

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO—WEDNESDAY, MAY 3, 2023

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Board President Brad Buller at 6:02 PM. Present were members Buller, Chung, Davies, and Martinez. Absent member Hurley.

PLEDGE OF ALLEGIANCE

Vineyard Junior High Student Ambassador, Chimdi Nnamonu, led the flag salute.

PUBLIC COMMENT ANNOUNCEMENT

Mr. Buller read aloud the Public Comment Announcement.

ADOPTION OF AGENDA

Moved by Mrs. Davies, seconded by Mr. Chung, and carried with the following vote to adopt the agenda of the meeting as presented.

AYES:	4 (Buller, Davies, Chung, Martinez)
NOES:	0
ABSENT:	1 (Hurley)
ABSTAIN:	0

APPROVAL OF MINUTES

Moved by Mrs. Davies, seconded by Ms. Martinez, and carried with the following vote to approve the meeting minutes of April 19, 2023, as presented.

AYES:	4 (Buller, Davies, Chung, Martinez)
NOES:	0
ABSENT:	1 (Hurley)
ABSTAIN:	0

RECOGNITIONS AND PRESENTATIONS

Student Presentations – Vineyard Junior High School

- Orchestra Performance, Led by Music Teacher Eric Evans.
 - Alexis Lee – Violin
 - Priscilla Gallegos – Violin
 - Margaret Uy – Viola
 - Claire McMillian – Cello
 - James Yang – Cello (Soloist)
 - Stella Shen Bass
- Vineyard Junior High Student Ambassadors/ASB Leadership Students, Chimdi Nnamonu and Beisan Milbis

Parent Volunteer Groups - School Site Council and PTA, PTSA, and PFSA Recognitions.

Each school principal introduced the parent leaders and Site Council members that were present from their school, so that they could publicly thank them for their service to our school

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community. The Board presented each site with a certificate, expressed their appreciation, and photos were taken with each group and the Board.

The Board took a fifteen-minute recess at 7:05 PM to visit with those present for the recognition and their guests.

PUBLIC COMMENT

Philip Costas a parent and member of our community shared his experience and views on the forms that he had to fill out for his daughter who will be attending high school next year.

PUBLIC HEARING

None.

BOARD REPORTS

Board member Dr. Malinda Hurley ... absent, but submitted the following report. Good evening everyone. I apologize for not attending tonight's Board Meeting. I was asked, at the last moment, to attend OMSD's annual Sacramento field trip. I wanted to chaperone my Oaks and STAR Scholar foster youth students. I will begin my report on complimenting Jamie Sakaoghli for hosting The Alta Loma Council of PTA's 2023 Honorary Service Awards on April 24th. Dr. Smith, Eric, Donna, Trustee Davies, Trustee Martinez, Trustee Chung, and I were there to celebrate and honor the many parents and teacher volunteers who go beyond the call of duty to be public servants to our students and community. I will leave the rest for Superintendent Smith, Trustee Davies, Trustee Martinez, and Trustee Chung to report on individuals and the schools they serve. On Apr 25, 2023 at the Gardiner Auditorium at Chaffey High School, Superintendent Smith and I attended The Community Advisory Committee's Annual Art & Writing Showcase hosted by WESELPA. There were many local schools representing their hard work, talents, passion, and accomplishments. Their artwork, writing, and musical performances were inspiring. You could tell students were thrilled to receive their award from Superintendent Smith and other superintendents from local school districts because of the smiles on their faces. 3 of our Alta Loma School District students won a \$500.00 Disney gift card from a raffle they were automatically entered in. It truly was an amazing night. I am not familiar with all the student's names yet, as Superintendent Smith is, but I promise, I will get better at knowing them. Lastly, I attended Alta Loma Junior High School's Spring Choir Concert, Thursday, April 27, 2023. I want to thank Principal Andrew Carter and Assistant Principal Mathew Dzama for taking the time to invite Superintendent Smith, Trustee Chung, and I. I was highly impressed with the great work Mr. Ryan Wysocki, ALJH's music director, had done throughout the year with his choir to have them perform such whimsical at times and upbeat performance at others. I was moved by their version of Elvis Presley's "Can't Help Falling in Love." I look forward to more concerts in the future.

Board member Eric Chung ... quickly learned that this is the season of many activities and events to attend; they are all very fun and reminds the Board of their "why"; April 24, attended the Honorary Service Awards along with Dr. Smith and Dr. Hurley; Jaimee Sakaoghli did an amazing job emceeding the awards; Member Chung thanked all the volunteers and PTA members for making our District amazing; April 26, attended Victoria Groves talent show, April 27, attended Alta Loma Junior High's choir concert, and yesterday attended Stork's talent show; these students were so brave to get up in front of their peers to perform, play a musical instrument, dance and show off their talent, kudos to all those students, they did an amazing job;

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Member Chung was impressed and he's looking forward to a few more events in the next couple of weeks.

Board member Jessica Martinez ... attended the Honorary Service Awards with fellow Members Chung and Davies; Member Martinez echoed what Member Chung said about what an amazing job Jaimee Sakaoghli did at emceeding the awards; April 26, attended the LCAP Meeting via Zoom, Member Martinez thanked Associate Superintendent Deegan for making this meeting available via Zoom and for sharing that the District's ESY Program and the EXPLORE Program will be running simultaneously this summer; Thursday, attended the DELAC Meeting via Zoom hosted by Director of Educational Programs, Susie Melton; Mrs. Melton did a great job presenting the Masterplan for English Language Learners and she explained the score that students are required to get in order to exit the English Language Learner program.

Board member Rebecca Davies . . . April 20, attended the TK Parent Information Night, Associate Superintendent Deegan, Director Melton and the TK teachers did a great job sharing the wonderful opportunities for students that our TK Program has to offer; Director Cerecerez followed by sharing the District's EXPLORE Program; there was great excitement in the room about the ALSD TK program; April 24, attended the Alta Loma Council PTA Honorary Service Award Recognition dinner; the evening was filled with recognition of outstanding service and it was so heartwarming to hear all the brief descriptions of the service of the many honorees; Alta Loma Council chose to award Rosemary Batista with the Council HSA, Rosemary has served in various roles in PTA for the past 27 years, and her dedication is exemplary; we are blessed in the Alta Loma community to have such a great group of volunteers who give so selflessly to share their time and their talents; appreciated receiving the WestEnd Selpa video, it was delightful to see students sharing the activities of their day and the dancing segments were so much fun, and you could see so many smiles; seeing our students from Jasper Elementary and Alta Loma Junior High warmed Member Davies heart; kudos to those students and staff members that made it happen.

Board member Brad Buller ... last Saturday attended the memorial service for one of Alta Loma School District's bus drivers' husbands who suddenly passed away, Mr. David Baird.

SUPERINTENDENT & STAFF REPORTS

Superintendent Smith attended the Honorary Service Awards, along with the rest of the Board she shared what an amazing job Jaimee Sakaoghli did as the host and emcee of the event. Superintendent Smith was in awe hearing all the bios of our leaders with their servant hearts, it was incredible. Superintendent Smith attended the CAC Awards where our students were highlighted live on stage, it brought tears to her eyes. Their teachers were on stage with them doing the dance moves with their students, they didn't care who was there, they did it out of love for their students. Superintendent Smith is looking forward to the next events that are coming up; the west and east side band concerts, staff appreciation and our 8th grade promotions. Under the leadership and guidance of Director of Student Services, Cara Cerecerez, our District now has it's very first Family Resource Center at Alta Loma Elementary School, its Grand Opening Celebration will be May 8.

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CONSENT CALENDAR

Moved by Mrs. Davies, seconded by Ms. Martinez, and carried with the following vote to adopt the following Consent Calendar items:

AYES:	4	(Buller, Davies, Chung, Martinez)
NOES:	0	
ABSENT:	1	(Hurley)
ABSTAIN:	0	

Vendor Agreements

Approved agreements with the following vendors, and authorized Sherry Smith, and/or applicable administrators to sign all related documents:

- 1) Budget Bouncers Party Rental; 2) Fun Services; 3) Riley's Farm; 4) Tools4Ever;
- 5) Whole Child Therapy.

Donations

Accepted the following donations:

- a. Donation of \$1,115.00 from Cal Poly Donation Foundation to Jasper Elementary School's Student Fundraiser Account to be used to enhance the instructional program.
- b. Donation of \$714.84 from Stork PFSA to Stork Elementary School's Student Fundraiser Account to be used to enhance the instructional program.
- c. Donation of \$223.96 from Premises Metal & Relying, Inc. to Stork Elementary School's Student Fundraiser Account to be used to enhance the instructional program.

Board Payment Report

Approved the Board Payment Reports, as presented.

Routine Personnel Items

Approved employment, terminations, resignations, leaves and temporary assignments, as presented.

Board Policies

A second reading was held, amended Board policies related to Philosophy, Goals, Objectives and Comprehensive Plans, Community Relations, Instruction and Students.

BP 0430 – Comprehensive Local Plan for Special Education

BP 0460 – Local Control and Accountability Plan

BP 1312.3 – Uniform Complaint Procedures

BP 5141.3 – Health Examinations

BP 6164 – Identification and Evaluation of Individuals for Special Education

BP 6173 – Education for Homeless Children

BP 6173.1 – Education for Foster Youth

BP 6177 – Summer Learning Program

Job Description

A second reading was held, adopted job descriptions, as presented.

- Transportation Supervisor
- Facilities Supervisor
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CURRICULUM AND INSTRUCTION

Global CTI Group, Inc.

Moved by Mr. Chung, seconded by Ms. Martinez and carried with the following vote to enter

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into a one-year contract with Global CTI Group, Inc., for warranty, support, and service of the Mitel Telephone System for a total cost not-to-exceed \$27,000, and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

AYES: 4 (Buller, Davies, Chung, Martinez)
NOES: 0
ABSENT: 1 (Hurley)
ABSTAIN: 0

Reading Horizons

Moved by Mrs. Davies, seconded by Mr. Chung and carried with the following vote to approve the purchase and implementation of Reading Horizons reading intervention programs for an amount not-to-exceed \$55,000 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

AYES: 4 (Buller, Davies, Chung, Martinez)
NOES: 0
ABSENT: 1 (Hurley)
ABSTAIN: 0

BUSINESS AND FINANCIAL PROCEDURES

Crossing Guard Services

Moved by Mr. Chung, seconded by Ms. Martinez, and carried with the following vote to approve the Agreement for Crossing Guard Services for the 2023-24 school year and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

AYES: 4 (Buller, Davies, Chung, Martinez)
NOES: 0
ABSENT: 1 (Hurley)
ABSTAIN: 0

HUMAN RESOURCES

Management Salary Schedule

Moved by Mrs. Davies, seconded by Ms. Martinez, and carried with the following vote to approve the Management Salary Schedule as presented with a retroactive effective date of July 1, 2022.

AYES: 4 (Buller, Davies, Chung, Martinez)
NOES: 0
ABSENT: 1 (Hurley)
ABSTAIN: 0

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BOARD INFORMATION/DISCUSSION

Board Policies

A first reading was held to amend Board policies related to Philosophy, Goals, Objectives and Comprehensive plans, Instruction, Business and Noninstructional Operations, as presented.

BP 0420.4 – Charter School Authorization

BP 3270 – Sale and Disposal of Book, Equipment and Supplies

BP 3350 – Travel Expenses

BP 3530 – Risk Management/Insurance

BP 6115 – Ceremonies and Observances

Job Descriptions

A first reading was held to amend and reclass job description:

- Administrative Secretary, Human Resources

FUTURE AGENDA ITEMS

As time permits for staff, Mrs. Davies would like an update on the Residents Subs.

ANNOUNCEMENTS

The date of the next special meeting of the Board of Trustees for the purpose of a Governance Workshop is Tuesday, May 9, 2023, 6:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road.

The date of the next regular meeting of the Board of Trustees is Wednesday, May 17, 2023, at 6:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road.

CLOSED SESSION

The Board adjourned to Closed Session at 7:45 PM for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.9, 54956.9(d), 54957, and 54957.6.

OPEN SESSION/ ADJOURNMENT

The Board reconvened to open session, and made the following announcements.

Moved by Mr. Chug, seconded by Ms. Martinez and carried with the following vote to approve a resignation settlement agreement concerning employee #4973.

AYES:	4	(Buller, Davies, Chung, Martinez)
NOES:	0	
ABSENT:	1	(Hurley)
ABSTAIN:	0	

Moved by Mr. Chung, seconded by Mrs. Davies and carried with the following vote to appoint Kristy Johnson to the position of Director of Educational Programs, effective July 1, 2023.

AYES:	4	(Buller, Davies, Chung, Martinez)
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NOES: 0
ABSENT: 1 (Hurley)
ABSTAIN: 0

Moved by Mrs. Davies, seconded by Ms. Martinez and carried with the following vote to appoint Jennifer Vetere to the position of Principal, Vineyard Junior High, effective July 1, 2023.

AYES: 4 (Buller, Davies, Chung, Martinez)
NOES: 0
ABSENT: 1 (Hurley)
ABSTAIN: 0

Moved by Mr. Chung, seconded by Mrs. Davies and carried with the following vote to uphold the findings concerning Complaint Against Personnel: No. 2223-1.

AYES: 4 (Buller, Davies, Chung, Martinez)
NOES: 0
ABSENT: 1 (Hurley)
ABSTAIN: 0

The Board adjourned the meeting at 10:05 PM.