeping Stork on track with the big phase that they are finishing up. They are tying up a few loose ends to ensure it will be ready for when the students come back. One pod of classrooms is left to be modernized and that should be finished sometime in November. The District has received \$3.6 million dollars in matching funds for Deer Canyon and with tonight's action the District will be able to receive the \$3.4 million dollars in matching funds for Hermosa and in December the matching funds for Vineyard Junior High should be coming as well as the matching funds for Victoria Groves.

Future Agenda Items

General School Site Safety Update

ANNOUNCEMENTS

The date of the next regular meeting of the Board of Trustees is Wednesday, August 3, 2022, 5:00 PM at the District Support Center, 9390 Base Line Road.

CLOSED SESSION

The Board adjourned to Closed Session at 7:16 PM for the purpose of discussing matters expressly authorized by Government code Section 3549.1, 54956.9, 54956.9(d), 54957, and 5497.6.

ADJOURNMENT

The Board reconvened to open session and adjourned the meeting at 8:15 PM.