

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO–WEDNESDAY, JANUARY 18, 2023**

OPEN SESSION, CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Board President Brad Buller at 6:00 PM. Present were members Buller, Chung, Davies, Hurley, and Martinez. Absent: none.

PLEDGE OF ALLEGIANCE

The flag salute was led by Victoria Groves Student Ambassador, Mikaela Phillips.

PUBLIC COMMENT ANNOUNCEMENT

Mr. Buller read aloud the Public Comment Announcement.

ADOPTION OF AGENDA

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried unanimously to adopt the agenda of the meeting as presented.

APPROVAL OF MINUTES

Moved by Dr. Hurley, seconded by Ms. Martinez and carried unanimously to approve the meeting minutes of December 14, 2022, as presented.

RECOGNITIONS AND PRESENTATIONS

Student Presentations – Victoria Groves

- Transitional Kindergarten Musical Performance
- Student Ambassadors, Addison Brunjes and Mikaela Phillips

Audit Report from Jeanette L. Garcia & Associates

- Annual Financial Statements with Report of Independent Certified Public Accountant
- Financial and Performance Audit 2016 Election General Obligation Bond Building Fund

Facilities Presentation – Measure H

- Lisa Cox from PBK & Lilliana Bustos from GO Architects, Inc.

WRITTEN COMMUNICATIONS

Letter of Positive Certification from the San Bernardino County Superintendent of School.

PUBLIC COMMENT

ALEA President, Peggy Swistock addressed the Board representing the teachers of Alta Loma and to support their bargaining team during the negotiation process.

PUBLIC HEARING

None.

BOARD REPORTS

Board member Dr. Malinda Hurley ... over Winter Break had the opportunity along with an assistant superintendent, a school board trustees, a charter school teacher, and foster youth volunteers from Simply Friends came together to give Christmas Cheer to 150 kids int the San Bernardino and High Desert Youth Detention Centers; we provided pizzas, jigsaw puzzles, and body wash for the 150 kids; it was a labor of love, and hopefully next year we can organize sooner to ensure these kids receive something on Christmas Day with more donations and volunteers to support our at-risk youth; attended CTA's and CSBA's Webinar on 'Governor's

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Budget Breakdown”, a few take-aways were the remaining unresolved issues on Pensions, Staffing Shortages, Cyber Security, and TK Facilities; Dr. Hurley is looking forward to attending the Superintendent’s 1<sup>st</sup> Community Cabinet event tomorrow night at 6:00 PM as well as the San Bernardino County School Board Association (SBCSBA)’s Annual Meeting where they will be honoring former Board member Sandie Oerly for her years of service at the CSBA’s Golden Bell Awards; Dr. Hurley gives her condolences to the families of Stork Librarian, Mary Laramie and Etiwanda School District Board of Trustees, Mr. David W. Long.

Board member Eric Chung ... had the opportunity to take his son Ethan to both Alta Loma and Vineyard Junior High School’s Winter Concerts; kudos to Principal Rose and Principal Carter and to the music directors, Mr. Evans and Mr. Wysocki; the kids were amazing, they put on a wonderful performance; Member Chung and his son were blown away by the performances; attended validation visits at both Alta Loma Junior High and Vineyard Junior High for the prestigious “California Schools to Watch”; Member Chung congratulated and commended both principals and their staff for doing such an amazing job in earning the state and national recognition; had the opportunity to do a walk-through at Stork Elementary with Principal Bires, her team is phenomenal; this morning Member Chung had the opportunity to do a walk-through at Victoria Groves Elementary with Dr. Smith; he commended Principal Johnson and her team on doing an amazing job; Member Chung’s hope is to get to walk through all the campuses in the next couple of weeks and get to know the principals and staff.

Board member Jessica Martinez ... had the opportunity along with fellow Board member Chung to attend the “Schools to Watch” validation visit at Alta Loma Junior High; it was a proud moment to hear the report from the committee and hear the authentic responses from students and to see the learning that was taking place; attended Stork’s Holiday Sing-A-Long with fellow Board member Chung; this past Saturday, attended the Celebration of Life for Mary Laramie, Member Martinez did not have the opportunity to meet Mary Laramie but it was evident the impact she made at Stork.

Board member Rebecca Davies... January 11, listened to the CSBA sponsored webinar on “The Governor’s Budget”; at the end of the webinar they discussed Legislative Action Week, March 14-16; this is a three-day virtual event that connects local governance leaders with members of the California Legislature and their staff to shine light on the critical issues facing California’s schools; attended the Rancho Cucamonga Chamber Luncheon with guest speaker Lynne Kennedy; January 13, attended the service for Mary “Sunshine” Laramie at St. Peter & St. Paul Church, lots of Alta Loma District staff members were in attendance; her 3 children shared special comments about their mom; Mary gave so much to her family, her friends, Stork school and our community, she served our school district for 42 year, with 41 of those years at Stork school; Mary truly brought sunshine into each life she touched; today attended the memorial for Noelia Chapa, Noelia was a classroom volunteer at Banyan, served on Banyan’s PTA and shared her leadership talents as PTA President; Member Davies got to know Noelia in her volunteer service to the RC Library where they were both board members on the Library Foundation working to raise funds to support library services.

Board member Brad Buller . . . thanked his fellow Board members for serving and extending their selves in many different ways to the community; attended both the Winter Concerts at the junior high schools; attended the virtual CSBA Governor’s Update; attended the Celebration of Life for Mary Laramie at Stork, it was a home coming.

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### SUPERINTENDENT & STAFF REPORTS

Superintendent Smith listened in on CSBA's Governor's Update, thankful she made the decision to attend Mary Laramie's Celebration of Life. For somebody that is new to the community and the Alta Loma family to see all the people that had crossed her path, old and new in attendance was special.

Tomorrow night is the 1<sup>st</sup> Superintendent's Community Cabinet, this is a different role than the State of the Districts. Everyone is welcome to attend, the vision is to have an open-ended agenda and discussion on what's going well, what's not going well for you or are questioning, and how can you serve our community and our school district, what can you bring to the table?

Superintendent Smith shared that the San Bernardino County School Board Association will be honoring former Board member Sandie Oerly for her 43 years of service on January 30 at their annual meeting.

Superintendent Smith is pleased with the work that our West End SELPA is doing for our educators, our Board members and students, today they had a training on Alternative Dispute Resolution and Alta Loma was able to send 17 of our Special Education teachers to the training. Superintendent Smith is proud to announce that in her short tenure Alta Loma has not had any litigation and the District is not in litigation since Superintendent Smith has started in July.

Superintendent Smith shared that the state and national recognition of "Schools to Watch" is very prestige and to have both our junior high schools win is incredible. In March the District has a small team that will be going up to Monterey to receive the state recognition for being middle schools to watch and then in late June our District and both junior highs will be recognized in Washington D.C., this is incredible and prestigious, all of us as a team should be proud.

Superintendent Smith asked ALEA President Peggy Swistock to thank her members for their presence and for their love of the community, it shines through. Our students and our families are extremely lucky to have the teachers they have in the classrooms, the District recognizes that every single day. When you put passionate teachers and educators and passionate administrators in a room, they don't necessarily always see eye to eye on every part of the conversation, but Superintendent Smith does know that one thing the District does in Alta Loma is they keep students and the families that they serve at the heart of the decisions that they make. Superintendent Smith looks forward to the continuing conversations that are happening at the collective bargaining table, and if there is ever is a group of intelligent, creative and passionate people that will get it done and get it figured out, it is here. Superintendent Smith believes that with all her heart.

Superintendent Smith shared with the Board that there were no reportable incidents for the District's quarterly submission for Williams Reporting for the period of October 1, 2022 through December 31, 2022.

Associate Superintendent Deegan shared with the Board and the community District Achievement Data from the 2022 CAASPP. Associate Superintendent Deegan, shared the percentages of the 21-22 ELA District and County Comparisons of student groups that met or exceeded grade level proficiency. Associate Superintendent Deegan also shared the percentages of students meeting or exceeding standards in the areas of English Language Arts/Literacy,

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Mathematics and Science as compared to other students in the State, County, and school districts in our area. The District will be working specifically to increase support that will benefit our foster youth students. The District has assembled teams that will look carefully at each criteria area and complete a root cause analysis. The teams will develop and implement plans of action to better support our foster youth students along with all student groups in District. The teams will support sites with implementation of best practices through Focused Learning Walks.

### CONSENT CALENDAR

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried unanimously to adopt the following Consent Calendar items:

#### Vendor Agreements

Approved agreements with the following vendors, and authorized Sherry Smith, and/or applicable administrators to sign all related documents:

1) Ala Loma Dance Academy, LLC; 2) Inland empire Trailers; 3) Los Angeles Zoo and Botanical Gardens.

#### Donations

Accepted with appreciation the following donations:

1. Donation of \$200.00 from The Family of Connor Jarvis to Alta Loma Elementary School's Student Fundraiser Account to be used to enhance the instructional program.
2. Donation of an Air doctor 1016 Air Purifier from Air Doctor to Alta Loma elementary School to be used to enhance the instructional program.

#### Board Payment Report M

Approved the Board Payment Reports, as presented.

#### Routine Personnel Items

Approved employment, terminations, resignations, leaves and temporary assignments, as presented.

#### Board Policies

A second reading was held, amended Board policies related to Personnel and Instruction.

BP 4119.1/4219.1/4319.1 – Civil and Legal Rights

BP 4140/4240/4340 – Bargaining Units

BP 4216 – Probationary/Permanent Status

BP 6158 – Independent study

#### Board Bylaws

A second reading was held, amended Board bylaws:

BB 9012 – Board Member Electronic Communications

BB 9222 – Resignation

BB 9240 – Board Training

BB 9310 – Board Policies

BB 9320 – Meetings and Notices

BB 9322 – Agenda/Meeting Materials

BB 9323.2 – Actions by the Board

BB 9324 – Minutes and Recordings

BB 9400 – Board Self-Evaluation

#### Job Descriptions

A second reading was held to adopt Job Descriptions

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- Database Technician – Special Education
- Human Resources Technician – Senior

### Job Descriptions

A second Reading was held to amend Job Description

- Director of Special Education

### Job Descriptions

A second reading was held to amend and reclassify Job Descriptions:

- Child Nutrition Elementary Lead
- Child Nutrition Junior High Lead
- Human Resources Secretary
- Database Technician

### 2023-2024 School Calendar

A second reading was held to adopt the 2023-2024 School Calendar

## GENERAL FUNCTIONS

### Resolution No. 1-18-2023

Moved by Mrs. Davies, seconded by Dr. Hurley and carried unanimously to adopt Resolution No. 1-18-2023 Conflict of Interest Code Resolution.

## CURRICULUM AND INSTRUCTION

### 2022-2023 School Plan for Student Achievement

Moved by Dr. Hurley, seconded by Mrs. Davies and carried unanimously to approve the 2022-2023 School Plan for Student Achievement for all District schools.

## BUSINESS AND FINANCIAL PROCEDURES

### Audited Financial Report

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried unanimously to review and accept the 2021-2022 Audited Financial Report, as presented.

### Audited Financial Report for the General Obligation Bond Building Fund

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to review and accept the 2021-2022 Audited Financial Report for the General Obligation Bond Building Fund, as presented.

### Piggyback Bid

Moved by Mrs. Davies, seconded by Dr. Hurly, and carried unanimously to approve the use of the piggyback Irvine Unified School District Bid No. 19/20-01, Technology Equipment and Peripherals, Awarded to CDW Government, LLC for the length of the contract.

## HUMAN RESOURCES

### Coach's Stipend

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to approve the additional stipend compensation of \$15 an hour for coaches overseeing a junior high intramural sport without an assistant coach.

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### Resident Substitute Teacher

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried unanimously to approve the District's use and assignment of Resident Substitute Teacher at a rate of \$220 per day, through May 25, 2023.

### Classified Part Time Hourly Schedule

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to approve the revised Classified Part Time Hourly Schedule – Student Helpers, as presented with a retroactive effective date of January 1, 2023.

### Request for Retirement

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried unanimously to accept the request for retirement from Maria Geraldine Young, Senior Accounting Clerk, District Support Center, effective December 31, 2022, for a total of 15 years of service to the District.

## BOARD INFORMATION/DISCUSSION

### 2023-2024 Board of Trustees Meeting Schedule

A first reading and discussion was held to adopt the 2023-2024 Board of Trustees Meeting Schedule

### Job Descriptions

A first reading was held to adopt job descriptions

- Fiscal Services Technician

### Amend and Reclassify Job Descriptions

A first reading was held to amend and reclassify job descriptions

- Family Engagement Liaison
- Secretary - Senior

### Board Policies

A first reading was held to amend Board policies related to Philosophy, Goals, Objectives & Comprehensive Plans, Students and Instruction

BP 0510 – School Accountability Report Card

BP 5111 – Admission

BP 5116 – School Attendance Boundaries

BP 6164.2 – Guidance/Counseling Services

### Board Bylaws

A first reading was held to amend Board bylaws

BB 9220 – Governing Board Elections

BB 9223 – Filling Vacancies

BB 9323 – Meeting Conduct

## FUTURE AGENDA ITEMS

- Litigation Approval Process

## ANNOUNCEMENTS

Members of the Board of Trustees and Executive Cabinet may attend the San Bernardino County School Boards Association (SBCSBA) Annual Meeting on January 30, 2023. No action will be taken by the Board.

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The date of the next regular meeting of the Board of Trustees is Wednesday, February 1, 2023, 6:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road.

**CLOSED SESSION**

The Board adjourned to closed session at 8:19 PM for the purpose of discussing matters expressly authorized by Government code Section 3549.1, 54956.9, 54956.9(d), 54957, and 5497.6.

**ADJOURNMENT**

The Board adjourned the meeting at 10:30 PM in honor of Stork Librarian Mary Laramie and Etiwanda Board of Trustee member David W. Long.