

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO–WEDNESDAY, AUGUST 3, 2022**

OPEN SESSION, CALL TO ORDER AND ROLL CALL

The closed session portion of the meeting was called to order by Board President Brad Buller at 5:01 PM. Present were members Buller, Davies, Martinez, Oerly and Roberts. Absent none.

PUBLIC COMMENT ON CLOSED SESSION ITEM

None.

ADOPTION OF AGENDA

Moved by Mrs. Davies, seconded by Ms. Martinez, and carried unanimously to adopt the agenda of the meeting as presented.

CLOSED SESSION

The Board adjourned to closed session at 5:04 PM for the purpose of discussing matters expressly authorized by Government Code Section §3549.1, §54956.9, §54956.9(d), §54957, and §54957.6.

Board member Martinez recused herself for closed session item 5.

REGULAR OPEN SESSION/ANNOUNCEMENTS

The Board convened to regular open session at 6:06 PM and the following announcements were made regarding closed session.

Moved by Mrs. Davies, seconded by Mrs. Oerly and carried with the following vote to appoint Jemma Rogers to the position of Assistant Principal, Deer Canyon Elementary School effective August, 4, 2022.

AYES: 4 (Buller, Davies, Oerly, Roberts)  
NOES: 0  
ABSENT: 0  
RECUSED: 1 (Martinez)

Moved by Mrs. Oerly seconded by Mr. Roberts and carried unanimously to appoint Joshua Jauss to the position of Principal, Alta Loma Elementary School effective August, 4, 2022.

PLEDGE OF ALLEGIANCE

Mr. Buller led the flag salute.

PUBLIC COMMENT ANNOUNCEMENT

Mr. Buller read aloud the Public Comment Announcement.

APPROVAL OF MINUTES

Moved by Mrs. Oerly, seconded by Mrs. Davies, and carried unanimously to approve the minutes of June 15, 2022, as presented.

Moved by Mrs. Oerly, seconded by Mrs. Davies, and carried with the following vote to approve the special minutes of July 19, 2022, as presented.

AYES: 4 (Buller, Davies, Martinez, Oerly)

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NOES: 0  
ABSENT: 1 (Roberts)  
ABSTAIN: 0

### PUBLIC COMMENT

None.

### PUBLIC HEARING

None.

### BOARD REPORTS

Board member Dave Roberts ... stated this morning's Convocation was very special; compliments and thanks to all staff responsible for putting Convocation together, it was wonderful and what a great start.

Board member Jessica Martinez ... participated in Convocation this morning; member Martinez explained to the members of the public what Convocation was and expressed that she hopes that Dr. Smith shares something like this during the State of the District for the parents to get to know her better; August 1, participated in San Bernardino County Superintendent of Schools Board Meeting, which is still being streamed online; July 26, participated in Upland's School Board Meeting, where they were looking for a new Director of Special Education; member Martinez shared with Upland, Alta Loma's experience with using an outside firm and how thorough the process was.

Board member Rebecca Davies ... on July 8<sup>th</sup> along with Superintendent Smith and fellow board member Oerly attended the Chamber of Commerce Shop RC Awards and Installation Dinner; August 2<sup>nd</sup> attended along with member Buller the 2022 National Night Out hosted by the Rancho Cucamonga Sheriff and Fire Departments; the family friendly event is intended to enhance the relationship between neighbors and law enforcement while bringing back a true sense of community; today's Convocation was wonderful and we will #MakeItMatter hopefully with many lollipop moments; member Davies thanked fellow board member Buller and Superintendent Smith for making the morning so meaningful and to all the people that helped pull the morning off, member Davies is grateful to all for the good start to the new school year.

Board Member Sandie Oerly ... shared that Convocation today was absolutely spectacular, one of the most memorable ones; expressed that member Buller's words were very meaningful and inspirational and thanked him for doing a great job for representing the Board; offered commendations to all staff and especially the maintenance crew holding up the back wall.

Board member Brad Buller ... along with fellow Board member Oerly, attended the PTA Council's Back to School Luncheon for the Management Team at the District Support Center; the District is fortunate to have such a strong PTA and community of parents that care for our schools and kids; it was a great delight to see the energy that was in the room and break bread together; attended the National Night Out along with fellow Board member Davies, it is a good community event.

### SUPERINTENDENT AND STAFF REPORTS

Superintendent Smith thanked the Board for recognizing the staff behind the scenes of Convocation. Dr. Smith expressed her thanks and heart to the Child Nutrition staff, Custodians and to Principal Sandy Rose and her staff at Vineyard Junior High who hosted Convocation.

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Dr. Smith shared that the “State of the District” is on its way. The first event will be on Wednesday, August 17 at Alta Loma Junior High and the next event will be on Wednesday, August 24 at Vineyard Junior High. Flyers are posted on the District website and on social media. Executive Cabinet will be doing a presentation about the realities, challenges, opportunities and strengths of the District and then it is an open forum with no agenda for questions and answers. There will also be a series throughout the school year to keep the conversation going that will be at the District Support Center.

Safety is a big topic for our families and community, Dr. Smith is excited that there are a few items on the Consent Calendar this evening that will bring the safety protocols up to first class. Above and beyond that, the District is offering unique opportunities for our families and community, “Parenting in the Digital World”. The District will be holding night time and possibly a Saturday event for families to come and listen to a keynote speaker. Tomorrow, Dr. Smith meets with Captain Perez from the Rancho Cucamonga Police Department, they have been in talks about having a vulnerability assessment audit done at each of our school sites.

Associate Superintendent Chris Deegan shared that Back to School Nights will be coming soon and this is another step towards normalcy and how we expect to see things in the District.

Associate Superintendent Eric Hart reminded the Board that last year the District had to pause transportation for our General Education Students due to staffing. Unfortunately, a year later the District still has the same 4 vacancies that impacted our transportation, it’s not from a lack of wanting or recruiting, it’s from a lack of resources in the job market of people that have the skills and abilities to drive the buses. The District is continuing to look at every option to bring back transportation. Tonight, there will be a message going out to families to keep them informed on transportation and where the District is at and where they plan to be by January.

### CONSENT CALENDAR

Moved by Mr. Roberts, seconded by Mrs. Davies, and carried unanimously to adopt the following Consent Calendar items:

- 1) Fuel Education, LLC (FuelEd); 2) Magnolia Environmental, LLC.

#### Board Payment Report

Approved the Board Payment Report, as presented.

#### Routine Personnel Items

Approved employment, terminations, resignations, leaves and temporary assignments, as presented.

#### Donations

Accepted with appreciation the following donations:

1. Donation of \$31,000 from Deer Canyon PTA to Deer Canyon Elementary School’s Student Fundraiser Account to be used to enhance the instructional program.

#### Update Signers

Approved the request to update signers on the Alta Loma Junior High School checking account. This action would add Andrew Carter, Principal and remove authorization of Michele Rachielle on all related documents for Alta Loma Junior High School.

#### Agreement with Azusa Pacific University

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Approved the agreement with Azusa Pacific University and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

### Conference Attendance

Authorized Chris Deegan, Associate Superintendent, Educational Services to attend the CISC Leadership Symposium in Monterey, CA, February 22, 2023-February 24, 2023, and approve all related expenses.

Authorized attendance at the following Conference, and approve all related expenses: CSBA's 2022 Annual Education Conference, December 1, 2022-December 3, 2022 in San Diego, CA. Attendees: S. Smith, E. Hart, C. Deegan, D. Carlson and Board Members, Buller, Davies, Oerly, Martinez and Roberts.

## CURRICULUM AND INSTRUCTION

### BP 6158 – Independent Study

A first reading was held and action. Moved by Mrs. Oerly, seconded by Ms. Martinez, and carried unanimously to amend Board Policy related to Instruction. BP 6158 – Independent Study.

## BUSINESS AND FINANCIAL PROCEDURES

### Purchase – Rival Electric ZTR Mower

Moved by Mrs. Oerly, seconded by Mrs. Davies, and carried unanimously to authorize the purchase of Rival Electric ZTR Mower for MOTS Department from La Verne Power Equipment, Inc. for a total cost of \$16,021 and further authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

### Service Agreement Contract

Moved by Mrs. Oerly, seconded by Mr. Roberts, and carried unanimously to approve the service agreement contract with Emergency Management Safety Partners for a total not-to-exceed \$60,000 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

### Permission to Advertise Bids

Moved by Mrs. Davies, seconded by Mrs. Oerly, and carried unanimously to grant permission to advertise bids for Victoria Groves Elementary School Modernization Project, and further authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

### Priority Nutrition Care

Moved by Mrs. Oerly, seconded by Ms. Martinez and carried unanimously to approve the agreement with Priority Nutrition Care for the assignment of a dietetic intern and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

## HUMAN RESOURCES

### Substitute Teacher Pay Scale

Moved by Mrs. Davies, seconded by Mrs. Oerly and carried unanimously to approve the revised Substitute Teacher Pay Scale to retroactively take effect June 1, 2022.

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**BOARD INFORMATION/DISCUSSION**

Bond Progress

Stork is finishing up its most aggressive phase. Thanks, and appreciation to Brian Salsgiver for all his hard work and making sure everything is done for the students to start school.

**ANNOUNCEMENTS**

The date of the next regular meeting of the Board of Trustees is Wednesday, September 7, 2022, 5:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road.

**ADJOURNMENT**

The Board adjourned the meeting at 6:43 PM in honor of State Senator Bob Dutton.