

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO—WEDNESDAY, MARCH 8, 2023

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Board President Brad Buller at 6:00 PM. Present were members Buller, Chung, Hurley, and Martinez. Absent member Davies.

PLEDGE OF ALLEGIANCE

Hermosa Elementary Student Ambassadors, Evelyn Alfrey led the flag salute.

PUBLIC COMMENT ANNOUNCEMENT

Mr. Buller read aloud the Public Comment Announcement.

ADOPTION OF AGENDA

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to adopt the agenda of the meeting with the amendment to page 13, personnel services.

APPROVAL OF MINUTES

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to approve the special meeting minutes of February 8, 2023, as presented.

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to approve the meeting minutes of February 15, 2023 as presented.

RECOGNITIONS AND PRESENTATIONS

Student Presentations – Alta Loma Elementary School

- Kindergarten Musical Performance
- Hermosa Student Ambassadors, Evelyn Alfrey and Parsa Gorginfar

California Schools Risk Management provided a presentation on the Risk Management Program and Partnership Overview

PUBLIC COMMENT

None.

PUBLIC HEARING

None.

BOARD REPORTS

Board member Dr. Malinda Hurley ... began her report by offering her condolences to Mr. Diego Zaton who recently passed away, her thoughts and prayers are with him and his family; he dedicated 10 years of service to our District; Dr. Hurley and member Chung attended Alta Loma Elementary and Jasper's STEM Fair at Jasper on February 2; there were so many excellent student projects and presentations; Dr. Hurley enjoyed listening to the students explain their projects with such enthusiasm and pride; honored to get a personal tour by Jasper's principal, Curtis Quanstrom; Jasper has transformed a lot since Dr. Hurley completed her student teaching at Jasper; February 22, Dr. Hurley, member Chung, and member Davies attended the Parent Leader Group meeting; there was a lot of discussion about event processes, procedures, vendor insurance and policy; February 22, along with Assistant Superintendent Carlson visited Banyan and Hermosa Elementary STEM Fair at Banyan; there was 33 amazing student project; also had the opportunity to attend Alta Loma Jr. High and Vineyard Jr. High's STEM Fair at Alta Loma

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
March 8, 2023

Page 2

Jr. High; February 24, along with Associate Superintendent Hart, attended Carnelian Elementary Heroes Dance at Alta Loma High School; the event had over 300 guests, In-n-Out was offered for dinner; students were running around with smiles on their faces, while some were dancing and others were taking photos with their parents; families were having a great time celebrating their family heroes and friends; attended Jasper Elementary Craft Family Night; happy to see students and their families enjoying themselves as a community.

Board member Eric Chung ... wished everyone "Happy International Women's Day", had the opportunity to visit Victoria Grove's Wax Museum, the 4th grade students picked a hero, dressed up, memorized a speech, it was extremely impressive, had a great time; along with fellow Board member Martinez and Associate Superintendent Hart, attended Stork's STEM Fair, kudos to the kids who had projects there and member Chung looks forward to resuming his school site visits with Dr. Smith.

Board member Jessica Martinez ... piggy backed on member Chung's report, those were the two events that member Martinez wanted to report on; Member Martinez really enjoyed the costumes and the makeup of the students at Victoria Grove's Wax Museum, the theme that kept reoccurring was, "What inspired them?", that was member Martinez' favorite part, they were all different and inspiring; at Stork's STEM Fair had the honor of present the award medals to the participants.

Board member Rebecca Davies ... absent, no report at this time.

Board member Brad Buller ... attended the Alta Loma Elementary/Jasper STEM Fair, enjoyed seeing the projects; had the opportunity to read to a 3rd grade class at Carnelian Elementary; attended Victoria Groves/ Deer Canyon STEM Fair, and Victoria Groves 6th Grade Awards Ceremony, attended the Festival of Arts and an online course on Effective Boardsmanship.

SUPERINTENDENT & STAFF REPORTS

Superintendent Smith looking forward to the Governance Workshop coming up on April 5. Attended Victoria Grove's Wax Museum, it was amazing! Superintendent Smith was so impressed with the student's eye contact, that's a skill that many of our kids miss now a days.

CONSENT CALENDAR

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to adopt the following Consent Calendar items:

Vendor Agreements

Approved agreements with the following vendors, and authorized Sherry Smith, and/or applicable administrators to sign all related documents:

1) Art Specialties; 2) Bowlero; 3) Discovery Cube; 4) GO Architects, Inc.; 5) iFly; 6) Imagination Machine; 7) Inland Valley Berry Farm; 8) Jurupa Mountain Discovery Center; 9) Knott's Berry Farm; 10) Lewis Family Playhouse; 11) Mobile Ed Productions, Inc.; 12) Pacific Fun Raisers; 13) Sawdust Factory; 14) Traveling Tidepools; 15) Worxtime.

Board Payment Report

Approved the Board Payment Reports, as presented.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
March 8, 2023

Page 3

Routine Personnel Items

Approved employment, terminations, resignations, leaves and temporary assignments, as presented.

Board Policies

A second reading was held, amended Board policies related to Philosophy, Goals, Objectives and Comprehensive Plans, Business & Noninstructional Operations, and Students.

BP 0450 – Comprehensive Safety Plan

BP 3515 – Campus Security

BP 5142.2 – Safe Routes to School Program

Job Description

A second reading was held, amended and reclassified job descriptions, as presented.

- Mechanic – Senior
- Senior Payroll Clerk
- Payroll Technician

BUSINESS AND FINANCIAL PROCEDURES

Information Only

Associate Superintendent Eric Hart presented to the Board the 2022-23 Second Interim Financial Report. This report is the actual activity of the District from July 1, 2022 through January 1, 2023, this is the last of the required reports before the District starts planning next year's budget cycle. The second interim is being brought forward with a positive certification, which is the best certification that you can have, it's stating that the District can meet it's required reserve in the current year and the two future years in the multi-year projection.

2022-23 Second Interim Financial Report

Moved by Dr. Hurley seconded by Mr. Chung, and carried unanimously to approve the 2022-23 Second Interim Financial Report and find that Alta Loma School District will meet its financial obligations for the current and subsequent two fiscal years.

Donald M. Hoover Company

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to authorize payment for added scope to Donald M. Hoover Company for the Floyd M. Stork Modernization Project and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Transportation Plan

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to approve the Transportation Service Plan, as presented.

HUMAN RESOURCES

Resolution – Teacher Appreciation Week

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to adopt resolution designating the week of May 8 through May 12, 2023 as Teacher Appreciation Week and designation May 10, 2023 as California Day of the Teacher.

Resolution – Classified School Employee Week

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to adopt resolution designating the week of May 15 through May 19, 2023 as Classified School Employee Week.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
March 8, 2023

Page 4

Qualified Coaches

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to certify that all conditions set forth in Title 5, Sections 5593 and 5594 (qualified coaches) have been met.

Resource Specialist Caseload Waiver

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to approve the application to the California Department of Education (CDE) for a Resource Specialist Caseload Waiver.

Classified Salary Ranges

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to amend the list of Classified Salary Ranges as presented, with a retroactive effective date of July 1, 2022 for active Classified employees as of March 8, 2023.

Contract - Superintendent

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to approve the Addendum to the Employment Contract of Sherry Smith, Superintendent, to reflect the 6.0% salary increase retroactive to July 1, 2022 and a one-time payment of 4.0% calculated based on the 2022-23 salary.

Contract – Associate Superintendent, Administrative Services

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to approve the Addendum to the Employment Contract of Eric Hart, Associate Superintendent, Administrative Services, to reflect the 6.0% salary increase retroactive to July 1, 2022 and a one-time payment of 4.0% calculated based on the 2022-23 salary.

Contract - Superintendent

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to approve the Addendum to the Employment Contract of Christopher Deegan, Associate Superintendent, Educational Services, to reflect the 6.0% salary increase retroactive to July 1, 2022 and a one-time payment of 4.0% calculated based on the 2022-23 salary.

BOARD INFORMATION/DISCUSSION

Board Policies

A first reading was held to amend Board policies related to Students, as presented.

BP 5131.7 – Weapons and Dangerous Instruments

BP 5148.2 – Before/After School Programs

Job Descriptions

A first reading was held to adopt job description:

Expanded Learning Opportunities Program (ELO-P) Assistant Site Coordinator

FUTURE AGENDA ITEMS

Dr. Hurley would like to add paperless Board agendas as a discussion item to a future Board meeting.

ANNOUNCEMENTS

The date of the next regular meeting of the Board of Trustees is Wednesday, April 5, 2023, at 6:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
March 8, 2023

Page 5

CLOSED SESSION

The Board adjourned to Closed Session at 7:20 PM for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.9, 54956.9(d), 54957, and 54957.6.

OPEN SESSION/ ADJOURNMENT

The Board reconvened to open session, no action was reported during closed session and no announcement were made. The Board adjourned the meeting in honor of Diego Zaton at 8:15 PM.