

**DEER CANYON
ELEMENTARY SCHOOL**



**2021-2022
Parent Handbook**

TABLE OF CONTENTS

	PAGE
MISSION STATEMENT, SCHOOL COLORS, MASCOT AND SCHOOL OFFICE HOURS AND PHONE NUMBERS	1
ARRIVAL & DISMISSAL GUIDELINES	1-2
ATTENDANCE AND TARDY	3
ALSD STUDENT RELEASE POLICY	4
SCHOOL INFORMATION AND POLICIES	5-6
FAMILY INVOLVEMENT	7
SCHOOL EXPECTATIONS AND GUIDELINES	
DEER CANYON PBIS MATRIX & SOAR	8-9
ALSD DISCIPLINE POLICY	10
DRESS CODE & MOBILE DEVICES	11-12
EAGLES DON'T BULLY	13
2021-2022 BELL SCHEDULES AND DISTRICT CALENDAR	14-16
PARENT AND FAMILY ENGAGEMENT POLICY	17-19
Parent and Student Signature Page	20

School Accountability Report Card (SARC) -

Copies of the Deer Canyon School Accountability Report Card are available at our Deer Canyon front office and at the District Support Center. Copies are available to families upon request and free of charge.

Mission Statement

All students will achieve high levels of learning. In order to accomplish our mission statement, we have a common vision for our compelling future which includes:

- Teams collaborating regularly with a focus on student learning.
- Intentional, effective initial instruction.
- Teachers respond in a timely manner to student's current levels of performance.
- Systems in place to ensure achievement through intervention and/or extension.

These collective commitments stand as our core values as the faculty and staff of Deer Canyon Elementary School.

School Colors and Mascot

School colors are blue and yellow. Students may show their school spirit by wearing school colors or any Deer Canyon shirt on Friday spirit days. Our school mascot is Spirit the Eagle.

School Office Hours and Telephone Information

The Deer Canyon office is open from 7:30 AM to 4:30 PM, Monday through Friday. Our school phone number is 909-484-5030. You may also check our web site at www.alsd.k12.ca.us and follow the tabs to Deer Canyon Elementary School.

Social Media

Please follow us on Instagram @deer_canyon

ARRIVAL AND DISMISSAL GUIDELINES

1. Students are expected to come directly to school by the safest route possible. All students must leave campus to go directly home once dismissed. On the way to and from school, students are to obey all school and traffic rules and to conduct themselves in a respectful manner.
2. Students in grades 1-6 are permitted to arrive onto school grounds beginning each day at 8:15 AM. Students will enter through the front of school and be directed to the school playground, where they will line up until instruction begins at 8:30 AM. Kindergarten students will be greeted at arrival and dismissal at the Kindergarten playground gate. Early bird (EB) arrival is from 8:20-8:30 AM and EB

dismissal is at 12:35 PM. Late bird (LB) arrival is from 10:00-10:10 AM and LB dismissal is at 2:15 PM.

3. Students in Grades 1-6 may arrive at 8:15 AM. Supervision will not be provided prior to this time. In the event that you must drop your student off before 8:15 AM the ALSD Child Care program is available. Please contact DC Child Care at 909-484-4315 for more information.

4. Students who participate in ALSD's breakfast program may begin to arrive at 7:45 AM, enter the front office and go directly to the cafeteria.

5. All vehicles should enter campus from the drive-through-loop at the western end of the school for arrival and dismissal. The staff parking lot is limited to district employees. Please pull all the way forward in the drive-through-loop, no stopping and please remain in your vehicle. Students will exit the vehicle and enter through the large gate.

Caution: Please be patient with possible traffic and other vehicles. Grades 1-6 do not use the bus loop in front of the school office for drop offs and in accordance with city ordinances, do not park adjacent to red or yellow curbs or make u-turns in front of the school.

6. Parking for individuals with disabled placards/license plates is available in the staff parking lot and the bus loop. We ask that you reserve these spots only for individuals with disabilities who must exit their vehicle. Drop off and pick up of students is NOT permitted in these designated areas.

7. Bicycle privileges are extended to fifth and sixth grade students with written notification from parents/guardians. All students must adhere to traffic and bicycle safety rules, which include wearing a helmet at all times. When arriving on campus, students should walk their bikes to the designated area near the D building. The school is NOT responsible for unlocked bikes, or those left beyond the school day.

8. Children who arrive at school late must check-in and receive a pass from the front office.

9. Students who leave during school hours must be released through the school office by the child's parent/guardian listed on the emergency card. Valid ID must be presented for student(s) to be released. Students will only be released to parent/guardian unless prior authorization is submitted by a parent in writing to the office.

ATTENDANCE AND TARDY POLICY

Regular and prompt attendance is essential for school success. It is not possible for your child to “make up” the valuable instruction and activities that take place during the day to support their learning. Monthly attendance awards will be given to students who attend on time for the full day.

- Absences – You may contact the school office to report your child’s absence by:
- Telephone- (909) 484- 5030 (answering machine available outside of school hours)
- Electronic mail- infodeercanyon@alsd.org
- We will attempt to contact you by phone if we have not received a phone or email message from you
- Homework/ Missed Classwork Requests – Although it is not possible to “make up” the wide range of instruction and activities that take place during the school day, parent/guardian requests for work may be made by calling the school prior to 10:30 AM. Assignments may be picked up in the office after school. Please call the school to verify that work has been left in the office.
- Leaving School Early – For appointments during the school day, a parent/guardian must sign the student out, and back in when they return. Please notify your child’s teacher of this type of absence in advance if you would like work sent home.
- Tardy Policy – Students who arrive late must check in at the front office. The SARB (School Attendance Review Board) process may begin after three unexcused absences or three tardies over 30 minutes.

At Deer Canyon we will Strive for Five...no more than 5 absences, days tardy or early pickups for the entire year.

ALSD STUDENT RELEASE POLICY

The Alta Loma School District strives to keep all our students safe. The policy requires that students will **only** be released from class during the school day to a parent or guardian.

If a parent or guardian is requesting another individual pick up their student, during the school day, it must be in writing via

- * email (infodeercanyon@alsd.org),
- * fax (909) 484-5035, or
- * written note to the front office

On that specific date regardless if that person is listed on the emergency card.

This also applies if the parent is requesting their student be picked up by someone who is not named on the emergency card. There will be no exceptions to this policy. These procedures are in place for the safety and security of your child.

SCHOOL INFORMATION AND POLICIES

BREAKFAST AND LUNCH INFORMATION

National School Lunch Program (NSLP) Applications are available at family.titank12.com. This program provides free or reduced lunch to those who qualify.

Breakfast: Breakfast is served daily from 7:45 to 8:25 AM. Students eligible for the NSLP (National School Lunch Program) are also eligible for the breakfast program.

Lunch: Lunches from home must have the student's name and room number clearly marked on them. Milk or juice may also be purchased. Lunches must be pre-paid in person at the cafeteria or over the internet at family.titank12.com. Please make checks payable to ALSD Child Nutrition. Meal prices are printed on monthly school menus and are posted on the ALSD Child Nutrition web page; www.alsd.k12.ca.us

CLASSROOM CELEBRATIONS

We comply with the district wellness policy regarding healthy food selections for classroom parties. Do not send items to school without contacting your child's teacher in advance. We must take into consideration our District Wellness Policy, grade-level appropriate guidelines and specific dietary restrictions/ food allergies of classmates. Classrooms WILL NOT be interrupted for delivery of flowers, gifts, etc. Balloons are not permitted in classrooms or in the Media Center.

FORGOTTEN ITEMS/ MESSAGES TO STUDENTS

To prevent disruptions to instructional time, we are unable to call classrooms to deliver items and give routine messages to students during instruction. Lunches delivered to school during the day should be marked with the student's name and dropped off in the front office. We will make every effort to get your message to your child during their instructional breaks; however, library, P.E., and rotation schedules present a challenge to delivering frequent messages with short notice. We ask that you advise your child of routine messages (i.e. walking home or waiting for a ride) to reduce these calls to only those which are essential.

HOMEWORK/ MISSED CLASSWORK REQUESTS

Although it is not possible to "make up" the wide range of instruction and activities that take place during the school day, parent/guardian requests for work may be made by calling the school prior to 10:30 AM. Assignments may be picked up in the office after school. Please call the school to verify that work has been left in the office.

INCLEMENT WEATHER SCHEDULE

In the event of rain, high winds, extreme temperatures, or unhealthful air quality, students will follow the same time schedule, but will use the lunch shelter area, classrooms, and/or the multipurpose room for recess, and/or lunch.

PHOTOGRAPHY/ VIDEOGRAPHY ON CAMPUS

While visiting or volunteering on campus, permission from the classroom teacher and/or administrator is required to take photos or videos of students. If photo permission is granted, parents/guardians may only take pictures or video of their own child and are prohibited from taking pictures or video of any child other than their own.

SCHOOL OFFICE HOURS

The school office is open daily from 7:30 AM until 4:30 PM, Monday through Friday. The office is closed on all holidays during the school year.

SCHOOL TELEPHONE

The school office is frequently a very busy place. The office telephones and equipment are to be used for business. Students should not rely upon them for phone calls to ask parents for permission to go home with friends or bring missing items to school. Students will be permitted to use office phones for emergencies only.

VISITORS / CLOSED CAMPUS POLICY

For our students' safety, Deer Canyon Elementary School is a closed campus. Students must be signed out by a parent or authorized adult to leave campus during the school day. Students should be signed back in through the office upon returning to school.

FAMILY INVOLVEMENT

VOLUNTEERS

Deer Canyon Elementary School encourages and appreciates parents, guardians and grandparents volunteering to help our students. Volunteers may help students with their academic subjects and enrichment activities, go on field trips, or assist in making educational games or instructional materials for classroom use in our Volunteer Workroom. Please contact our Volunteer Coordinator, Michelle McCliman to volunteer on our campus and help our students. (909) 484-5030.

Please note that because of school district insurance requirements, siblings are not allowed on campus during volunteer time, class activities and/or school time events. Please arrange for child care during your volunteer time. Children, including current students, are NOT allowed in our workroom areas. At no time are volunteers allowed on the playground during any recess.

All visitors/volunteers MUST sign in through the school office and will be required to be entered in the Raptor System and receive and wear an identification badge at all times. (AR 1250)

While visiting or volunteering on campus visitors are reminded that due to student privacy, pictures or videos may not be taken of students in the classroom, on the playground, or anywhere on campus. Special exceptions are made only with prior consent from the teacher and/or Administrator. If photo permission is granted parents/guardians may take only pictures or videos of their child and are prohibited from taking pictures/video of any child other than their own.

CLASSROOM VISITS

Classroom visits are welcomed. Classroom visits must be pre-arranged (24-hour notice) with the teacher/administration and sign in at the school office. This is for your child's protection, as well as ours, since we do not allow unauthorized persons on the school grounds at any time. Visits are limited to twenty minutes and may be accompanied by administration. Student visitors are not allowed. All school visitors must report to the office before coming on campus. (EC 49091.10/AR 1250)

Deer Canyon PTA

We highly encourage your membership and involvement in our school-based parent group. The purpose of this group is to support and enrich students and school programs through assemblies, recognition awards, and volunteer time. The

membership drive begins in August. Parents, community leaders, business groups, extended family members, neighbors, and friends are all welcome to join.

SCHOOL SITE COUNCIL

The School Site Council is an elected group of parents and staff members who meet to plan, implement, and evaluate the school program. Meetings are open to all parents and residents of the school's community. The agenda for each School Site Council meeting is posted in front of the school office prior to the meeting date.

SCHOOL WEBSITE

Check our website for event information and updates.

<https://www.alsd.k12.ca.us/Domain/81>

SCHOOL EXPECTATIONS AND GUIDELINES

Deer Canyon Elementary School has established rules and guidelines to address student behavior and discipline through the PBIS model. This school-wide system includes proactive strategies for defining, teaching and supporting appropriate student behavior to create a positive school environment. We strive to acknowledge positive behaviors while teaching students to S.O.A.R.

Deer Canyon School-wide Expectations

Be proud eagles and SOAR everywhere you go!

S - be Safe

O - be Organized

A - achieve excellence

R - respect yourself and others

Deer Canyon School-Wide Matrix

	Safe	Organized	Achieve Excellence	Respectful
Restrooms Voice Level: 1	<ul style="list-style-type: none"> Wait until a stall is available Keep self to self Report any problems 	<ul style="list-style-type: none"> Always flush Wash and dry hands Use water and paper wisely Throw away trash 	<ul style="list-style-type: none"> Use facilities correctly Finish up quickly Give privacy 	<ul style="list-style-type: none"> Stay in own stall Leave it better than you found it
Playground Voice Level: 2-3	<ul style="list-style-type: none"> Walk on blacktop/ramp Keep self to self Use equipment properly Wait in line for games 	<ul style="list-style-type: none"> Freeze at bell Walk to lines after whistle Snacks in snack area only Keep track of balls/bands 	<ul style="list-style-type: none"> Attempt to resolve conflicts positively Use good sportsmanship Share and invite others to play 	<ul style="list-style-type: none"> Listen and respect all adults Use kind words Use restroom and water fountain before bell
Lunch Area Voice Level: 2	<ul style="list-style-type: none"> Walk Keep self to self Eat your own food 	<ul style="list-style-type: none"> Stand in single file line Clean up after yourself Raise your hand for dismissal 	<ul style="list-style-type: none"> Be helpful to others Use pass for classroom visits Use two hands with trays 	<ul style="list-style-type: none"> Listen and respect all adults Practice good table manners Wait for your turn
Media Center Voice Level: 1-2	<ul style="list-style-type: none"> Walk Keep self to self 	<ul style="list-style-type: none"> Keep belongings with you Sit flat during assemblies 	<ul style="list-style-type: none"> Remove hats during assemblies Enter with adult supervision 	<ul style="list-style-type: none"> Respect others learning Listen and respect all adults Use kind words
Walkways Voice Level: 0-1	<ul style="list-style-type: none"> Keep self to self Stay outside yellow arcs Avoid obstacles 	<ul style="list-style-type: none"> Walking forward, single file with your teacher Walk with a purpose 	<ul style="list-style-type: none"> Use handrails correctly Stay with your class Go directly to destination 	<ul style="list-style-type: none"> Use kind words Respect classroom learning
Arrival Voice Level: 1-2	<ul style="list-style-type: none"> Walk Keep self to self 	<ul style="list-style-type: none"> Breakfast is eaten in the cafeteria Line up with class 	<ul style="list-style-type: none"> Arrive on time Wait at lunch tables until 8:15 a.m. 	<ul style="list-style-type: none"> Listen and respect all adults Use kind words with others
Pick Up Voice Level: 1-2	<ul style="list-style-type: none"> Keep self to self Walk Stand behind red line 	<ul style="list-style-type: none"> Walkers leave immediately Wait for car to stop before entering 	<ul style="list-style-type: none"> Face forward Watch for your car Listen for your name 	<ul style="list-style-type: none"> Listen and respect all adults Use kind words with others
Office Voice Level: 1	<ul style="list-style-type: none"> Walk Keep self to self 	<ul style="list-style-type: none"> Wait in an empty seat Follow all directions given Keep track of belongings 	<ul style="list-style-type: none"> State reason for office visit Wait for your turn 	<ul style="list-style-type: none"> Listen and respect all adults Use kind words Read a book while waiting

DISCIPLINE POLICY / CODE OF CONDUCT

Disciplinary Actions

Students who choose not to follow CA Education Code and our PBIS guidelines are subject to progressive discipline as outlined by CA Education Code, Board Policies and Administrative Regulations. One or more of the following actions (not listed in progressive order) may be taken by the school officials. The action(s) taken will be in accordance with Board policies, California Education Codes, and State laws.

- ✓ **Discipline Counseling** – A school official (teacher, administrator, or counselor) will talk to the student to identify the inappropriate behavior, review alternative behaviors, discuss consequences, and develop a plan to promote appropriate student behavior expectations. Recorded in administrative record.
- ✓ **Loss of Privileges** – Students are prohibited from attending or participating in student activities for a period of time.
- ✓ **Parent Conference** – A formal conference is held between the student, parent, and one or more school officials. Parent involvement will be solicited in an attempt to modify/improve student behavior. During this conference, the student must agree to correct his/her behavior. Recorded in administrative record.
- ✓ **Removal from Class(es)** – The student is removed from one or more classes, but remains at school during these class periods.
- ✓ **Systematic Exclusion** – Readjustment or modification of student schedule.
- ✓ **Student Intervention Team Referral** – A process to help advise students at all levels who may be experiencing academic or behavioral difficulties. A committee of staff and administration facilitates this process.
- ✓ **In-School Suspension** – A student may be assigned to an in-school suspension program at the discretion of the principal or designee for offenses for which suspension is permitted. Students will work on class and/or behavioral assignments while being isolated from their peers.
- ✓ **Suspension** – The student is informed that s/he is subject to a suspension (five days or less). The student is also informed regarding the due process procedure. The student's parent(s) or legal guardian is notified by telephone or in person that the student is subject to a suspension. Notification to the parent(s) or legal guardian must include clear instructions regarding the due process procedure. Recorded in student record.
- ✓ **Expulsion** – See District section of handbook.
- ✓ **Police Contacted** – The police will be contacted if drugs, alcohol, or weapons are brought onto the campus. The site designated School Resource Officer (SRO) will be contacted for consultation with students and discipline for fighting, bullying and other necessary infractions of school rules.
- ✓ **Request Parent Attendance** – Parents/guardians may be requested to escort/attend class with their child.
- ✓ **Restitution** – Restitution (either in payment, or in-kind) will be expected for damaged or lost property, e.g., textbooks, library books, vandalism, etc.
- ✓ **Revocation of Inter/Intra District Transfer Agreement** – The principal may revoke a transfer agreement at any time due to excessive tardiness, absenteeism or unacceptable behavior.
- ✓ **SARB** – School Attendance Review Board.
- ✓ **Suspension of Bus Privilege** – Loss of privilege to ride the bus for a period of time.

DRESS CODE:

The following are district guidelines for clothing selection:

- Hats, caps, or warm weather gear are allowed for warmth and sun protection, but must be removed when entering buildings. All head coverings should be worn facing forward.
- Attire that advocates or advertises any type of alcohol, drugs, racial slurs, hate language, profanity, violence, or acts which are illegal, obscene, or hazardous to one's health is not allowed.
- Gang affiliated attire that is worn or altered in such a way as to identify students with gangs is not allowed. This includes, but is not limited to: Jackets, "sag and bag" style of pants or shorts, cut-off shorts with knee high socks, hanging belts or items hanging from pockets, suspenders off the shoulders, clothing that depicts tagging or spraying of graffiti, bandanas, and gang related initials on belt buckles or more than one buckle on a belt.
- Low or high-cut garments, strapless or off the shoulder tops, bare midriffs, see-through, tops with thin straps (less than 1" wide), shorts or skirts exposing posterior or that do not cover undergarments is not allowed.
- Proper footwear must be worn at all times for safety reasons. Sandals may be worn, but they must have a back strap. No flip-flop styles or slippers are allowed. Sandals may not be worn during physical education.
- Although make-up is greatly discouraged at the elementary school level, all make-up, hair styles, and dress cannot be disruptive to the learning process.
- Attire, including clothing, jewelry, and other accessories, which is deemed a safety hazard to the wearer or others is not allowed. Jewelry worn in the face and/or other body piercings must be removed for activities such as P.E. at the discretion of the teacher.
- Glasses, other than prescription, shall not be worn inside school buildings.

All students are expected to comply with the District dress code. School personnel are responsible for enforcing the dress code when students are on campus or at a school function. A student who violates the dress code will be asked to correct the violation. This may include:

- Removing the accessory
- Turn the clothing inside out
- Have other clothing brought from home
- Repeated violations will be addressed by school administration as they see necessary

Possession/Use of Cellular Phones and Other Mobile Communications Devices

No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to health-related purposes.

(Education Code 48901.5)

Students may possess personal electronic signaling devices including, but not limited to, iPod's, iPad's and cellular/digital telephones, as well as other mobile communications devices, provided that such devices do not disrupt the educational program or school activity and are not used for illegal or unethical activities such as cheating on assignments or tests. Electronic signaling devices need to be turned off during the school day and remain in backpacks. NO phones or watch device (example: Apple watch) may be used to take pictures, video, text, or call home during the school day and are prohibited during testing.

If a disruption occurs or a student uses any mobile communications device, a school employee shall direct the student to turn off the device and shall confiscate it. If the school employee finds it necessary to confiscate the device, he/she shall return it at the end of the class period or school day to a responsible adult.

A student who violates this policy may be prohibited from possessing a mobile communications device at school or school-related events and/or may be subject to further discipline in accordance with Board Policy and Administrative Regulation.

The school is not responsible for loss or damage for items brought from home.

EAGLES DON'T BULLY

Deer Canyon Elementary School actively seeks to provide a safe, supportive learning environment that is free from all forms of harassment and intimidation. **It is the responsibility of every member of the school community to ensure that KINDNESS IS ACTIVELY PRACTICED, NOT BULLYING.**

What is bullying?

Bullying is a form of anti-social behavior that has no place at Deer Canyon. It can include repeated, targeted physical actions (hitting, kicking, taking belongings), verbal actions (name-calling), or indirect actions (gossiping, spreading rumors, excluding from groups).

Bullying has five common features:

- » it is deliberate, hurtful behavior
- » it is repeated often over a period of time
- » it is difficult for those being bullied to defend themselves
- » it is difficult for those who bully to learn new social behaviors
- » the person who bullies has, and exercises power inappropriately over the victim

In order to ensure that all students understand the serious nature of bullying, and that each member of the school community actively rejects bullying, all students must abide by the EAGLES DON'T BULLY contract (included here and again on the signature page for this booklet).

EAGLES DON'T BULLY CONTRACT

Everyone has the right to feel safe at school. I will do everything I can to help make sure that Deer Canyon Elementary School is a safe place where we can focus on learning. I commit to the following:

- ✓ I will be respectful to everyone at my school, even if I don't want to be friends with them myself.
- ✓ I will not stand by and watch someone be teased, threatened, or hurt.
- ✓ If I see someone being bullied, I will stand up for what is right by telling the bully to stop. I will also tell an adult.
- ✓ I will tell a trusted adult at school and/or at home if I feel that I am being bullied.
- ✓ I will not tell hurtful rumors, gossip, or stories about someone to another person.
- ✓ If someone hurts my feelings, I will talk to them and tell them how I feel. I will also talk to an adult. I won't try to get back at them.
- ✓ I will not use violence, threats, gossip, or intimidation in my relationships with other people in person or through technology.
- ✓ I will control my emotions when I am upset and I will ask for help from a trusted adult if I have trouble doing this.

PLEASE SIGN THE FINAL PAGE OF THIS DOCUMENT TO ACKNOWLEDGE THAT YOU AND YOUR CHILD REVIEWED AND UNDERSTAND THIS CONTRACT.

**Deer Canyon Elementary - Regular Day Bell Schedule
2021-2022**

Kinder	Early Bird (EB)	Late Bird (LB)	Kinder Lunch
	8:30 AM- 12:35 PM	10:10 AM – 2:15 PM	11:00 - 11:45 AM

Grades 1	Time	Instructional Minutes	Recess/Lunch
	8:30 AM – 10:17 AM	107 min.	
	10:17-10:35 AM	Recess	18 min.
	10:35-11:45 AM	70 min.	
	11:45 AM – 12:30 PM	Lunch/Recess	45 min.
	12:30 - 1:45 PM	75 min.	
	1:45 - 2:00 PM	Recess	15 min.
2:00 - 3:00 PM	60 min.		

Grades 2	Time	Instructional Minutes	Recess/Lunch
	8:30 AM – 10:35 AM	125 min.	
	10:35-10:53 AM	Recess	18 min.
	10:53-11:45 AM	52 min.	
	11:45 PM – 12:30 PM	Lunch/Recess	45 min.
	12:30 - 1:45 PM	75 min.	
	1:45 - 2:00 PM	Recess	15 min.
2:00 - 3:00 PM	60 min.		

Grades 3	Time	Instructional Minutes	Recess/Lunch
	8:30 AM – 10:17 AM	107 min.	
	10:17-10:35 AM	Recess	18 min.
	10:35-12:15 AM	100 min.	
	12:15 PM – 1:00 PM	Lunch/Recess	45 min.
	1:00 - 1:45 PM	45 min.	
	1:45 - 2:00 PM	Recess	15 min.
2:00 - 3:00 PM	60 min.		

Grades 4	Time	Instructional Minutes	Recess/Lunch
	8:30 AM – 10:35 AM	125 min.	
	10:35-10:53 AM	Recess	18 min.
	10:53-12:45 AM	112 min.	
	12:45 PM – 1:30 PM	Lunch/Recess	45 min.
1:30 - 3:00 PM	90 min.		

Grades 5	Time	Instructional Minutes	Recess/Lunch
	8:30 AM – 10:35 AM	125 min.	
	10:35-10:53 AM	Recess	18 min.
	10:53-12:45 AM	112 min.	
	12:45 PM – 1:30 PM	Lunch/Recess	45 min.
1:30 - 3:00 PM	90 min.		

Grades 6	Time	Instructional Minutes	Recess/Lunch
	8:30 AM – 10:17 AM	107 min.	
	10:17-10:35 AM	Recess	18 min.
	10:35-12:15 AM	100 min.	
	12:15 PM – 1:00 PM	Lunch/Recess	45 min.
1:00 - 3:00 PM	120 min.		

**Deer Canyon Elementary - Modified Day Bell Schedule
2021-2022**

Kinder	Early Bird (EB)	Late Bird (LB)	Kinder Lunch
	8:30 AM- 12:35 PM	10:10 AM – 2:15 PM	11:00 - 11:45 AM

Grades 1	Time	Instructional Minutes	Recess/Lunch
	8:30 AM – 10:17 AM	107 min.	
	10:17-10:30 AM	Recess	13 min.
	10:30-11:45 AM	75 min.	
	11:45 AM – 12:25 PM	Lunch/Recess	45 min.
	12:30 - 1:30 PM	60 min.	

Grades 2	Time	Instructional Minutes	Recess/Lunch
	8:30 AM – 10:35 AM	125 min.	
	10:35-10:48 AM	Recess	13 min.
	10:48-11:45 AM	57 min.	
	11:45 AM – 12:30 PM	Lunch/Recess	45 min.
	12:30 - 1:30 PM	60min.	

Grades 3	Time	Instructional Minutes	Recess/Lunch
	8:30 AM – 10:17 AM	107 min.	
	10:17-10:30 AM	Recess	13 min.
	10:30-12:15 AM	105 min.	
	12:15 PM – 1:00 PM	Lunch/Recess	45 min.
	1:00 - 1:30 PM	30 min.	

Grades 4	Time	Instructional Minutes	Recess/Lunch
	8:30 AM – 10:35 AM	125 min.	
	10:35-10:48 AM	Recess	13 min.
	10:48-12:40 AM	112 min.	
	12:40 PM – 1:25 PM	Lunch/Recess	45 min.
	1:25-1:30 PM	5 min.	

Grades 5	Time	Instructional Minutes	Recess/Lunch
	8:30 AM – 10:35 AM	125 min.	
	10:35-10:48 AM	Recess	13 min.
	10:48-12:40 AM	112 min.	
	12:40 PM – 1:25 PM	Lunch/Recess	45 min.
	1:25-1:30 PM	5 min.	

Grades 6	Time	Instructional Minutes	Recess/Lunch
	8:30 AM – 10:17 AM	107 min.	
	10:17-10:30 AM	Recess	13 min.
	10:30-12:15 AM	105 min.	
	12:15 PM – 1:00 PM	Lunch/Recess	45 min.
	1:00 - 1:30 PM	30 min.	

Alta Loma School District 2021-2022 School Calendar (Adopted 1.13.20)

July-21						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August-21						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September-21						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October-21						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November-21						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December-21						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January-22						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February-22						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March-22						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April-22						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May-22						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June-22						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Month	# School Days
July-21	
5 Independence Day Holiday (observed)	
26 Opening of School Offices	
August-21	17 (16)
3 New Certificated Staff Orientation	
4 Convocation	
9 Non-work Day for 8th Grade Certificated Staff	
9 First Day for Grades K-7 (Grades 1-7 Modified Day)	
10 First Day 8th Grade Students (Grades 1-8 Modified Day)	
September-21	21
6 Labor Day Holiday	
23-24 Elementary Parent Conferences (Grades 1-6 Modified Days)	
27-30 Jr. High Parent Conferences (Grades 7-8 Modified Days)	
October-21	20
1 Jr. High - Modified Day (Grades 7-8)	
11 Staff Development Day	
29 End of Trimester I (58 Days)	
November-21	15
11 Veterans' Day Holiday	
12 Floating Holiday - Admissions Day (observed)	
15-19 Elementary Parent Conferences (Grades 1-6 Modified Days)	
19 Jr. High - Modified Day (Grades 7-8)	
22-26 Thanksgiving Holidays	
December-21	13
17 Modified Day, Grades 1-8; P.M. Kdgn. Students attend A.M.	
20-31 Christmas Holidays/Winter Recess	
January-22	19
1 New Year's Holiday/Winter Recess	
3 Students Return	
17 Martin Luther King Jr. Day	
24 Staff Development Day	
February-22	18
14 President Lincoln's Birthday Holiday	
21 Presidents' Day Holiday	
25 End of Trimester II (64 Days)	
March-22	18
1 Elementary Parent Conferences (Grades 1-6 Modified Days)	
3-4 Elementary Parent Conferences (Grades 1-6 Modified Days)	
18 Modified Day, Grades 1-8; P.M. Kdgn. Students Attend A.M.	
21-25 Spring Recess	
April-22	21
May-22	18(19)
20 Jr. High - Modified Day (Grades 7-8)	
25 Last Day of School Grades K-7 (58 Days)	
Modified Day, Grades 1-8; P.M. Kdgn. Students attend A.M.	
26 Last Day for 8th Grade Students (Modified Day)	
30 Memorial Day	Total School Days 180

- Elementary Conferences - Modified Days
- Jr. High Conferences - Modified Days
- Modified Day - Extended Professional Development
- Jr. High - Modified Day
- Elementary & Jr. High - Modified Day
- Non-School Day: Schools and District Office Closed
- Non-School Day: Schools Closed; District Office Open

*Note: Wednesdays are modified days at elementary sites grades 1-6 from August 11 through May 25.



Title I, Part A School-Level Parent and Family Engagement Policy

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

To involve parents in the Title I, Part A programs, the following practices have been established:

Deer Canyon Elementary appreciates and acknowledges our parents as our children's first teachers and our most important partner in educating our students. A significant piece of this partnership is parent engagement. The Alta Loma School District provides parent training opportunities, parent advisory groups and our site based meetings and training.

Below is an outline of some of the opportunities that are available to our Deer Canyon families throughout the school year.

- Parent group involvement;
 - PTA (Parent Teacher Association)
 - SSC (School Site Council)
 - ELAC (English Learner Advisory Committee)
 - Watch D.O.G.S. (Dads of Great Students)
 - DELAC (District English Learner Advisory Committee)
 - GATE (Gifted and Talented Education)
 - TIDE (Title 1 District Engagement)
 - LCAP Advisory (Local Control and Accountability Plan)
 - Monthly Parent Leader Group - District Level Meetings
- Attend special events;
 - Learning Lab - Welcome Informational Meeting
 - Learning Lab - Back to School Night
 - Learning Lab - Open House
 - Learning Lab - Family Evening Events
 - ALSD Parent University Night
 - Parent-Teacher Conferences
 - Parent Workshops
 - Monthly Family Fun Nights/Dine Outs
 - Awards Assemblies
 - Math Festival
 - Fall Festival

- Pancake Breakfast
- Winter Wonderland
- Lunch with Loved Ones
- Fundraising events
- Book Fairs
- Festival of the Arts
- Reflections Awards Night
- Parent Portal support opportunities
- Daily involvement opportunities
 - Volunteer in classrooms, the Parent Volunteer Center and the Learning Lab
 - Contacting teachers to discuss student progress (Class Dojo, Remind, etc.)
 - Read school bulletin boards
 - Infinite Campus emails & Sunday night bulletin
 - Encourage student attendance of morning computer lab hours
 - Reading all communication sent home
 - Reinforcing study skills and checking homework for quality work
- Signing documentation the school has developed to assure that your child is working toward high standards
 - Report cards
 - Reminder binders
 - Assignment journals
 - School and Teacher communication

The school convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116(c)[1]).

- Title 1 - Learning Lab - Welcome Informational Meeting (first trimester)
- Title 1 - Learning Lab - Back to School Night (August)

The school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116(c)[2]).

- Title 1 - Learning Lab - Welcome Informational Meetings
- Title 1 - Learning Lab - Back to School Night (evening event)
- Title 1 - Learning Lab - Family Events (vary)
- Session 1, 2 and 3 Progress Reports (trimesterly)
- Infinite Campus emails (weekly and as needed)
- Title 1 - Learning Lab - Open House (evening event)
- ALSD Parent University (evening event)
- Parent-Teacher Conferences (individually set)
- Parent workshops (vary)
- TIDE - District Level Meetings (TBD)

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]).

During the Welcome Informational Meeting, the Title 1 parent survey is distributed and collected, the Title 1, Part A school-parent compact and the Title 1 Part A parent and family engagement policy are reviewed and approved. Learning Lab eligibility, program design and curriculum are defined. These documents along with the Learning Lab Fact Sheet are always available at the Title 1 Information Counter in the Learning Lab Classroom.

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116[c][4][B]).

- Welcome Informational Meeting - Curriculum & policies reviewed
- Learning Lab FAQ Sheet - Available in the Learning Lab
- Assessment & Progress Tracking - Trimesterly Reports
- Curricular Programs & Assessments:
Fountas and Pinnell, Lexia Core5, iXL, STAR Math, STAR ELA, STAR Early Literacy, California Assessment of Student Performance and Progress (CAASPP) and Smarter Balanced Interim Assessments (SBAC).
- California State Standards

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116[c][4][C]).

- Title 1 - Learning Lab - Welcome Informational Meetings
- Title 1 - Learning Lab - Back to School Night (evening event)
- Title 1 - Learning Lab - Family Events (vary)
- Session 1, 2 and 3 Progress Reports (trimesterly)
- Title 1 - Learning Lab - Open House (evening event)
- Parent-Teacher Conference opportunities
- Student Study Team meetings as requested
- Title 1 parent survey - Available in the Learning Lab

This School-Level Parent and Family Engagement Policy has been developed jointly with, updated periodically, and agreed on with parents of children participating in Title I, Part A programs, as evidenced by:

- Meeting Agendas
- Meeting sign-in sheets
- Meeting Notes
- Completed Title 1 parent surveys

Deer Canyon Elementary School
Parent/Student Acknowledgment Form

Parent:

My signature (parent/legal guardian) below indicates that I have read and discussed with my child The Deer Canyon School Behavior Expectations and Guide to Dress and Grooming. I understand the rules and take full responsibility for my child, and will make sure he/she abides by them.

Student's Name (please print) _____

Parent/Guardian Name (please print) _____

Parent/Guardian Signature _____

Date _____

Student:

I understand and will follow the rules outlined in the Deer Canyon School Behavior Expectations. I understand that failure to follow any of the rules may result in appropriate disciplinary action.

Student Signature _____ Date _____

Teacher's Name _____ Room # _____

Please return this signed sheet to your child's teacher.