

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO–WEDNESDAY, JUNE 7, 2023

OPEN SESSION, CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Board President Brad Buller at 6:01 PM. Present were members Buller, Chung, Davies, Hurley, and Martinez. Absent none.

PLEDGE OF ALLEGIANCE

Board President Brad Buller led the flag salute.

PUBLIC COMMENT ANNOUNCEMENT

Mr. Buller read aloud the Public Comment Announcement.

ADOPTION OF AGENDA

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried unanimously to adopt the agenda of the meeting as presented.

APPROVAL OF MINUTES

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried unanimously to approve the special meeting minutes of May 8, 2023, as presented.

Moved by Ms. Martinez, seconded by Mrs. Davies, and carried unanimously to approve the meeting minutes of May 17, 2023 with the following amendment to the open session announcements:

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried with the following vote to approve the settlement agreement pursuant to OAH Case 2023030523.

RECOGNITIONS AND PRESENTATIONS

Assistant Superintendent, Educational Services

The newly appointed Assistant Superintendent of Educational Services, Dr. Christina Pierce was introduced and congratulated by the Board and Executive Cabinet.

LCAP Annual Update

Associate Superintendent of Educational Services, Chris Deegan, shared a report on the 2023-2024 Local Control and Accountability Plan (LCAP).

Mr. Deegan started with a brief history and background of the LCAP. The LCAP is a tool for our District to set goals, plan actions, and leverage resources in order to support, improve and increase student learning, achievement and outcomes. LCAP should address 8 state priorities and should be concise, understandable and accessible. The District's goal is to provide clarity, transparency, accountability and engagement with our students, staff, faculty, families and community.

The District has developed three overarching goals that are written to address the 8 State priorities; High Levels of Learning, Additional Learning Support, and Positive Climate, Culture, and Environment.

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Next steps, the LCAP will have a Public Hearing later in the meeting, it will come for Board Adoption at the June 14, Board Meeting and it will be submitted to SBCSS June 19 and officially accepted by SBCSS in mid-August.

Associate Superintendent Chris Deegan shared Alta Loma School District's Local Performance Indicators. LEAs are required to collect local data on some State priorities that is used for the Dashboard. Some State priorities that are used are Basic Services, State Standards, Parent Involvement, School Climate and Access to Broad Curriculum. Associate Superintendent Deegan shared with the Board the tools that the District uses to develop the findings for the Local Indicators and shared information that will be reported for the 2023-24 school year.

PUBLIC COMMENT

None.

PUBLIC HEARING

1. A public hearing was held for the adoption of the Alta Loma School District's Local Control Accountability Plan (LCAP) for the 2023-2024 School Year. The public hearing opened at 6:44 PM and closed at 6:47 PM, there were no comments from the public but Board Member Martinez provided Superintendent Smith with a list of questions that were submitted to Member Martinez on behalf of the community.
2. A public hearing was held for the adoption of the Alta Loma School District Budget for the 2022-2023 School Year. The public hearing opened at 6:47 PM and closed at 6:48 PM, there were no comments from the public.

BOARD REPORTS

Board member Malinda Hurley ... had a great time with fellow Board members at Vineyard Junior High and Alta Loma Junior High School's Promotion Ceremonies; looking forward to Friday's Open House with Assembly Majority Leader Eloise Gómez Reyes and attending the National School's to Watch Conference in Washington D.C.

Board member Eric Chung ... had a good time attending Vineyard and Alta Loma Junior High School's Promotion Ceremonies, this was his first attending the promotion ceremonies and they did not disappoint; enjoyed that Alta Loma Junior High gave an award for Student of the Year; had a great time at Cask 'n Cleaver with the Board and Executive Cabinet to unwind and discussion his very first school year; Member Chung learned a lot and thanked everyone for answering his questions and explaining the meaning of all the acronyms.

Board member Jessica Martinez . . . complemented Alta Loma Junior High for the sign language interpreter that they had in the audience for a family; proud that Alta Loma School District could provide that accommodation for the family.

Board member Rebecca Davies ... enjoyed the Alta Loma Junior High School promotion ceremony, missed Vineyard's promotion ceremony because Member Davies granddaughter was promoting at a different school; such memorable events for the students and their families; as Trustee Chung mentioned the after celebration at Cask 'n Cleaver is also really fun to get to know the other Board members on a more personal level.

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Board member Brad Buller ... attended Victoria Groves sixth grade promotion, during the ceremony there was a presidential pin that a student could receive for what they accomplished during the school year, a parent or family member was invited to join the student on stage and pin the pin on the student while others were being announced; Member Buller had not seen that before and thought it was very special; attended both the eighth grade promotions, those are always a highlight of the year; enjoys the after celebration as fellow Board members stated, the wind down, self-reflection.

SUPERINTENDENT AND STAFF REPORTS

Superintendent Smith welcomed Dr. Pierce to the Alta Loma School District team. Acknowledged that tonight is Associate Superintendent Deegan's last Board meeting with the District, he will be starting his new role in the Upland School District. Superintendent Smith expressed that Associate Superintendent Deegan is an incredible, ethical, authentic leader and he made a positive impact on the lives of the students and families that we serve. Superintendent Smith thanked Associate Superintendent Deegan for his passion and for his passions of service to others and he has made a positive impact on her life as well as the others here tonight.

Associate Superintendent Deegan expressed that it has been an honor to serve in Alta Loma and it's a great place, he is pleased with the leadership at the Board of Trustee level and at the Executive Cabinet level, we have fantastic people here and he knows that Alta Loma will continue to soar and be a model District.

CONSENT CALENDAR

Moved by Ms. Martinez, seconded by Mrs. Davies, and carried unanimously to pull items L1 (62.1 & 62.2) for separate votes and adopt the following Consent Calendar items:

Vendor Agreements

Approved agreements with the following vendors, and authorized Superintendent Sherry Smith and/or applicable administrators to sign all related documents:

- 1) ACSA, Inc.;
- 2) ACSA's Foundation for Educational Administration;
- 3) Adams Silva & McNally, LLP;
- 4) Advanced Auto Smog;
- 5) Allergy Sinus and Asthma;
- 6) Amtech Elevator Service;
- 7) Asian American Resource Center;
- 8) Atkinson, Andelson, Loya, Ruud & Romo Professional Corporation;
- 9) Baldy Fire & Safety;
- 10) Basic Backflow Inc.;
- 11) Bay Alarm;
- 12) Bill & Wag's Inc.;
- 13) Blackboard, Inc.;
- 14) California Financial Services;
- 15) California Industrial;
- 16) California Math Festivals;
- 17) California School Boards Association (CSBA);
- 18) Chessmasters;
- 19) Clovis Unified School District;
- 20) Communicaid, Inc.;
- 21) Champion;
- 22) Concentra Medical Centers Inc.;
- 23) County of San Bernardino Department of Health;
- 24) CSM Consulting, Inc.;
- 25) Curriculum Associates, LLC;
- 26) Daily Journal Corporation;
- 27) Dannis Woliver Kelley, Attorney at Law;
- 28) Department of Industrial Relations;
- 29) Document Tracking Services;
- 30) DocuSign;
- 31) Echo Fire Protection;
- 32) E-Control Systems;
- 33) Elizabeth Gendy-Shaker;
- 34) Emics Inc. DBA Informed K12;
- 35) EMS LINQ Inc.;
- 36) Envision Consulting Group;
- 37) Fieldman Rolapp & Associates;
- 38) Frontline Placement Technologies Inc.;
- 39) Fuel Education. LLC;
- 40) Gaggle;
- 41) Global CTI;
- 42) GrandSlam America, Inc.;
- 43) Heartland School Solutions;
- 44) Imagine Learning;
- 45) IPMTech, Pest Management Inc.;
- 46) JFK Transportation Co., Inc.;
- 47) KC Services;
- 48) Language Line;
- 49) MCC Carpet Cleaning, Inc.;
- 50) Media Leaders, LLC;
- 51) Ontario-Montclair School District;
- 52) Pacific Audiologics, Inc.;
- 53) Pacific Hearing Services;
- 54) Pali Institute;
- 55) Pape Material Handling;
- 56) Paradigm;
- 57) Quality Teleservices;
- 58) Rancho Cucamonga Chamber of Commerce;
- 59) Refrigeration Control Company;
- 60) Renaissance;
- 61) Renaissance Learning, Inc.;
- 63) San Joaquin County Office of Education;
- 64) SchoolDude.com, Inc.;
- 65) School Services California Inc.;
- 66) South Coast AQMD;
- 67) Time and Alarm Systems, Inc.
- 68)

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TLC Auctions; 69) Total Compensation System, Inc.; 70) Total Safety Solutions; 71) Visser Bus Services, Inc.; 72) Whole Child Therapy.

A discussion was held on items L1 62.1 & 62.2.

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried with the following vote to approve item L1 62.1 renewal of membership in San Bernardino County District Advocates for Better Schools (SANDABS) from July 1, 2023 through June 30, 2024. Total cost is \$1,000.

AYES: 0
NOES: 5 (Buller, Chung, Davies, Hurley, Martinez)
ABSENT: 0
ABSTAIN: 0

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried with the following vote to approve item L1 62.2 renewal of membership dues for the San Bernardino County School Boards association for 2023-2024 school year. Total cost is \$200.

AYES: 5 (Buller, Chung, Davies, Hurley, Martinez)
NOES: 0
ABSENT: 0
ABSTAIN: 0

Donations

Accepted with appreciation the following donations:

1. Donation of \$4,359.88 from Carnelian PTA to Carnelian Elementary School's Student Fundraiser Account to be used to enhance the instructional program.
2. Donation of \$2,585.29 from Stork PFSA to Stork School's Student Fundraiser Account to be used to enhance the instructional program.

Board Payment Report

Approved the Board Payment Report, as presented.

Routine Personnel Items

Approved employment, terminations, resignations, leaves and temporary assignments, as presented.

Board Policies

A second reading was held, amended Board Policies related to Students.

BP 5113 – Absences and Excuses

Job Description

A second reading was held, amended job description Administrative Assistant to the Superintendent and Board of Trustees (Confidential)

Special Field Trips

Approved special field trips for the 2023-24 school year and authorized all deposits and prepayment be made as required to the following vendors which have been determined to offer excellent educational programs for our students. This approval is for all District schools for the 2023-24 school year and further authorizes Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

- 1) Arrowhead Ranch Kids Camp; 2) California Science Center; 3) Camp High Trails;
- 4) Catalina Island Marine Institute (CIMI); 5) Newport Landing Whale Watching/Balboa/Newport Harbor; 6) Ocean Institute; 7) Pali Institute Camp; 8) San Diego

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Mission Harbor Tour; 9) San Francisco/Monterey Bay; 10) Sea World; 11) The Queen Mary; 12) Three Oaks.

Pre-payments

Approved pre-payment of deposits to the Victoria Gardens Cultural Center for all District schools for the 2023-24 school year and authorizes Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Cal Poly Pomona

Approved the agreement with Cal Poly Pomona for the assignment of student teachers and authorize Superintendent Sherry Smith and/or Assistant Superintendent Donna Carlson to sign all related documents.

Sign Documents

Approved the Associate Superintendent of Administrative Services or the Assistant Superintendent of Educational Services to sign documents requiring a District Superintendent signature.

CURRICULUM AND INSTRUCTION

Resolution No. 06-07-23

Moved by Dr. Hurley, seconded by Mr. Chung and carried unanimously to approve Resolution No. 06-07-23 Approving Student Absence Verification Method.

Resolution No. 06-07-23(a)

Moved by Mr. Chung, seconded by Dr. Hurley and carried unanimously to adopt Resolution No. 06-07-23(a) supporting the Red Ribbon Week Campaign and proclaim the week of October 23, 2023 as Red Ribbon Week.

Get Set for School, Learning Without Tears

Moved by Ms. Martinez, seconded by Dr. Hurley and carried unanimously to approve Get Set for School, Learning Without Tears instructional materials for Transitional Kindergarten and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Community Partnerships

Moved by Dr. Hurley, seconded by Mr. Chung and carried unanimously to approve community Partnerships – Summer Intersession EXPLORE Program and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

BUSINESS AND FINANCIAL PROCEDURES

Resolution No. 06-07-23(b)

Moved by Mrs. Davies, seconded by Dr. Hurley and carried unanimously to adopt Resolution No. 06-07-23(b) Authorizing Temporary Borrowing Between Funds of the District for the 2023-24 School Year, and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Resolution No. 06-07-23(c)

Moved by Mrs. Davies, seconded by Dr. Hurley and carried unanimously to adopt Resolution No. 06-07-23(c) to Authorize Transfers of Appropriations for 2023-24 as presented and

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authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Resolution No. 06-07-23(d)

Moved by Ms. Martinez, seconded by Dr. Hurley and carried unanimously to adopt Resolution No. 06-07-23(d) Education Protection Account for Fiscal Year 2023-24, as presented.

Request to Sell or Dispose of Surplus

Moved by Mrs. Davies, seconded by Dr. Hurley and carried unanimously to approve the request to sell or dispose of surplus student and teacher desks, chairs, tables, bookcases, carts, racks, cabinets, typewriters, audio visual equipment, computer equipment, and miscellaneous electronic items and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

BOARD INFORMATION/DISCUSSION

Board Policies

A first reading was held to amend Board policies related to Students.

BP 5144 – Discipline

BP 5144.2 - Suspension and Expulsion/Due Process

AR 5144.2 – Suspension and Expulsion//Due Process

Job Description

A first reading was held to adopt job description for Child Nutrition Operations Coordinator.

ANNOUNCEMENTS

The date of the next regular meeting of the Board of Trustees is Wednesday, June 14, 2023 6:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road.

CLOSED SESSION

The Board adjourned to closed session at 7:22 PM for the purpose of discussing matters expressly authorized by Government Code §3549.1, 54956.9, 54956.9(d), 54957, and 54957.6.

OPEN SESSION/ADJOURNMENT

The Board reconvened to open session and made the following announcement.

Moved by Mrs. Davies, seconded by Mr. Chung, and carried unanimously to appoint Brittany Brehm to the position of Assistant Principal, Vineyard Junior High School, effective July 1, 2023.

The meeting was adjourned at 8:30 PM.