

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO–WEDNESDAY, SEPTEMBER 21, 2022**

**OPEN SESSION, CALL TO ORDER AND ROLL CALL**

The closed session portion of the meeting was called to order by Board President Brad Buller at 5:00 PM. Present were members Buller, Davies, Martinez, and Roberts. Member Oerly arrived at 5:15 PM. Absent none.

**PUBLIC COMMENT ON CLOSED SESSION ITEM**

None.

**ADOPTION OF AGENDA**

Moved by Mrs. Davies, seconded by Mr. Roberts, and carried unanimously to adopt the agenda of the meeting as presented.

**CLOSED SESSION**

The Board adjourned to closed session at 5:01 PM for the purpose of discussing matters expressly authorized by Government Code Section §3549.1, §54956.9, §54956.9(d), §54957, and §54957.6.

**REGULAR OPEN SESSION/ANNOUNCEMENTS**

The Board convened to regular open session at 6:05 PM and the following announcements were made regarding closed session.

The Board took action in closed session to ratify the settlement agreement for OAH Case #2022060742 in the amount of \$4,830.00. Moved by Mrs. Davies, seconded by Mr. Roberts and carried with the following vote to ratify the settle agreement for OAH Case #2022060742.

AYES: 4 (Buller, Davies, Martinez, Roberts)  
NOES: 0  
ABSENT: 0  
ABSTAIN: 1 (Oerly)

The Board took action in closed session to appoint the position of Assistant Principal, Alta Loma Elementary School, effective date to be determined. Moved by Mr. Roberts, seconded by Mrs. Davies and carried with the following vote to appoint the position of Assistant Principal, Alta Loma Elementary School:

AYES: 5  
NOES: 0  
ABSENT: 0  
ABSTAIN: 0

**PLEDGE OF ALLEGIANCE**

Mr. Buller led the flag salute.

**PUBLIC COMMENT ANNOUNCEMENT**

Mr. Buller read aloud the Public Comment Announcement.

**APPROVAL OF MINUTES**

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Moved by Mrs. Oerly, seconded by Mr. Roberts and carried unanimously to approve the meeting minutes of September 9, 2022 as presented.

**RECOGNITIONS AND PRESENTATIONS**

Summer School Presentation was shared with the Board. Summer School Principal, Jenny Rice, Extended School Year Principal, Joylynn Peralta along with Director of Special Education, Lizabeth Pina, Director of Student Programs, Susie Melton, and Director of Student Services, Cara Cerecerez gave the Board a snapshot of ALSD Summer School, ESY Summer School, and the Explore Program.

**PUBLIC COMMENT**

None.

**PUBLIC HEARING**

None.

**BOARD REPORTS**

Board member Dave Roberts ... participated in Vineyard's Dine-Out night, enjoyed his spaghetti dinner; thanked administrative staff for all their diligence in providing information to the Board.

Board member Jessica Martinez ... September 10, attended a Meet n' Greet at Heritage Park for candidates that are currently running for Areas 1 and 3; happy to see the community engagement, there was over 100 people in attendance; September 13, attended a Special Education Quarterly Information Webinar, held by the California Department of Education; member Martinez encouraged her fellow Board members to attend; they addressed the proficiency for students with disabilities against grade level academic standards; September 19, attended an event held by San Bernardino County Patriots, titled "Back to Better Schools", the keynote speaker shared that California is number 46 out of the 52 States in academic achievement.

Board member Rebecca Davies ... attended the Board candidate workshop on September 15, put on by Superintendent Smith and Executive Cabinet; 9/19 attended the parenting seminar "Parenting in the Digital World" by Clay Cranford, "Cyber Cop"; he had lots to say about the digital world and the safety of our students; Clay Cranford has a book "Parenting in the Digital World" and recommends the "Bark" app; Bark provides families with the tools they need to raise kids in the digital age; it's not a save all, but a great tool.

Board member Sandie Oerly ... Nothing to report out.

Board member Brad Buller ... Nothing to report out.

**SUPERINTENDENT AND STAFF REPORTS**

Superintendent Smith piggy backed what Board member Davies shared on the Parenting in the Digital World presentation, it was great to be in the back row to see the conversations that were happening amongst the parents. Clay will be returning to train our Management Team in early October on Threat Assessment. Clay doesn't do the lockdown procedures, or incident command, he trains on every single national school shooting, active shooter that has happened, he trains us

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on there was evidence. Clay will be training our Management Team on what to look for before it happens.

Superintendent Smith reminded everyone that tomorrow night is the State of the District at Banyan Elementary. She is looking forward to it, every time there has been good feedback, Executive Cabinet has debriefed and adjusted the presentation to reflect. Staff has collected a lot of good data for the LCAP.

Associate Superintendent Chris Deegan shared that the District had their two math nights, one on the East Side and one on the West Side. It was a highlight to see our students and their parents together engaging in math. Excited about the parent offerings that the District has had the ones still to come. Parent University will be back this year in-person on October 6, 5:15pm-8:15pm at Deer Canyon Elementary. The District has a new web page that is linked to the District website under the Students/Families tab. This new web page houses all the parent offering opportunities.

Elementary Parent Conferences begin tomorrow, this is a great opportunity for early intervention and collaboration with parents to work together to support our students. Junior High Conferences will begin next week.

**CONSENT CALENDAR**

Moved by Mrs. Oerly, seconded by Mrs. Davies, and carried unanimously to adopt the following Consent Calendar items:

**Vendor Agreements**

Approved agreements with the following vendors, and authorized Sherry Smith, Eric Hart, and/or applicable administrators to sign all related documents: 1) Athena Purple Bee, LLC; 2) Chess Masters; 3) Cintas Corporation; 4) The Discovery Farm Team; 5) GO Architects; 6) Jenjoink aka Jorry Keith; 7) La Verne Heritage Foundation; 8) Riverside County Superintendent of Schools.

**Board Payment Report**

Approved the Board Payment Report, as presented.

**Routine Personnel Items**

Approved employment, terminations, resignations, leaves and temporary assignments, as presented.

**Donations**

Accepted with appreciation the following donations:

1. Donation of playground equipment and school supplies estimated donation amount of \$500.00 from Community Church Rancho to Alta Loma Elementary School to be used to enhance the instructional program.
2. Donation of \$50.00 from The Blackbaud Giving Fund to Alta Loma Junior High School's Student Fundraiser Account to be used to enhance the instructional program.
3. Donation of \$1,350.91 from Carnelian PTA to Carnelian Elementary School's Student Fundraiser Account to be used to enhance the instructional program.
4. Donation of \$29,000 from Jasper Elementary School's PTA to Jasper Elementary School's Student Fundraiser Account to be used to enhance the instructional program.

**Agreement with Loma Linda University**

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Approved the agreement with Loma Linda University for the assignment of Speech Language Pathologist and authorize Superintendent Sherry Smith to sign all related documents.

Conference Attendance

Authorized Associate Superintendent, Eric Hart to attend the 2022 CASBO CBO Symposium in Monterey, CA, November 16, 2022 – November 18, 2022, and approve all related expenses.

**BUSINESS AND FINANCIAL PROCEDURES**

Board Policies related to Business and Noninstructional

A second reading was held. Moved by Mr. Roberts, seconded by Mrs. Oerly and carried unanimously to amend Board Policies related to Business and Noninstructional Operations, as presented.

- BP 3110 – Transfer of Funds
- BP 3550 – Food Service/Child Nutrition Program
- BP 3551 – Food Service Operations/Cafeteria Fund
- BP 3553 – Free and Reduced Price Meals

Board Policies related to Business and Noninstructional

A second reading was held. Moved by Mrs. Oerly, seconded by Mrs. Davies and carried unanimously to adopt Board Policies related to Business and Noninstructional Operations, as presented.

- BP 3523 – Electronic Signatures

Contracts Awarded

Moved by Mrs. Oerly, seconded by Mrs. Davies, and carried unanimously to award the following contract for Bid #2022-23-01 Victoria Groves Elementary School Modernization & Portable Classrooms and Jasper Elementary School Restroom Remodel, and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents:

- Trade Category #07 Casework – David M. Bertino Manufacturing, Inc., in the amount of \$198,300
- Trade Category #08 Roofing & Sheet Metal – Rite-Way Roof Corporation, in the amount of \$1,560,440
- Trade Category #12 Tile – Floored Tile and Stone, in the amount of \$167,000
- Trade Category #13 Acoustical Treatment – Elljay Acoustics, Inc., in the amount of \$119,425
- Trade Category #15 Painting – Simmons & Wood, Inc., in the amount of \$200,717
- Trade Category #16 General Works – Spec Construction Co., Inc., in the amount of \$2,762,750
- Trade Category #21 Plumbing – Empyrean Plumbing, Inc., in the amount of \$503,316
- Trade Category #23 Electrical & Low Voltage – Rancho Pacific Electric Construction, Inc., in the amount of \$1,828,000
- Trade Category #27 Abatement & Demolition – Janus Corporation, in the amount of \$551,700

Change Directives

Moved by Mrs. Oerly, seconded by Mrs. Davies, and carried unanimously to grant authority to the Associate Superintendent of Administrative Services to approve certain Modifications, Change Orders, or Immediate Change Directives (subject to the limits of the delegation of Authority provided by the Board) for Hermosa Elementary School Modernization Project. Furthermore, we request authorization for Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Granted authority to the Associate Superintendent of Administrative Services to approve certain Modifications, Change Orders, Immediate Change Directives (subject to the limits of the delegation of Authority provided by the Board) for Victoria Groves Elementary School Modernization Project & Portable Classrooms and Jasper Elementary School Restroom Remodel. Furthermore, we request authorization for Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Meal Prices

Moved by Ms. Martinez, seconded by Mrs. Davies and carried unanimously to approve Child Nutrition meal prices for the 2022-23 school year as presented.

Contracts rejected

Moved by Mrs. Oerly, seconded by Mr. Roberts, and carried unanimously to reject the bid from Caston, Inc. and award the contract for Bid #2022-23-01, Trade Category #10 Gypsum/Plaster/Insulation for Victoria Groves Elementary school Modernization & Portable Classrooms and Jasper Elementary School Restroom Remodel to Spec Construction Co., Inc., in the amount of \$526,500 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Moved by Mrs. Oerly, seconded by Mrs. Davies, and carried unanimously to reject the bid from Continental Flooring, Inc. and award the contract for Bid #2022-23-01, Trade Category #14 Flooring for Victoria Groves Elementary school Modernization & Portable Classrooms and Jasper Elementary School Restroom Remodel to Riccardi Floor Covering, Inc., in the amount of \$152,050 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Moved by Mrs. Oerly, seconded by Mr. Roberts, and carried unanimously to reject the bid from ACH Mechanical Contractors, Inc. and award the contract for Bid #2022-23-01, Trade Category #22 HVAC, for Victoria Groves Elementary school Modernization & Portable Classrooms and Jasper Elementary School Restroom Remodel to RAN Enterprises, Inc., in the amount of \$946,000 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

HUMAN RESOURCES

Coaching Services

Moved by Mr. Roberts, seconded by Mrs. Davies, and carried with the following vote to approve the Coaching Services Agreement with Association of California School

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Administrators/Foundation for Educational Administration and authorize Assistant Superintendent of Human Resources, Donna Carlson to sign all related documents.

AYES: 4 (Buller, Davies, Oerly, Roberts)  
NOES: 1 (Martinez)  
ABSENT: 0  
ABSTAIN: 0

Paid Internship

Moved by Mr. Roberts, seconded by Mrs. Oerly, and carried unanimously to approve the Paid Internship Credential Program Agreement with National University, effective August 18, 2022 and authorize Superintendent Sherry Smith and/or Eric Hart to sign all related documents.

Job Descriptions

First Readings were held for reclassified job descriptions:

- Child Nutrition Worker
- Behavior Intervention Assistant
- Proctor
- Maintenance Worker – Senior
- Maintenance, Operations, Transportation and Safety (M.O.T.S.) Administrative Secretary
- Risk Management and Employee Benefits Specialist.

BOARD INFORMATION/DISCUSSION

Budget Update

The auditors are here this week.

ANNOUNCEMENTS

The date of the next regular meeting of the Board of Trustees is Wednesday, October 5, 2022, 5:00 PM at Alta Loma School District Support Center, 9390 Base Line Road.

ADJOURNMENT

The Board adjourned the meeting at 7:09 PM.