

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO–WEDNESDAY, SEPTEMBER 7, 2022**

OPEN SESSION, CALL TO ORDER AND ROLL CALL

The closed session portion of the meeting was called to order by Board President Brad Buller at 5:00 PM. Present were members Buller, Davies, Martinez, and Roberts. Member Oerly arrived at 5:04 PM. Absent none.

PUBLIC COMMENT ON CLOSED SESSION ITEM

None.

ADOPTION OF AGENDA

Moved by Mr. Roberts, seconded by Mrs. Davies, and carried unanimously to adopt the agenda of the meeting as presented.

CLOSED SESSION

The Board adjourned to closed session at 5:02 PM for the purpose of discussing matters expressly authorized by Government Code Section §3549.1, §54956.9, §54956.9(d), §54957, and §54957.6.

REGULAR OPEN SESSION/ANNOUNCEMENTS

The Board convened to regular open session at 6:02 PM and no announcements were made regarding closed session.

PLEDGE OF ALLEGIANCE

Mr. Buller led the flag salute.

PUBLIC COMMENT ANNOUNCEMENT

Mr. Buller read aloud the Public Comment Announcement.

APPROVAL OF MINUTES

Moved by Mrs. Oerly, seconded by Ms. Martinez, and carried with the following vote to approve the minutes of July 20, 2022, as presented.

AYES:	3	(Buller, Martinez, Oerly)
NOES:	0	
ABSENT:	0	
ABSTAIN:	2	(Davies, Roberts)

Moved by Mrs. Oerly, seconded by Mr. Roberts, and carried unanimously to approve the minutes of August 3, 2022, as presented.

RECOGNITIONS AND PRESENTATIONS

The newly appointed Assistant Principal for Deer Canyon Elementary School, Jemma Rogers was introduced and congratulated by the Board and Executive Cabinet.

The newly appointed Principal for Alta Loma Elementary School, Joshua Jauss, current Assistant Principal at Alta Loma Elementary School was introduced and congratulated by the Board and Executive Cabinet.

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### PUBLIC COMMENT

Member of the public Brie Kabia stated that she doesn't always turn in a public comment request because she doesn't want to interrupt the meeting, maybe there is somewhere else that the request forms can be placed. Ms. Kabia gave commendations to the Board, she was happy to see on the Board agenda that Trustee Martinez was interested in attending the Special Education Symposium put on by F3.

### PUBLIC HEARING

1. Mr. Buller opened the Public Hearing on Resolution #09-07-22 (a), Adoption of Adequate Instructional Materials. No comments were presented, so item was closed.

### BOARD REPORTS

Board member Dave Roberts. . . had the opportunity to attend Vineyard Junior High's Back to School Night, always very impressed with the teachers, commendations to all of them on a job well done that evening.

Board member Jessica Martinez ... August 12 attended an event by the San Bernardino Republican Party, they invited local members to come and show their support for local Board members; August 23, attended an event hosted by California Policy Centers titled "They filed, Now what?"; the event focused on School Board races across the State, majority of the candidates that attended were parents, it was nice to hear the diverse group and their reasons for running.

Board member Rebecca Davies. . . shared that the spring Staff Appreciation gift seems to have been appreciated, with 368 gift certificates redeemed at Terry's Burgers; member Davies thanked member Roberts for getting it all set up; on the first day of school, member Davies was at Hermosa welcoming students, staff and parents; August 16, attended Banyan's Back to School night, great attendance and PTA was active with information and school gear; August 18, attended the Chamber of Commerce breakfast with member Oerly and Superintendent Smith; later on August 18, along with fellow Board members Buller and Roberts attended VJHS Meet the Parent Night; August 19, attended the Memorial for State Senator and SBC Assessor Bob Dutton, he made many valuable contributions to Rancho Cucamonga and the County of San Bernardino; August 23, first attended Deer Canyon's Back to School Night and then headed to Hermosa for their Back to School Night; great turnout of parents of great to see that the modernization is underway at Hermosa; August 31, along with fellow Board member Martinez and Associate Superintendent Hart and Assistant Superintendent Carlson attended the Rancho Cucamonga Fire and Police Recognition Celebration, hosted by the Rancho Cucamonga Chamber of Commerce; wonderful celebration and hearing the background stories of the honorees was heartwarming.

Board member Sandie Oerly ... explained she was unable to attend Back to School Nights due to some medical issues; shared that State Senator Bob Dutton supported the city, San Bernardino County and he gave special support personally to the Alta Loma School District.

Board member Brad Buller ... attended Jasper's Back to School Night and expressed that it's nice to see the updated classrooms and thought the teachers did an excellent job presenting the school year to the parents, along with fellow Board members Davies and Roberts attended Vineyard

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Junior High's Back to School Night; had the opportunity to attend State Senator Bob Dutton's Memorial Service and expressed how much he did for the area and the State of California.

### SUPERINTENDENT AND STAFF REPORTS

Superintendent Smith shared that it's been a great month, she attended many Back to School Nights, but was unable to attend all of them due to the fact that many of them were on the same night. The first two State of the District's have been held and the Executive Cabinet learned a lot and able to adjust their presentation to what they have learned and heard from the community. Had the opportunity to sit in on the LCAP Advisory Meeting that was held today, commendations to Associate Superintendent Deegan, Superintendent Smith sees so much potential for bringing parents in and doing what the vision of the LCAP was, which was local control and having authentic feedback from people in the community.

Associate Superintendent Deegan thanked everyone that participated in the LCAP Advisory Meeting today, November there will be a broad survey that will be going out to everyone. Associate Superintendent Deegan believes that by the end of the week the District should receive the official approval notification from the County.

September 8<sup>th</sup> there will be a Virtual Training on PAPER, the virtual tutoring program. The District is hosting another event "Parenting in the Digital World" that will be at Alta Loma Junior High School on September 19<sup>th</sup>. September 13<sup>th</sup> and 20<sup>th</sup> are the East and West Side Math Festivals at Carnelian and Victoria Groves Elementary School. Parent University will be in-person this year on October 6<sup>th</sup> at Deer Canyon Elementary School.

Associate Superintendent Hart shared the hard work that the District's Maintenance, Operations, Safety and Transportation Team put in to keep the District running smoothly. Associate Superintendent Hart also acknowledged the hard work and dedication that Heather Sloan, Director of Child Nutrition continues puts in to keep our Child Nutrition program.

### CONSENT CALENDAR

Items O. (10) pulled for separate vote.

Moved by Mrs. Davies, seconded by Mrs. Oerly, and carried unanimously to adopt the following Consent Calendar items:

#### Vendor Agreements

Approved agreements with the following vendors and authorized Sherry Smith and/or applicable administrators to sign all related documents: 1) California School Boards Association; 2) Chess Masters; 3) Committee for Children; 4) Curriculum Associates, LLC; 5) GO Architects, Inc.; 6) Irvine Park Railroad, Inc.; 7) John R. Byerly, Inc.; 8) Leighton Consulting, Inc.; 9) Paradigm Healthcare Services, LLC; 10) PBK Architects (formerly WLC Architects, Inc.); 11) Teen Truth; 12) Tilden-Coil Constructors, Inc.; 13) Top Youth Speakers; 14) Total Safety Solutions; LLC; 15) Tri Valley.

#### Board Payment Report

Approved the Board Payment Report, as presented.

#### Routine Personnel Items

Approved employment, terminations, resignations, leaves and temporary assignments, as presented.

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Donations

Accepted with appreciation the following donations:

1. Donation of \$200.00 from Blackbaud Giving Fund to Alta Loma Junior High School's Student Fundraiser Account to be used to enhance the instructional program.

Request to update signers

Approved the request to update signers on the Banyan Elementary School's checking account. This action would add Dolly Bentley, Principal and James Perry, Assistant Principal and remove authorization of Cara Cerecerez and Charron Rodriguez on all related documents for Banyan Elementary School.

Approved the request to update signers on the Deer Canyon Elementary School's checking account. This action would add Jemma Rogers, Assistant Principal and Annette Embleton, School Clerk and remove authorization of Andrew Carter on all related documents for Deer Canyon Elementary School.

Approved the request to update signers on the Floyd M. Stork School's checking account. This action would add Valerie Bires, Principal and Kristin Bowyer, Assistant Principal and remove authorization of Guadalupe Berzuna and Kaitlyn Trotter on all related documents for Floyd M. Stork Elementary School.

Student Body Accounts

Approved the 2022-23 Budgets for Alta Loma Junior High and Vineyard Junior High Associated Student Body Accounts.

Agreement -Los Angeles Pacific University

Approved the agreement with Los Angeles Pacific University and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Item O. (10) Conference Request

A discussion was held and action language changed to read:

Recommend the Board authorize any Board member to attend the Fall 2022 F3 Law Special Education Symposium in Ontario, CA, October 28, 2022, and approve all related expenses. (No exhibit)

Moved by Ms. Martinez, seconded by Mrs. Davies, and carried with the following vote to authorize any Board member to attend the Fall 2022 F3 Law Special Education Symposium in Ontario, CA, October 28, 2022, and approve all related expenses.

AYES: 2 (Buller, Martinez)  
NOES: 3 (Davies, Oerly, Roberts)  
ABSENT: 0  
ABSTAIN: 0

CURRICULUM AND INSTRUCTION

Adequate Instructional Materials Resolution #09-07-22(a)

Moved by Mrs. Davies, seconded by Mrs. Oerly, and carried unanimously to adopt the Adequate Instructional Materials Resolution #09-07-22(a) certifying a public hearing was held and a determination made that there is sufficiency of textbooks and instructional materials for students in the Alta Loma School District.

Resolution #09-07-22(b)

Moved by Mrs. Oerly, seconded by Mrs. Davies, and carried unanimously to adopt Resolution #09-07-22(b) supporting the Red Ribbon Week Campaign and proclaim the week of October 23, 2022 as Red Ribbon Week.

2022-2023 Consolidated Application and Reporting System

Moved by Mrs. Oerly, seconded by Mr. Roberts, and carried with the following vote to approve the 2022-2023 Consolidated Application and Reporting System as presented.

Title I, Part A

Title II, Part A (Teacher Quality)

Title III, Part A (LEP Students)

Title IV, Part A (Student Support)

AYES: 4 (Buller, Davies, Oerly, Roberts)

NOES: 1 (Martinez)

ABSENT: 0

ABSTAIN: 0

Agreement with Total Safety Solutions

Moved by Mrs. Oerly, seconded by Mr. Roberts, and carried with the following vote to enter into an agreement with Total Safety Solutions to provide trainings in safety for an amount not-to-exceed \$7,000 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

AYES: 4 (Buller, Davies, Oerly, Roberts)

NOES: 1 (Martinez)

ABSENT: 0

ABSTAIN: 0

Agreement with Allergy, Sinus and Asthma Consultants

Moved by Mrs. Davies, seconded by Mrs. Oerly, and carried unanimously to enter into an agreement with Allergy, Sinus and Asthma Consultants for an amount not-to-exceed \$1,000 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Agreement with Fresno State University's Virtual Parent University Program

Moved by Mrs. Davies, seconded by Mrs. Oerly, and carried unanimously to enter into an agreement for the District's participation in the Fresno State University's Virtual Parent University Program for the 2022-2023 school year, and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

BUSINESS AND FINANCIAL PROCEDURES

Information Only

Unaudited Actual Report

Associate Superintendent, Eric Hart shared the 2021-22 unaudited actuals financial report, the multi-year budget update and an enrollment update with the Board.

Unaudited Actuals Financial Statements

A discussion was held on the Unaudited Actuals.

Moved by Mrs. Davies, seconded by Mr. Roberts, and carried with the following vote to accept the Report of Unaudited Actuals Financial statements for the 2021-22 year as presented.

AYES: 4 (Buller, Davies, Oerly, Roberts)

NOES: 1 (Martinez)

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ABSENT: 0

ABSTAIN: 0

Article 13B Appropriation Limit

Moved by Mrs. Oerly, seconded by Mrs. Davies, and carried unanimously to readopt the District's 2021-22 Article 13B Appropriation Limit in the amount of \$36,612,693.07 and adopt the 2022-23 Appropriation Limit in the amount of \$40,085,736.52. See Resolution No. 09-07-22(c).

First Reading BP's – Business and Noninstructional Operations

A first reading was held to amend Board Policies related to Business and Noninstructional Operations, as presented.

BP 3110 – Transfer of Funds

BP 3550 – Food Service/Child Nutrition Program

BP 3551 – Food Service Operations/Cafeteria Fund

BP 3553 – Free and Reduced Price Meals

First Reading BP 3523 – Business and Noninstructional Operations

A first reading was held to adopt Board Policy related to Business and Noninstructional Operations, as presented.

BP 3523 – Electronic Signatures

HUMAN RESOURCES

Resolution Designating Week of the School Administrator

Moved by Mrs. Oerly, seconded by Mr. Roberts, and carried unanimously to adopt the resolution designating the week of October 9– 15, 2022 as Week of the School Administrator per Education Code Section 44015.1.

Qualified Coaches

Moved by Mr. Roberts, seconded by Mrs. Davies, and carried unanimously to certify that all conditions set forth in Title 5, Sections 5593 and 5594 (qualified coaches) have been met.

Retirement

Moved by Mrs. Oerly, seconded by Mrs. Davies, and carried unanimously to accept the request for retirement from Nancy Rea, Child Nutrition Worker, Victoria Groves Elementary. Nancy's final day of service was May 25, 2022, for a total of 27 years of service to the District.

BOARD INFORMATION/DISCUSSION

Bond Progress

The Bid Openings for Victoria Groves Elementary School & Portable Classrooms and Jasper Elementary School Restroom Remodel was today, should have the preliminary numbers by the end of the week.

ANNOUNCEMENTS

The date of the next regular meeting of the Board of Trustees is Wednesday, September 21, 2022 at 5:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road.

ADJOURNMENT

The meeting was at 7:49 PM