

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO–WEDNESDAY, FEBRUARY 1, 2023**

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Board President Brad Buller at 6:00 PM. Present were members Buller, Chung, Davies, Hurley, and Martinez.

PLEDGE OF ALLEGIANCE

Stork Student Ambassador, Evan Gutierrez led the flag salute.

PUBLIC COMMENT ANNOUNCEMENT

Mr. Buller read aloud the Public Comment Announcement.

ADOPTION OF AGENDA

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried unanimously to adopt the agenda of the meeting as presented.

APPROVAL OF MINUTES

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried unanimously to approve the meeting minutes of January 18, 2023, with the minor correction to the Public Comment section.

RECOGNITIONS AND PRESENTATIONS

Student Presentations – Floyd M. Stork Elementary School

- 2<sup>nd</sup> Grade Musical Performance
- Student Ambassador, Sasha Martinez-Rivas

PUBLIC COMMENT

None.

PUBLIC HEARING

None.

BOARD REPORTS

Board member Dr. Malinda Hurley ... thanked Superintendent Smith for holding her Community Cabinet meeting, it was an engaging two hours of discussion within small groups of stakeholders allowing them to let their voices be heard; Member Hurley is looking forward to the next meeting on February 16<sup>th</sup> at 6:00 pm; had the opportunity to attend SBCSBA's Annual Meeting on Monday along with fellow Board member Davies and Superintendent Smith; Alta Loma High School received the Golden Bell Award for their Brave Academy Program in which they focus on supporting Freshman students in the morning with student mentors and teachers; the high light of the meeting was to see Sandie Oerly being honored by Superintendent Smith for her 43 years of service as a school board member; Dr. Hurley is looking forward to their Governance training on February 8<sup>th</sup>; Dr. Hurley mentioned a non-profit organization "REACH OUT Strengthening Communities" that was at her school site a few weeks ago; the organization worked with their students during their Science Class and taught them about the dangers of drug use, Dr. Hurley passed along some information about the non-profit organization to her fellow Board members.

Board member Eric Chung ... had the opportunity to visit Carnelian along with fellow Board member Martinez and Superintendent Smith, Member Chung was blown away with all the wonderful ideas and programs that Carnelian has going on, kudos to Principal Williams; after

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Carnelian's visit all three of them visited Jasper, Principal Quanstrom gave them a tour of the school and shared all the wonderful programs Jasper has to offer; Member Chung was impressed with the teachers, he was speechless, he didn't know what to expect at his site visits, but when he actually got to walk the classrooms, it was amazing; Visited Alta Loma Junior High, Principal Carter has so much pride in his student body, you can feel it as you step foot on the campus; Mr. Burke's was beaming with pride to show his newly renovated STEM Lab classroom, WOW it was amazing, Member Chung told his son about it and he's so excited to get into Mr. Burke's class; this morning joined Member Buller and Superintendent Smith for the National Read Aloud Day at Stork Elementary; thanked Principal Bires and the second grade team, Mrs. Guith, Mrs. Knickerbocker, Mrs. Perry and Mrs. Thoits for the opportunity to read in their classrooms, it was so much fun.

Board member Jessica Martinez ... had the pleasure to visit school sites with Member Chung and Superintendent Smith; Member Martinez's take away from Carnelian was the privacy fence between the school and the apartments, Member Martinez thanked Associate Superintendent Deegan for assisting with this venture, it had been an issue for a long period of time; Member Martinez had a discussion with Principal Williams regarding the fence that has been discussed at previous Board meetings, that backs up to Alta Loma High School, Principal Williams shared that she does not see that fence as a concern, she actually sees it as a benefit, it was nice to listen and get the Principals perspective; after the visit at Carnelian, headed to Jasper Elementary School for a visit, Principal Quanstrom fits very well at Jasper, his personality is easy going and you can feel that as soon as you walk through the doors of Jasper; like Member Chung stated, Principal Carter at Alta Loma Junior High was very proud of his school and wanted to show them every corner of it; it was very fun and a pleasure to attend; Member Martinez looks forward to her next visit at Alta Loma Elementary School.

Board member Rebecca Davies ... Thursday, January 19, met fellow Board members Buller and Martinez at Stork Elementary to view the landscape renovation work; Director of MOT, Brian Salsgiver showed them the work that has been done and shared his plans for future renovation slopes throughout the District; Saturday, January 21, virtually attended the service for David Long, Etiwanda School District Board member; Mr. Long was beginning his 40<sup>th</sup> year of service on the Etiwanda School board; it was a privilege knowing him; Monday, January 30, along with fellow Board member Dr. Hurley and Superintendent Smith, attended the San Bernardino County School Boards Association Annual Meeting; two board members were recognized for their exemplary service; Wilson So, retiring trustee of the Apple Valley Unified school District and our own Sandie Oerly; Superintendent Smith shared some comments about Sandie's extraordinary service to our community which included Habitat for Humanity, AYSO, and her 43 years of service on this school board; Sandie Oerly has enriched our community in so many ways and continues to do so; the Golden Bell awards were the next highlight of the evening, which recognizes outstanding programs; 5 programs were recognized, including Chaffey High School District for their Alta Loma High School Brave Academy which is a school wide system of support.

Board member Brad Buller ... thanked his fellow Board members for being out in the community and making a difference; attended the Superintendent's Community Cabinet, it was very well attended and fascinating to let the public state their thoughts and for the Executive Cabinet to take those thoughts and turn it into something tangible for the District to work on, looking forward to the next Community Cabinet; had a blast attending Stork's Read Aloud Day,

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he read the book “Darn Squirrels” it is a little intimidating reading to a group of students; visited Stork another day to look at the slope planting that has taken place, the school District has adopted a Master Plan to address the slopes in the District; these projects are getting addressed during a course of it is happening in segments as the District has money available.

**SUPERINTENDENT & STAFF REPORTS**

Superintendent Smith shared that this week was the inaugural Superintendent Student Advisory, as well as the Superintendent Community Cabinet have had their first inaugural meeting. It was fascinating, as much as Superintendent Smith loves the Governance team, Management team and District team, the Student Advisory is now her favorite. If you want to know what’s going on in schools, ask the kids. Superintendent Smith loved the Golden Bell and she said our District will be a Golden Bell winner, it is something that is very much on her mind and she already has a program that she believes would be a winner. Looking forward to the governance training on February 8. Superintendent Smith shared that they will be heading up to Monterey tin about a month to receive the state award for Schools to Watch for both Alta Loma and Vineyard Junior High. The school not only won the state level, but both schools won the national level of Schools to Watch.

Superintendent Smith shared how happy she was that the collective bargaining team and ALEA were able to come together and reach a tentative agreement, looking forward to getting that ratified and moving forward for all the wonderful things that are going to be happening in Alta Loma.

Associate Superintendent Deegan shared the District is digging deep and looking at ways to best support our foster youth. The District has two fantastic teams, one team has already gone to a workshop to look at the areas of academic performance, on January 25, the other team is going February 8 to focus on chronic absenteeism. It’s neat to see these teams of adults who just want to meet our students needs, emotionally, physically, and academically.

The District had their Professional Development Day on Monday, January 23, it was nice to be at the different sites and see how hard the teachers are working to take the next steps in their practices and staff throughout the District. The District Support Center was busy with staff from all over the District, focusing on the needs of our students.

Associate Superintendent Deegan and Information Technology Director, Rick Brindle have been working together as the District looks to better support our junior high student. The two of them have been working on a systematic way to go beyond being 1:1 at school with technology and being able to support them at home and working on best practices to be able to roll this out.

Associate Superintendent Hart shared that the Modernization projects are going well, Hermosa is staring phase 3 and they are about half way done with their Modernization project. Victoria Groves is getting started, 3 portables have been moved from Deer Canyon over to Victoria Groves for interim housing. Commended Director of MOT, Brian Salsgiver for all his work with the construction and modernization.

The District’s goal is to get back to busing our students, the District is trying it’s best, but it takes time to get our newly hired employees through the process. It’s not for a lack of wanting or trying, its due to a lack of CHP being able to schedule and give the tests that are needed to get

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our employees on the road. Two of our District's four drives have completed the training, we are starting to build capacity, but we need all four to be completed in order to get back to general education transportation.

CONSENT CALENDAR

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried unanimously to pull item L. (6) for a separate discussion and vote and adopt the following Consent Calendar items:

Vendor Agreements

Approved agreements with the following vendors, and authorized Sherry Smith, and/or applicable administrators to sign all related documents:

1) Cue, Inc.; 2) Global CTI; 3) Joseph E. Bonadiman & Associates, Inc.

Accepted with appreciation the following donation:

- a. Donation of \$500.00 from MHR Investments Inc. (Yogurtland) to Banyan Elementary School's Student Fundraiser Account to be used to enhance the instructional program.
- b. Donation of \$1,000 from Crean Family Charitable Fund, a donor advised fund of Renaissance Charitable Foundation to Floyd M. Stork Elementary School's Student Fundraiser Account to be used to enhance the instructional program.
- c. Donation of \$28,117.32 from Stork PFSA to Floyd M. Stork Elementary School's Student Fundraiser Account to be used to enhance the instructional program.

Board Payment Report

Approved the Board Payment Reports, as presented.

Routine Personnel Items

Approved employment, terminations, resignations, leaves and temporary assignments, as presented.

Conference Authorization

Authorized Board Members Brad Buller, Jessica Martinez and Superintendent Sherry Smith to attend the California Schools to Watch District Celebration in Monterey, CA, March 9-10, 2023 and approve all related expenses.

Job Descriptions

A second reading was held to adopt Job Descriptions

- Fiscal Services Technician

Job Descriptions

A second reading was held to amend and reclassify Job Descriptions:

- Family Engagement Liaison
- Secretary - Senior

Board Policies

A second reading was held, amended Board policies related to Philosophy, Goals, Objectives & Comprehensive Plans, Students and Instruction.

BP 0510 – School Accountability Report Card

BP 5111 – Admission

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BP 5116 – School Attendance Boundaries  
BP 6164.2 – Guidance/Counseling Services

Board Bylaws

A second reading was held, amended Board bylaws:

BB 9220 – Governing Board Elections  
BB 9223 – Filling Vacancies  
BB 9323 – Meeting Conduct  
BB 9323.2 – Actions by the Board  
BB 9324 – Minutes and Recordings  
BB 9400 – Board Self-Evaluation

2023-2024 Board of Trustees Meeting Schedule

A discussion was held to add an additional meeting in March to allow for a Board Study Session.

A second reading was held to adopt the 2023-2024 Board of Trustees Meeting Schedule. Moved by member Dr. Hurley, seconded by Member Davies and carried unanimously to approve the 2023-2024 Board of Trustees Meeting Schedule with the amendment of adding March 20, 2023 for a Board Study Session.

CURRICULUM ANDN INSTRUCTION

Houghton Mifflin Harcourt

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to approve the purchase of Houghton Mifflin Harcourt, Avancemos, World Languages Spanish extension materials through 2026.

BUSINESS AND FINANCIAL PROCEDURES

Proposal for Competitive Pricing

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried unanimously to grant approval to request proposals for Competitive Pricing for Grocery Products and Related items on behalf of the Pomona Valley Cooperative Purchasing Group.

Advertise for Bids

Moved by Dr. Hurley seconded by Mr. Chung, and carried unanimously to grant approval to advertise bids for Alta Loma elementary HVAC Upgrade Project Bid #2022-23-02 and further authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

BOARD INFORMATION/DISCUSSION

Board Policies

A first reading was held to amend Board policies related to Business & Noninstructional Operations

BP 3250 – Transportation Fees  
BP 3460 – Financial Reports and Accountability  
BP 3540 – Transportation

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**FUTURE AGENDA ITEMS**

The Board agreed to add Elementary Intermural Sports and crossing guard updates to a future Board agenda under Superintendent and Staff Reports for discussion or review.

**ANNOUNCEMENTS**

The Board of Trustees will be holding a special governance training Wednesday, February 8, 2023, 5:30 PM at the Alta Loma School District Support Center, 9390 Base Line Road.

The date of the next regular meeting of the Board of Trustees is Wednesday, February 16, 2023, at 6:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road.

**CLOSED SESSION**

The Board adjourned to Closed Session at 6:53 PM for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.9, 54956.9(d), 54957, and 54957.6.

**OPEN SESSION/ ADJOURNMENT**

The Board reconvened to open session, no announcements were made out of closed session. The Board adjourned the meeting at 7:20 PM.