

ALTA LOMA SCHOOL DISTRICT  
Special Meeting of the Board of Trustees  
Wednesday, April 28, 2021  
8:30 AM

Alta Loma School District  
9390 Base Line Road  
Alta Loma, California

Teleconference  
Board Member J. Martinez  
Board Member C. Payzant

Motion  
1st 2nd App

- A. OPEN SESSION
- B. CALL TO ORDER AND ROLL CALL
- C. PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments from visitors, employees, employee groups, parent organizations and students. Prior to addressing the Board please complete the comment form located at the east entrance and give it to the Superintendent's Administrative Assistant.

The Board has set aside 45 minutes for the Public Comment section normally allowing 5 minutes per individual.

The Public comment period is the opportunity for the public to address the Board on (1) items on the public session agenda; (2) items on the closed session agenda; and (3) other topics within the jurisdiction of the Board.

In accordance with the Brown Act, the Board will limit any responses to public comment to brief statements, referral to staff or referral to a future Board agenda.

**PLEASE NOTE: There will not be a separate opportunity to comment at the time each agenda item is addressed by the Board, unless the item specifically involves an agenda item public hearing. All public comment will be heard during the agenda item public comment section.**

Action

- D. ADOPTION OF AGENDA
- E. PUBLIC COMMENT

Consistent with the Public Comment Announcement above, this is the opportunity for the public to address the Board on (1) items on the public session agenda; (2) items on the closed session agenda; and (3) other topics within the jurisdiction of the Board.

**Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from Adriana Mohler at (909) 484-5151, Extension 102003, by FAX (909) 484-5155 or email at [amohler@alsd.org](mailto:amohler@alsd.org). Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.**

Documents supporting agenda items are available for public inspection at the Alta Loma School District Support Center, 9390 Base Line Road and on the district's website at [www.alsd.k12.ca.us](http://www.alsd.k12.ca.us).

**F. HUMAN RESOURCES**

Action

1. Recommend the Board approve the Resolution for the Layoff of Classified Personnel. (pp. 1-3)

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**G. CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.9, 54956.9(d), 54957, and 54957.6.

5. Public Employee Employment/Discipline/Dismissal/Release.

**H. OPEN SESSION**

1. Required announcements (if any) regarding closed session action.

**I. ADJOURNMENT**



**Alta Loma**  
SCHOOL DISTRICT  
*Inspiring Learners for a Lifetime*

## Human Resources Memorandum

**To:** Karen Hendricks, Superintendent

**From:**  Steve Thomas, Associate Superintendent, Administrative Services

**Date:** April 28, 2021


**Subject:** Approval of Resolution Regarding Layoff of Classified Personnel

**BACKGROUND:** In accordance with Education Code section 45117, 45298 and 45308, the attached Resolution seeks to eliminate 1 FTE in Classified Management.

**RATIONALE:** This layoff for the position of Director of Child Care and Development Centers is due to a lack of work.

**FUNDING:** The layoff would result in an approximate cost savings to the District of \$150,520.

**RECOMMENDATION:** Recommend the Board approve the Resolution Regarding Layoff of Classified Personnel.

**PREPARED BY:**  Joan Sanders, Assistant Superintendent, Human Resources/Pupil Services

ALTA LOMA SCHOOL DISTRICT

RESOLUTION REGARDING LAYOFF OF CLASSIFIED PERSONNEL

BE IT RESOLVED that the Governing Board of the Alta Loma School District hereby determines that the following classified positions be reduced or eliminated due to lack of work and/or lack of funds pursuant to Education Code sections 45117 and 45308:

NOW THEREFORE, BE IT RESOLVED that the following classified positions shall eliminated for the above-stated reasons:

POSITION	FTE
Director of Child Care and Development Centers	One FTE

BE IT FURTHER RESOLVED by the Board as follows:

1. That due to a lack of funds and/or lack of work, the number of classified employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code section 45308.
2. That the Superintendent or designee is directed to give notice of layoff to the affected classified employees pursuant to the requirements of law.
3. That said layoff shall become effective sixty (60) days after notice is given to affected employees subject to negotiations to the extent required by law.
5. That employees laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code section 45298.

PASSED AND ADOPTED at the regular meeting of the Governing Board held at Alta Loma, California, on \_\_\_\_\_, 2021.

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Clerk of the Board

I hereby certify under penalty of perjury that the foregoing is a full, true, and correct copy of the Resolution duly adopted by the Governing Board on \_\_\_\_\_, 2021.

Dated: \_\_\_\_\_, 2021

\_\_\_\_\_  
Karen Hendricks  
Superintendent