

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO–WEDNESDAY, FEBRUARY 15, 2023**

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Board President Brad Buller at 6:00 PM. Present were members Buller, Chung, Davies, Hurley, and Martinez.

PLEDGE OF ALLEGIANCE

Alta Loma Elementary Student Ambassadors, Kaitlyn Hill and Isaac Ellison led the flag salute.

PUBLIC COMMENT ANNOUNCEMENT

Mr. Buller read aloud the Public Comment Announcement.

ADOPTION OF AGENDA

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried unanimously to adopt the agenda of the meeting as presented.

APPROVAL OF MINUTES

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried unanimously to approve the meeting minutes of February 1, 2023, as presented.

RECOGNITIONS AND PRESENTATIONS

Student Presentations – Alta Loma Elementary School

- Kindergarten Musical Performance
- Student Ambassadors, Isaac Ellison and Kaitlyn Hill

Transitional Kindergarten 2023-2024 Information presented by:

- Director of Student Services, Cara Cerecrez
- Director of Student Programs, Susie Melton

Citizens' Bond Oversight Committee Final Annual Report Prepared and presented by Tarana Alam from Key Analytics

WRITTEN COMMUNICATIONS

The Citizens' Bond Oversight Committee (CBOC) Final Annual Report 2021-22 was presented for the Board's information. There was a CBOC meeting held on November 14, 2022 to present the Annual Performance and Financial Audit Report to the members of the Citizens' Bond Oversight Committee.

PUBLIC COMMENT

None.

PUBLIC HEARING

None.

BOARD REPORTS

Board member Dr. Malinda Hurley ... thanked everyone for attending tonight's Board Meeting, their attendance means a lot to the Board; shared some highlights from last week's Board Governance Training; pleased with all the hard work that went into the training by Dr. Rutherford and the draft of the Alta Loma School District Governance Handbook; as a Board they covered ALSD Governance Standards, the District's Mission, Vision, Shared Values, and

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Beliefs; the most important thing Dr. Hurley valued from the Governance Training was that she had a tangible, clear roadmap of what they are specifically to uphold as the ALSD Governing Board; there was much discussion and agreement on policy, best practices and the direction the Board is headed in terms of working smarter and with Unity of Purpose; Dr. Hurley was inspired by all Board Members, Superintendent Smith and Executive Cabinet's why they became a part of this team; Saturday, February 11, had the opportunity to attend Assembly Majority Leader Eloise Gomez Reyes Community Swearing-In Ceremony, this is her fourth term as a California State Assembly Member; Assembly Majority Leader Eloise Gomez Reyes thanked Dr. Hurley for attending and invited her to contact her office about the many things she is doing to support the Inland Empire communities and legislation she is currently working on to further support Inland Empire families; Assembly Member Gomez Reyes refers to the IE, not only as the Inland Empire, but as Inclusion and Equity; Dr. Hurley is looking forward to the Superintendent's Community Cabinet tomorrow evening at 6:00 PM.

Board member Eric Chung ... thanked Superintendent Smith and Dr. Rutherford for the Governance Training last week, learned a lot as a new Board Member; February 8, attended Alta Loma Elementary School with Superintendent Smith and fellow Board Member Martinez; Principal Jauss is new to his position, but he is making a lot of progress and his vision for the future is very exciting; February 10, had the opportunity to attend Vineyard Junior High School's Spelling Bee, kudos to the winners and all who participated; the past couple of weeks have been busy, but Member Chung commended Superintendent Smith and her team of principals for their effective, efficient and transparency on handling the matters.

Board member Jessica Martinez ... the Governance Training was wonderful; had the opportunity to visit Alta Loma Elementary and loves that Principal Jauss leaves the library open to students during lunch; attended a portion of the LCAP Meeting last week, kudos to Associate Superintendent Deegan for having the LCAP Meeting in-person and also available by Google Meets, felt that having this hybrid model was very effective, thoughtful conversations taking place; excited to attend tomorrow night's Superintendent Community Cabinet.

Board member Rebecca Davies ... appreciated the Governance Training workshop on February 8<sup>th</sup>, particularly the opportunity to hear from her fellow colleagues their thoughts on ways to strengthen their teamwork and governance thru agreed upon protocols and procedures; pleased that ALSD has contracted with Emergency Management Safety Partners to bring all of ALSD's safety protocols, not only into alignment with what must be maintained, but they are also helping the District to have even better plans and procedures in place; Member Davies reviewed the Safety Plans, all sites have effective emergency response plans and supplies in place, but Districtwide Superintendent Smith has shared for next step improvements the District needs to provide specialized training and unify supplies and procedures, so regardless of where staff serve, all staff are using common language, common protocols, and can access common supplies; Member Davies is pleased that with the Measure H funds the District was able to upgrade the phone system, install Salto keyless door locking system, Raptor Visitor management system, additional fencing, additional signage to direct visitors and additional security cameras, all these additions increase safety for students and staff.

Board member Brad Buller ... dittoed what fellow Board Members said about the Governance Training, thanked Superintendent Smith and her team for putting the training together; attended a couple of the junior high school basketball games, appreciate the afterschool activities of sports;

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thanked PTA for their Reflections program and night and for everything they do in serving our students and community.

**SUPERINTENDENT & STAFF REPORTS**

Superintendent Smith reminded everyone in attendance about tomorrow night's Superintendent Community Cabinet. This week principals are meeting with Executive Cabinet to have their iReady chats. Three times a year, principals are brought in to meet with Executive Cabinet and discuss iReady. The first-time principals were asked to log on and share what they have learned, the second round, diagnostics have been given and it's a fireside chat where the conversation drives the magic of the discussion. These chats are very powerful, they help drive the District's decision making about next steps and how to support them.

Associate Superintendent Deegan shared that the District is excited to have the STEM Fairs starting next week. Looking forward to bringing all our school together at the District's Festival of the Arts coming up March 11 at Vineyard Junior High School.

Associate Superintendent Hart shared some updated crossing guard information with the Board.

**CONSENT CALENDAR**

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried unanimously to adopt the following Consent Calendar items:

**Vendor Agreements**

Approved agreements with the following vendors, and authorized Sherry Smith, and/or applicable administrators to sign all related documents:

- 1) Cal Poly Pomona;
- 2) Inland Valley Daily Bulletin;
- 3) La Verne Heritage Park;
- 4) Lewis Family Playhouse;
- 5) Mary Vagle Nature Center, City of Fontana;
- 6) Mt. Baldy Visitor Center, San Gabriel Mountains;
- 7) Prismatic Magic LLC;
- 8) Purple Easel;
- 9) Riley's Farm;
- 10) The Sawdust Factory.

**Board Payment Report**

Approved the Board Payment Reports, as presented.

**Routine Personnel Items**

Approved employment, terminations, resignations, leaves and temporary assignments, as presented.

**Board Policies**

A second reading was held, amended Board policies related to Business & Noninstructional Operations.

BP 3250 – Transportation Fees

BP 3460 – Financial Reports and Accountability

BP 3540 – Transportation

**GENERAL FUNCTIONS**

**2023 California School Boards**

Moved by Mrs. Davies, seconded by Dr. Hurley and carried unanimously to elect the following candidates for the 2023 California School Boards Association (CSBA) Delegate

Assembly, Subregion 16B: Gabriel Stine and Kathy Thompson.

### CURRICULUM AND INSTRUCTION

#### 2023-2024 Comprehensive School Safety Plan

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried unanimously to approve the 2023-2024 Comprehensive School Safety Plans.

#### 2023 Rates – EXPLORE & CAMP EXPLORE

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to approve the 2023 rates for the fee integrated EXPLORE Summer Intersession (June) and CAMP EXPLORE (July) programs.

### BUSINESS AND FINANCIAL PROCEDURES

#### Information Only

Public Disclosure of the Proposed Collective Bargaining Agreement was presented for the Board's information.

#### Notice of Completions – Floyd M. Stork Modernization Project

Taken as a block vote. Moved by Dr. Hurley seconded by Ms. Martinez, and carried unanimously to approve the notice of completions for the Floyd M. Stork Elementary School Modernization project performed by the following companies and authorized Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

**Bell Roof Company**, Trade Category #08 – Roofing & Sheet Metal

**Bithell, Inc.**, Trade Category #15 – Painting

**CG Acoustic, Inc.**, Trade Category #13 – Acoustical Treatment

**Inland Pacific Tile, Inc.**, Trade Category #12 – Tile

**Interpipe Contracting, Inc.**, Trade Category #21 – Plumbing

**Janus Corporation**, Trade Category #27 – Abatement & Demolition

**K & Z Cabinet Co, Inc.**, Trade Category #07 – Casework

**Liberty Climate Control, Inc.**, Trade Category #22 – HVAC

**R.I.S. Electrical Contractors, Inc.**, Trade Category #23 – Electrical & Low Voltage

**Spec Construction Co., Inc.**, Trade Category #10 – Gypsum, Plaster, Insulation

**Spec Construction Co., Inc.**, Trade Category #16 – General Works

### HUMAN RESOURCES

#### Certificated Employee Master Contract

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to adopt the Certificated Master Contract: Agreement, Article XVIII Term and Contract Renewal Procedures, Article XIX Pay Schedule, Certificated Salary Scale, Certificated Salary Scale – Speech & Language Pathologist, Article XXI Extracurricular and Special Assignments and Pay, Article XXII Teacher Supply Budget, Article XXVII Duration.

#### Resolution #2-15-2023

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried unanimously to approve Resolution #2-15-2023, Supplementary Employee Retirement Plan, and authorize Superintendent Sherry Smith, and/or Associate Superintendent Eric Hart to sign all related documents.

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Compensation Package – Management, Confidential & Contracted Employees

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to adopt the 2022-23 school year compensation package for Management, Confidential and Contracted employees

Compensation Package – Classified Employees

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried unanimously to adopt the 2022-23 school year compensation package for Classified employees.

BOARD INFORMATION/DISCUSSION

Board Policies

A first reading was held to amend Board policies related to Philosophy, Goals, Objectives and Comprehensive Plans, Business & Noninstructional Operations, and Students

Operations

BP 0450 – Comprehensive Safety Plan

BP 3515 – Campus Security

BP 5142.2 – Safe routes to School Program

Job Descriptions

A first reading was held to amend and reclassify job descripts:

Mechanic – Senior

Senior Payroll Clerk

Payroll Technician

Elementary Intramural Sports

A length and in-depth discussion was held on how to bring intramural sports to the District's 8 elementary school sites.

FUTURE AGENDA ITEMS

None.

ANNOUNCEMENTS

The date of the next regular meeting of the Board of Trustees is Wednesday, March 8, 2023, at 6:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road.

CLOSED SESSION

The Board adjourned to Closed Session at 8:21 PM for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.9, 54956.9(d), 54957, and 54957.6.

OPEN SESSION/ ADJOURNMENT

The Board reconvened to open session, no action was reported during closed session and no announcement were made. The Board adjourned the meeting at 9:37 PM.