

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO–WEDNESDAY, MAY 17, 2023

OPEN SESSION, CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Board President Brad Buller at 6:00 PM. Present were members Buller, Chung, Davies, Hurley, and Martinez. Absent none.

PLEDGE OF ALLIGIANCE

Superintendent Smith led the flag salute.

PUBLIC COMMENT ANNOUNCEMENT

Mr. Buller read aloud the Public Comment Announcement.

ADOPTION OF AGENDA

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried unanimously to adopt the agenda of the meeting with the addendum to Item H., to add item 20, request for retirement.

APPROVAL OF MINUTES

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried unanimously to approve the minutes of May 3, 2023, as presented.

RECOGNITIONS AND PRESENTATIONS

The newly appointed Principal for Hermosa Elementary School, Kristin Bowyer, current Assistant Principal at Stork Elementary was introduced and congratulated by the Board and Executive Cabinet.

The newly appointed Principal for Victoria Groves Elementary, Joylynn Peralta, current Assistant Principal at Victoria Groves Elementary was introduced and congratulated by the Board and Executive Cabinet.

The newly appointed Principal for Vineyard Junior High School was introduced and congratulated by the Board and Executive Cabinet.

The newly appointed Director of Educational Programs, Kristy Johnson, current Principal at Victoria Groves Elementary was introduced and congratulated by the Board and Executive cabinet.

Employee of the Year Awards:

Dora Mangold

Kara Ubillus

Kellene Torrey

Karen Simon

Heather Sloan

Don Burke

HUMAN RESOURCES

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried unanimously to accept the requests for retirement (items 1-20) from Cindy Carnahan, Paula DeStefano, Karen Orlando, Dawn McDowell, Rick Brindle, Susanne Melton, Sandra Rose, Catherine Kerrigan, Karen Newton,

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Teresa Federico, Nancy Reeves, Frank Bovi, Sharon Tippetts, Ceelia Lawrnce, Alexandra Kopp, David Kwinn, Peggy Swistock, Dawn Critchfield, Donald Burke, and Terry Chiever.

Employees whose retirements became effective earlier in the year that were recognized were: Nancy Rea and Geraldine Young. Principals and Directors reflected on the achievements of each retiree, and the Board and Executive Cabinet expressed gratitude for their years of dedicated service to Alta Loma School District. Each retiree in attendance was presented with the traditional acrylic paperweight and a *Certificate of Excellence* from the Board.

The Board took a fifteen-minute recess at 7:40 PM to visit with those present for the recognition and their guests.

The Board reconvened the meeting at 7:56 PM.

PUBLIC COMMENT

None.

PUBLIC HEARING

None.

BOARD REPORTS

Board member Dr. Malinda Hurley ...began by thanking Music Director Mrs. Alexis Barbosa for the wonderful performance on May 8, at Alta Loma High School; the theater was packed and our music students and their parents were enthusiastic and made it a joyful event; Dr. Hurley thanked the parents for supporting their students in becoming musicians; May 5, had the pleasure of attending the phenomenal performance of Peter Pan Jr. at Vineyard Junior High; Drama Director Jenna Vandergrift and Music Director Eric Evans did an amazing job with our students; the music, the scenery, the lighting, the costumes, and the individual performances by students took Dr. Hurley's breath away; the production was done on a professional level and Dr. Hurley was highly impressed by all the talent; Go Vikings!

Board member Eric Chung ... what a wonderful evening tonight, over 500 plus years of service in this room; May 4 attended a prayer breakfast with fellow Board Members Martinez and Buller, this was Member Chung's first time attending, there were so many community leaders and superintendents from other districts, it was impressive; May 5, attended Vineyard Junior High's Theater Performance of Peter Pan Jr., those kids were amazing, they are going to be stars, May 12, attended the Stork Staff Appreciation Day with Superintendent Smith, it was a lot of fun to thank each and every member of the Stork team, after attended the choir performances that both his boys performed in, had a great time; Mrs. Sierra Di Schiavi is amazing; had the pleasure of attending Alta Loma Junior High's grand opening of their new student garden; it was nice to see all the students' hard work come to fruition; Principal Carter invited families to bring a plant a succulent in the garden, so many families participated; Member Chung gave a special thank you to his good friend Juan Plascencia, from Paraiso Growers, for his generous donation of trees, vines, and plants to the school; Member Chung also thanked the Reynolds Family for donating some beautiful succulents and he is looking forward to watching the garden flourish with the help of Alta Loma Junior High students.

Board member Jessica Martinez . . . attended the prayer breakfast with fellow Board members Chung and Buller, there were over 500 people in attendance, it was very uplifting; May 9, joined

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Dr. Smith on her site visit to Jasper, Principal Quanstrom is amazing, you can tell that the teachers feel really comfortable with him, they were sharing some of their scores with him that were above their targeted goals; May 12 got to visit Alta Loma Elementary and Deer Canyon for Staff Appreciation Day.

Board member Rebecca Davies...participated in the Governance Workshop on Tuesday evening, May 9th where the Board reviewed many agenda items; it was a very productive meeting and Member Davies appreciated that the Board was able to schedule this meeting on a separate night rather than a regular Board meeting night and feels the Board is moving forward as a governance team; enjoyed the performance of Peter Pan Jr., held at Vineyard Junior High; grateful for teachers Vandergrift and Evans offering this opportunity for our students; the MPR was packed with guests enjoying the performance; Member Davies apologized that she was not able to personally thank the staff members as Vineyard Junior High, Hermosa, and Banyan due to illness on Employee Appreciation "Bagels with the Board" day; Employee Appreciation is usually one of the highlights of the year for Member Davies.

Board member Brad Buller... had the opportunity to attend the prayer breakfast, this prayer breakfast started over 30 years ago; President of Loma Linda University and Hospital, Dr. Hart was the guest speaker of the breakfast, he brought a very interesting perspective into caring for people, that people who are trained in the medical world are trained technically and his challenge was humanly, no matter who the patient is, we treat them and treat them well; attended Vineyard's Peter Pan Jr., the combination of Mr. Evans and Mrs. Vandegrift is amazing; staff appreciation is a long standing tradition in the Alta Loma School District, had the opportunity to visit the District Office, Building A & B, Alta Loma Junior High, Carnelian, Jasper, and then over to Hermosa; enjoyed every bit of it; attended Alta Loma Junior High's Open House and Alta Loma Elementary's Talent Show.

SUPERINTENDENT & STAFF REPORTS

As Dr. Smith attend's the end of the year events, she's reflected on the District's visual and performing arts programs and she realizes how special they are. Dr. Smith thanked the Board for prioritizing these programs, you can see the students develop and grow in their arts from the beginning of the school to now.

Associate Superintendent Hart share that the May revise was released last week, there was some good in there. The Governor is looking to fully fund the COLA of 8.22%, unfortunately the Governor is doing that with retroactive cuts this year from one-time funds. The risk is that if the economy does not improve and gets worse, you now have ongoing money tied to one-time funds, when you have one-time money for ongoing things, that's the formula for financial disaster. Modernization is moving along at Hermosa and Victoria Groves. Phase one is done at Victoria Groves, they are is moving into classrooms tomorrow. Hermosa is wrapping up phase 4, they will be moving into those classrooms next week. Once the students are gone for the school year, the real work will begin over the summer.

CONSENT CALENDAR

Moved by Mrs. Davies, seconded by Mr. Chung, and carried unanimously to adopt the following Consent Calendar items.

Vendor Agreements

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Approved agreements with the following vendors, and authorized Sherry Smith and/or applicable administrators to sign all related documents:

1) Alta Loma Dance Academy, LLC; 2) Bowlero; 3) Chaffey Joint Union High School District; 4) Elizabeth Gendy-Shaker; 5) GO Architects; 6) Jenjo Ink; 7) Maxim Healthcare Staffing.

Board Payment Report

Approved the Board Payment Report

Routine Personnel Items

Approved employment, terminations, resignations, leaves and temporary assignments, as presented.

Conference Attendance

Authorized Superintendent Sherry Smith, Associate Superintendent Eric Hart, Assistant Superintendent Donna Carlson and TBD Assistant Superintendent to *ALSD Leadership Summit in Big Bear, Ca on June 27-28, 2023* and approve all related expenses.

Board Policies

A second reading was held, amended Board Policies related to Philosophy, Goals, Objectives and Comprehensive Plans, Instruction, Business and Noninstructional Operations.

BP 0420.4 – Charter School Authorization

BP 3270 – Sale and Disposal of Book, Equipment and Supplies

BP 3350 – Travel Expenses

BP 3530 – Risk Management/Insurance

BP 6115 – Ceremonies and Observances

Job Description

A second reading was held, amended and reclassified job description Administrative Secretary, Human Resources.

CURRICULUM AND INSTRUCTION

Director of Educational Programs, Susie Melton shared with the Board the Alta Loma School District's Master Plan for English Learners Update. Why a Master Plan for English Learners? Educational Equity is when each and every student is provided the academic, social, emotional, cultural, linguistic and supports that they specifically need, when they need them, to experience belonging in school, achieve academic success and attain self-actualization. The Master Plan provides leadership and vision, it provides clear guidance for all leaders in the educational system, it offers a clear path apply the guidelines and it serves as ALS D's collective commitment to shift the paradigm to focus on the provisions of opportunities to learn for English Learners. The English Learner Plan includes twenty-first century college and career readiness standards, curriculum guidelines an instructional programs and assessment expectations for English Learners. The plan is comprised of four essential goals; create equitable, coherent, and sustainable systems of EL services; develop equity-driven process to build Districtwide Capacity to deliver research-based programs and practices to address specific needs of Els; establish effective family-community engagement systems to foster collaborative partnerships and implement a local accountability model that ensures EL students' success. The Master Plan offers visionary policy, strategic planning, bold leadership, clear guidelines and educational equity for all English Learners.

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Master Plan for English Learners

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried unanimously to approve the Alta Loma School District Master Plan for English Learners.

BUSINESS AND FINANCIAL PROCEDURES

Bid Contract #2022-23-03

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to award the contract for Bid #2022-23-03 CN Pomona Valley Co-Op Grocery Products and Related Items to Gold Star Foods, Inc., Loewy Enterprises dba Sunrise Produce, and Sysco Riverside, Inc. or the 2023-24 school year and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

HUMAN RESOURCES

Management Salary Schedule

Moved by Mr. Chung, seconded by Dr. Hurley, and carried unanimously to approve the revised Management Salary to include the salary ranges for Facilities Supervisor, Transportation Supervisor and Administrative Assistant, Human Resources (Confidential), as presented.

BOARD INFORMATION/DISCUSSION

Board policies

A first reading was held to amend Board policy related to Students.
BP 5113 – Absences and Excuses

ANNOUNCEMENTS

The majority of the Board will attend the junior high promotion ceremonies on May 25, 2023. No action will be taken by the Board.

The date of the next regular meeting of the Board of Trustees is Wednesday, June 7, 2023, 6:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road and will include a public hearing for the District's Local Control Accountability Plan.

CLOSED SESSION

The Board adjourned to Closed Session at 8:22 PM for the purpose of discussing matters expressly authorized by Government Code Section §3549.1, §54956.9, §54956.9(d), §54957, and §54957.6.

OPEN SESSION AND ADJOURNMENT

The Board reconvened to Open Session, and made the following announcements.

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried with the following vote to appoint Dr. Christina Pierce to the position of Assistant Superintendent, Educational Services, effective July 1, 2023.

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AYES: 5
NOES: 0
ABSENT: 0
ABSTAIN: 0

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried with the following vote to approve the settlement agreement pursuant to OAH Case #2023030523.

AYES: 5
NOES: 0
ABSENT: 0
ABSTAIN: 0

The Board adjourned the meeting at 9:30 PM.