

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO–WEDNESDAY, SEPTEMBER 20, 2023

OPEN SESSION, CALL TO ORDER AND ROLL CALL

The regular meeting, was called to order by Board President Brad Buller at 6:00 PM. Present were members Buller, Chung, Davies, Hurley, and Martinez. Absent none.

PLEDGE OF ALLEGIANCE

Alta Loma Junior High School ASB President, Trevor Newman led the flag salute.

PUBLIC COMMENT ANNOUNCEMENT

Mr. Buller read aloud the Public Comment Announcement.

ADOPTION OF AGENDA

Moved by Mrs. Davies, seconded by Ms. Martinez, and carried unanimously to adopt the agenda of the meeting as presented.

APPROVAL OF MINUTES

Moved by Dr. Hurley, seconded by Mr. Chung and carried unanimously to approve the meeting minutes of September 6, 2023 as presented.

RECOGNITIONS AND PRESENTATIONS

Student Presentations – Alta Loma Junior High School

- ASB President, Trevor Newman
- Student Ambassador, Kiyomi Marquez
- Alta Loma Junior High School's Builders Club

The newly appointed Transportation Supervisor, Lynn McKendall was introduced and congratulated by the Board and Executive Cabinet.

Director of Student Services, Cara Cerecerez and Director of Special Education, Elizabeth Piña gave a Comprehensive Counseling Overview presentation to the Board.

PUBLIC COMMENT

Member of the public Kurtis Downs spoke on the subject of Transgender and shared a few titles of books with the Board that he felt would be beneficial for the Board to look at.

PUBLIC HEARING

None.

BOARD REPORTS

Board member Malinda Hurley ...attended the Superintendent's Community Cabinet on Wednesday, September 13, where Director of Student Services, Cara Cerecerez presented the District's School Counseling Program; Friday, September 15, attended the 2023 Fiesta Elencia Awards Ceremony in Ontario, celebrating the local area's Hispanic parent leaders; Alta Loma Elementary's own Liliana Doonan was nominated by Principal Jauss for being a vital and engaged PTA leader volunteering her time leading and supporting our students; Monday, attended the San Bernardino County Superintendent of Schools (SBCSS) online Boardmanship Virtual Training on the Brown Act; the two presenting attorney's did an excellent job explaining specifics about closed sessions, quorums and social media.

Board member Eric Chung ... September 7, attended the parent information night at Vineyard Junior High for the 6th grade move; east side schools have a different enthusiasm towards the 6th grade move, Dr. Smith, Dr. Pierce, and Principal Vetere did a wonderful job presenting, the more information that gets out there, the more parents understand the benefits and ultimately there is a choice; September 8, attended Carnelian Elementary's Patriot Assembly along with Trustee Martinez and Associate Superintendent Eric Hart, it was amazing; thanked Ms. Lewan for the personal invitation; September 12, had a special meeting with Principal Vetere, Principal Carter and Dr. Pierce, to develop a Speech and Debate Team at both junior high schools, it has been great to collaborate with everyone, it looks like this will get started in the next couple of weeks; September 13, had the opportunity to walk Carnelian and Hermosa with Dr. Smith and Dr. Pierce, Principal Williams and Principal Bowyer are doing an amazing job at their sites; September 19, had a site visit at Stork with Dr. Smith and Dr. Pierce, seeing the students engaging in academic discourse and differentiation is pretty amazing.

Board member Jessica Martinez ... joined Trustee Chung and Associate Superintendent Hart at Carnelian for their Patriots Assembly, it was neat to see all the staff that had family members their being honored; after the assembly it was nice to chat with Principal Williams and staff and get to connect with them on a personal level; Monday, joined the Virtual Brown Act Training from SBCSS, it was a very informative training.

Board member Rebecca Davies ...September 7, attended the 6th grade Transition Parent Information Night at Vineyard Junior High, along with Trustee Chung, there was a good turnout of parents; September 8th, had a site visit at Alta Loma Elementary with PTA President Jennifer Gruber, Associate Superintendent Eric Hart, Principal Jauss, and M & O Director Brian Salsgiver; September 19, attended the east side Math Festival held at Deer Canyon Elementary, lots of parents with their student playing fun math games.

Board member Brad Buller ... attended both east and west side Math Festivals, they were a delight, Trustee Buller commended the team that put the math festivals together.

SUPERINTENDENT AND STAFF REPORTS

Superintendent Smith commented how proud she is of Alta Loma Junior High's Builders Club that shared at tonight's Board Meeting, thanked Trustee Chung for his efforts in getting donations and helping the Builders Club bring their garden to life. Dr. Smith thanked Associate Superintendent Hart for getting water run to the property, so the Builders Club could turn the property into their vision.

Coming up next week, Dr. Smith shared that the District is holding their second Family Engagement Series Night, the topic will be "Parenting in the Digital World." This week Dr. Smith held her Superintendent's Student Advisory Meeting, they gave her great feedback on the 6th grade transition to the middle school without giving their personal opinion on the subject. Dr. Smith is finishing up phase one of the 6th grade move parent information meetings, tomorrow night Dr. Smith will be heading to Alta Loma Junior High for the west side parent information night. October 1 the first interest survey will be sent out to parents, no one will be committing, the District is just trying to get a sense of what people are thinking to drive the next steps.

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Assistant Superintendent Christina Pierce shared a brief LCAP update. The first LCAP Advisory Meeting will be next Wednesday, at 3:30 PM. Dr. Pierce attended her first Assistant Superintendent Meeting at the County, they provided all the new updates that will be coming for the 2024-25 school year. Dr. Pierce and her staff are gearing up for a new three-year cycle and this information will be shared at the LCAP Advisory Meeting.

Dr. Pierce gave a shout out to Vineyard Junior High for winning the “Gold Award” for their PBIS implementation. It’s exciting to have one of our schools recognized at both the county and state levels.

Dr. Pierce held a focus group today with some 6th grade teachers and incoming 6th grade parents, the intent of this group is to get their perspective, insight, and input as the District develops the middle school model. It was a very productive meeting and Dr. Pierce is looking forward to the next one.

Associate Superintendent Hart shared with the Board that last year’s District SERP offering had 13 participants, 11 of the 13 were teachers and 2 were administrators. The point of a SERPs is to generate savings for a district and the 13 participants generated about \$270,000 in savings for our District.

CONSENT CALENDAR

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried unanimously to adopt the following Consent Calendar items:

Vendor Agreements

Approved agreements with the following vendors, and authorized Sherry Smith, Eric Hart, and/or applicable administrators to sign all related documents: 1) Aquarium of the Pacific; 2) Art Specialties; 3) Cal Poly Pomona Foundation, Inc.; 4) California Department of Education; 5) Disneyland Resort; 6) H & L Charter; 7) La Vere Heritate Foundation; 8) Lewis Family Playhouse; 9) Marc Griffiths; 10) Mary Vagle Nature Center; 11) Paradigm; 12) Raymond M. Alf Museum of Paleontology; 13) San Joaquin County Office of Education; 14) The Sawdust Factory; 15) Velocity Fundraising.

Board Payment Report

Approved the Board Payment Report, as presented.

Routine Personnel Items

Approved employment, terminations, resignations, leaves and temporary assignments, as presented.

2023-24 Associated Student Body Accounts

Approved the 2023-24 Budgets for Alta Loma Junior High and Vineyard Junior High Associated Student Body Accounts.

Update Signers

Approved the request to update signers on the Deer Canyon Elementary School checking account. This action would add Jim Perry, Assistant Principal, and Annette Embleton, School Clerk, as signers and remove the authorization of Jemma Rogers, previous Assistant Principal on all related documents for Deer Canyon Elementary.

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Conference Attendance

Authorized Associate Superintendent, Eric Hart to attend the 2023 CASBO CBO Symposium in Monterey, CA, November 15, 2023 – November 17, 2023, and approve all related expenses.

Amend Board Policies

A second reading was held. Amended Board Policies Related to Instruction, Personnel and Students, as presented.

BP 0420.41 – Charter School Oversight

BP 5141.5 – Mental Health

BP 5141.6 – School Health Service

BP 5145.6 – Parent/Guardian Notifications

BP 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education

Amend Job Descriptions

A second reading was held. Amended Job Descriptions, as presented.

- Coordinator of Counseling Services
- Licensed Vocational Nurse

Delete Board Policies

A first reading was held. Deletion of Board Policies, Administrative Regulations and Exhibits related to Personnel and Students, as presented.

BP 4157.1/4257.1/4357.1 – Work-Related Injuries

E 4151 – Employee Compensation

E 4351 – Employee Compensation

E(1) & E(2) 4361.8 – Family Care and Medical Leave

BP & AR 5148 – Child Care and Development

CURRICULUM AND INSTRUCTION

Agreement with California Foundation for History Education

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to approve the agreement with California Foundation for History Education, Inc. for an amount not-to-exceed \$60,00 for the 2023-24 school year and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Qualtrics, LLC

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried unanimously to approve the three-year agreement with Qualtrics, LLC for an amount not-to-exceed \$105,600 and authorize Superintendent Sherry Smith and/or Assistant Superintendent Eric Hart to sign all related documents.

BUSINESS AND FINANCIAL PROCEDURES

Contract Awarded

Moved by Mrs. Davies, seconded by Mr. Chung and carried unanimously to reject the lowest bid from Cornerstone Construction Company and Epsilon Engineering Inc., and award the contract for Bid #2022-23-05 & 2022-23-04, Trade Category #16 General Works, for Carnelian Elementary School Playground Relocate (\$275,000) & Alta Loma DSC Security (\$298,000) to Spec Construction Co., In. in the amount of \$537,050 and authorize

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Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Unpaid Dietetic Internship

Moved by Ms. Martinez, seconded by Mrs. Davies, and carried unanimously to approve the Unpaid Dietetic Internship, Food Service Administration Rotation Affiliation Agreement with Grand Canyon University, College of Nursing and Health Care Professions and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

HUMAN RESOURCES

Management Salary Schedule

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to approved the revised Management Salary Schedule to reflect the change in job title for the Coordinator of Clinical Counseling Services position, as presented.

Certified Coaches

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to certify that all conditions set forth in Title 5, Sections 5593, Temporary Athletic Team Coach Qualifications and Competencies, and 5594, Local Board Certification of Athletic Coaches, and ALSD Board Policy 4127, Temporary Athletic Team Coaches, have been met.

BOARD INFORMATION/DISCUSSION

Amend Board Policy

A first reading was held to amend Board Policy related to Business and Noninstructional Operations as presented.
BP 3515.2 - Disruptions

ANNOUNCEMENTS

The date of the next regular meeting of the Board of Trustees is Wednesday, October 18, 2023, 6:00 PM at Alta Loma School District Support Center, 9390 Base Line Road.

CLOSED SESSION

The Board adjourned to closed session at 7:56 PM for the purpose of discussing matters expressly authorized by Government Code Section §3549.1, §54956.9, §54956.9(d), §54957, and §54957.6.

OPEN SESSION/ANNOUNCEMENTS

The Board reconvened to pen session and made the following announcements.

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried with the following vote to deny Complaint No. 2223-1, Claim for Damages (Government Code 911.2).

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AYES: 5 (Buller, Chung, Davies, Hurley, Martinez)
NOES: 0
ABSENT: 0
ABSTAIN: 0

The meeting was adjourned at 10:10 PM.